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SACRED HEART COLLEGE (AUTONOMOUS)

Tirupattur – 635 601, Tamil Nadu, S.India

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A Don Bosco Institution of Higher Education, Founded in 1951 * Affiliated to Thiruvalluvar University, Vellore * Autonomous since 1987

Accredited by NAAC (4th Cycle – under RAF) with CGPA of 3.31 / 4 at 'A+' Grade

6.5.3 Academic Audit Report 2020-2021

Department of B.Com (CA)
Academic Audit Panel Members Details 04/03/2021

The Academic Audit of Department of Commerce with Computer Applications is held on 04th March, 2021 (Thursday) with the following members.

Chair Person	Dr. P. Saravanan M.Com., M.Com (CA), MPhil., NET, Ph.D Head of the Department Department of Commerce (Computer Applications) Sacred Heart College (Autonomous), Tirupattur District – 635 601
Subject Expert	Dr. M. Salathiyam, Assistant Professor, Department of Commerce, Loyola College (Autonomous), Chennai – 600 034 Mail Id: professorsalathiyam@gmail.com Mobile: 9444474966
Subject Expert	Mr. M. Thirupathi, M.Com., M.Phil., B.Ed, TN SET, K SET Assistant Professor, Department of Commerce, AcharyaBengalure B School, Bengaluru – 590 091 Mail Id: thirupathi.m@abbs.edu.in Mobile: 9791392316
Industrial Expert	Mr.P. Madevan Senior Area Manager Veritas Finance Ltd Denkanikottai Main Road, Hosur – 635 109 Mail Id: madevan.p@veritasfin.in Mobile: 7397491925 8270239726
Industrial Expert	Mr. T. Niranjana, B.Com (CA), MBA RR Donnelley Global India Outsource Pvt. Ltd., No.471, Prestige Polygon, Nandanam, Chennai – 600 035 Mail Id: niray1112@gmail.com Mobile: 80152 50867
Internal Members	Dr. B. Seenivasan, M.Com, MPhil, NET, Ph.D Assistant Professor Department of Commerce (Computer Applications) Sacred Heart College (Autonomous), Tirupattur Dist – 635 601.

	<p>Dr. D. Valarmathi, M.Com, M.Phil, NET, Ph.D Assistant Professor Department of Commerce (Computer Applications) Sacred Heart College (Autonomous), Tirupattur Dist – 635 601</p>
	<p>Mr. Berty Roy, M.Com, M.Phil, PGDCS Assistant Professor Department of Commerce (Computer Applications) Sacred Heart College (Autonomous), Tirupattur Dist – 635 601</p>
	<p>Mrs. C. DharmaDevi, MCA, M.Phil, NET Assistant Professor Department of Computer Applications (UG) Sacred Heart College (Autonomous), Tirupattur Dist – 635 601</p>
Date of Audit	04/03/2021
Academic years for which academic audit conducted	2016-2020
Proceeding of the Audit	<p>The process of academic Audit of Department of Commerce Computer Application was systematically planned and Scheduled with chair person</p> <ul style="list-style-type: none"> ▪ Department Presentation ▪ Visit to Library and Browsing center ▪ Verification of Documents ▪ Interactions with Students ▪ Interactions with Faculty ▪ Interactions with Class Leaders, CQC Leaders and Research Forum Leaders ▪ Report Preparation

Academic Audit Programme Schedule

Date: 04/03/2021

Time	Venue	Activity	Details
9.30 am - 10.30 am	Board Room	Faculty Meeting with External Audit Panel Members	Agenda: 1. Introducing the Audit Panel External Members 2. Presentation of the Department Activities for the last two academic years.
10:30am - 11:30am	Board Room	Presentation of Report and Document verification	3. Presentation of the Self Evaluation Document(SED) of the Department along with the supporting evidences 4. Discussions 5. Finalization of the Schedule of the visitation of the external panel members
11.30 am - 12.00 pm		Break	
12.00 pm – 01:00 pm		Visiting Department facilities <ul style="list-style-type: none"> • Laboratories • Classrooms • Faculty Rooms • Research Lab • Library 	
01.00 pm - 02.00 pm		Lunch Break	
02.00 pm - 02.30 pm	Respective Class room	Meeting with the student class-wise	Syllabus Feedback
02.30 pm - 3.30 pm	Department	<ul style="list-style-type: none"> • Meeting with Students Representatives • CQC Leaders • Research Forum members 	Association Activities CQC Activities Research Forum Activities Syllabus Feedback
03.30 pm - 4.30 pm	Department	Preparation and Finalization of the Report by the members of the Audit Panel	
04.30 pm - 5.00 pm	Department	Presentation of the report by the panel members to the faculty members and student representatives	

1. Milestones of the Department

2013-14	<ul style="list-style-type: none"> Year of Establishment
2014-15	<ul style="list-style-type: none"> The department of B.Com (CA) has started to function independently Intra Department Commerce Fest
2015-16	<ul style="list-style-type: none"> Academic Audit
2016-17	<ul style="list-style-type: none"> Prospects and Emerging Trends in M-Commerce and M-Banking – National Conference & Published an Editorial book
2017-18	<ul style="list-style-type: none"> National Seminar on Impact of Demonetization & Budget 2017 Sharing Day
2018-19	<ul style="list-style-type: none"> Commencement of COMCAP – Inter- Collegiate Competition National Seminar on Prospects and Dimension of Commerce in New Era
2019-20	<ul style="list-style-type: none"> National Seminar on “Young Entrepreneurship Development – Perspectives, Problems & Prospects”
2020-21	<ul style="list-style-type: none"> National Level Online Quiz on Commerce and Accountancy National Webinar on Issues and Implications of COVID -19 on the Banking and Financial Sector

2. Faculty profile

The contribution of faculty members to the department and to the college is good. It is observed that almost all the faculty members are fully qualified except one.

S. No.	Name	Designation	Qualification	Specialization
1.	Dr. P. Saravanan	HOD	M. Com., M.Phil., Ph.D.	HR & Marketing
2.	Dr. B. Seenivasan	Asst. Prof.	M.Com., M.Phil., Ph.D.	Income Tax & Banking
3.	Dr. D. Valarmathi	Asst. Prof.	M. Com., M.Phil., Ph.D.	Accounts & HR
4.	Mr. B. Berty Roy	Asst. Prof.	M. Com., M.Phil.,	Accounts & Income Tax
5.	Mrs. C. Dharma Devi	Asst. Prof.	MCA., M.Phil NET	Big Data and Ontology

Roles and Responsibilities of Staff Members

S. No	Name of the Staff Member	Corporate Contribution
1	Dr. P. Saravanan	<ul style="list-style-type: none"> Head of the Department; UG Board Chairman; Academic Council member; Chairman of Board of Studies, Executive member of Staff welfare Committee.

		<ul style="list-style-type: none"> • Certificate course sub-committee member • Moodle Program In-charge
2	Dr. B. Seenivasan	<ul style="list-style-type: none"> • NSS Program Officer • Outreach In-charge • Member of Academic Reformation Committee • III B.Com (CA) Class In-Charge • Cultural In-charge for boys • Internal Auditor of Department; • Member of Board of Studies.
3	Dr. D. Valarmathi	<ul style="list-style-type: none"> • II B.COM (CA) Class In-charge • Research Forum In charge • Sports / Cultural In charge for girls • In charge of Women Students'' discipline of Department; • Member of Board of Studies.
4	Mr. B. Berty Roy	<ul style="list-style-type: none"> • Association President; • I B. Com (CA) Class In charge • Placement In charge; • Alumni In charge; • Sports In charge for boys • Member of Board of Studies.
5	Mrs. DharmaDevi	<ul style="list-style-type: none"> • Eco - Club President (Shift-II) • Member of Board of Studies • Maintenance of Remedial Report • Moodle Program Assistant In - Charge

3. Students Profile

Basic Statistics about the Department

No. of Students – Gender wise

Academic Year	Male	Female	Total
2013 - 14	43	27	70
2014 - 15	42	28	70
2015 - 16	34	23	57
2016 - 17	54	23	77
2017 - 18	56	21	77
2018 - 19	58	19	77
2019 - 20	51	25	76
2020 – 21	52	24	76

Basic Statistics about the Department
No. of Students – Class wise

Academic Year	First Year	Second Year	Third Year	Total
2013-14	70	-	-	70
2014-15	70	63	-	133
2015-16	57	64	63	184
2016-17	77	44	58	179
2017-18	77	76	43	196
2018-19	77	75	74	226
2019-20	76	71	69	216
2020-21	76	70	71	217

Basic Statistics about the Department
No. of Students – Community wise

Batch	ST	SC	MBC	BC & BCM	OC	Total
2013-16	01	15	26	28	00	70
2014-17	03	18	22	24	03	70
2015-18	00	14	15	28	00	57
2016-19	00	13	31	32	01	77
2017-20	01	11	30	31	04	77
2018-21	02	12	30	32	01	77
2019-22	01	14	28	31	02	76
2020-23	01	11	22	41	01	76
Total	09	108	204	247	12	580

- It is observed that strength of department is good.
- Admission is made as per the norms of the Tamilnadu Government.
- Opportunity is given to female students to take part in B.Com (CA) Course is appreciable.

4. Curriculum Design

- CBCS structure of department of B.Com (CA) is excellent
- Specializations (like Computerized Accounting, Entrepreneurial Development and skill based subjects) in the curriculum of the department is excellent
- CBCS structure is implemented well with the due weightage for practical oriented subjects.
- Students' feedback about curriculum is excellent. Department of B.Com (CA) is obtaining the feedback about the curriculum from all the stakeholders in every year which is appreciate-able.
- Internship may be introduced. Curriculum may be updated in forth coming revision based on the market demand.

5. Teaching, Learning and Evaluation

- Teaching, Learning and Evaluation process of B.Com (CA) department is excellent.
- Modern teaching tools like Moodle, LCD, Google Meet, and Microsoft Team are used for the faculty members. It shows the adoption level of technology in teaching.
- The standard of question paper is good.
- The proportion of internal and external examinations is suggested to be 50% : 50%
- Semester examination pattern is good.
- Question paper pattern is good.
- Question Paper Patten:

CIA	Section A Answer all the Questions	(5 x 3 = 15 Marks)
	Section B Answer all the Questions under Either Or Pattern	(3 x 5 = 15 Marks)
	Section C Answer any Two Questions out of 3	(2 x 10 = 20 Marks)
	Total CIA Marks 50 Marks	Exam duration: 2 hours
Semester	Section A Answer all the Questions	(10 x 2 = 20 Marks)
	Section B Answer all the Questions under Either Or Pattern	(5 x 4 = 20 Marks)
	Section C Answer any Three Questions out of 5	(3 x 10 = 30 Marks)
	Total CIA Marks 70 Marks	Exam duration: 3 hours

- Standard of semester question paper is excellent.
- Evaluation process is well defined and communicated to all the students
- The college has an open and participative mechanism for evaluation of teaching
- Theory evaluation – Excellent
- Practical Evaluation – Excellent

Comments: Gender wise results of students to be identified in order to focus based on the gender. Results of students based on the remedial class should be measured to evaluate the effectiveness of remedial programme.

6. Research Output:

Faculty Members	No. of Publications
Dr. P. Saravanan	14
Dr. B. Seenivasan	15
Dr. D. Valarmathi	05
Mr. B. Bertoy Roy	05
Mrs. C. Dharma Devi	13
Total	52

- Research output of faculty members is good.
- Focus on impact factor and citation should be given by faculty members.
- Students should to be encouraged for publication.

7. Infrastructural Facilities

- Class Room – 3
- Staff Room – 1
- LCD Projector in the Class – 3
- Computer Lab - 1
- Internet Connection
- Browsing Center
- Library – Adequate books and Journals
- Department Laptop – Nil
- RO water system in the department – Nil

8. Outcome of the Students Meeting

- Communicative English may be introduced in Second Year
- Internship should be introduced in B.Com (CA) Curriculum.
- Awareness about the professional courses to be offered
- Mentoring may be offered based on the future plan of students.

- Options may be given to the students to choose elective papers i.e., especially for Third years students
- Additional computer lab hours may be provided.

Outcome of the Students Meeting

	Observations
Association Activities	Excellent
Outreach	Excellent
SHELTERS	Good
Class Quality Circle	Excellent
Research Forum	Good
Counselling	Good
Remedial Coaching Program	Good
Sanitation	Good
Drinking Water Facilities	Adequate
Assignments	Good
Intellectual Talents	To be Improved
Non Major Elective	Adequate Suitable
Students Guidance Program	Actively Working
Library	Adequate but progressing well
Seminar Halls	Available with smart class facility
Extra Curricular Aspects	Students are participating and gaining much.
Good Afternoon Talk	Useful
Working Hours	Good. If possible pre-poned the closing time by 30 mins.
Class Room Environment	Good
Technical Support	Good
Students Participation in other Colleges	To be improved and more chances may be given.
Inter / Intra Departmental Sports	Good
Writing Skills	Improving
Work Scholarship	Helpful to the Students
Study Materials	Adequate (Resent edition need to be Purchase)
Student Progression	Progressing well
Placement Services	Taking place & Students are gaining

9. Outcome of the Faculty Meeting

- Faculty members are highly motivated.
- They may be allowed to participate in Refresher Course with pay.
- Publication in UGC Care and Scopus Journals may be honored and sponsored by the college.
- Separate cabin may be provided to the faculty members to provide effective mentoring.

10. Overall Assessment

- ❖ Curriculum of B.Com (CA) is excellent
- ❖ Teaching, Learning and Evaluation of Department of B.Com (CA) is excellent
- ❖ Research Contribution of the department is good. Papers may be published in Scopus journals.
- ❖ Infrastructural facilities of the department are good. Separate study room for students and separate bus for boys“ student should be provided. Separate staff room in larger size may be provided.
- ❖ Students are motivated adequately and satisfied with the department of B.Com (CA).
- ❖ Faculty members are highly motivated and working hard. Payments have to be linked with their quality of work and contribution.

11. Suggestions

- ❖ Latest concepts in the field of accounting to be incorporated in the curriculum of the department.
- ❖ IFRS and Tally Prime have to be included in the curriculum.
- ❖ As per UGC norms workload for HOD may be fixed as 12 Hours and for other faculty 16 hours per 6 days week order.
- ❖ Industrial visit should be offered in each and every semester.
- ❖ Linkage with industries should be created.
- ❖ Staff room with separate cabin and drinking water should be provided.
- ❖ Payment should be offered for remedial class.
- ❖ In SHAPE, freedom may be offered to students to select their Mentor.
- ❖ Incubation centre may be formed to encourage new business ideas and modules.
- ❖ Alumni to be strengthened with chapters wise meeting.

12. Conclusion

Faculty members and students are satisfied and inspired with the college, department and curriculum of B.Com (CA). The association programmes are really focused on the progression of students. Communication skills could be improved through Communicative English classes in Second year of the UG Degree. Awareness on professional courses has to be offered in the first year itself. Internship programme may be provided to the final year students.

13. Signatures of the Academic Panel Members

Chair Person	Dr. P. Saravanan M.Com., M.Com (CA), MPhil., NET, Ph.D Head of the Department Department of Commerce (Computer Applications) Sacred Heart College (Autonomous), Tirupattur District – 635 601
Subject Expert	Dr. M. Salathiyar , Assistant Professor, Department of Commerce, Loyola College (Autonomous), Chennai – 600 034 Mail Id: professorsalathiyar@gmail.com Mobile: 9444474966
Subject Expert	Mr. M. Thirupathi, M.Com., M.Phil., B.Ed, TN SET, K SET Assistant Professor, Department of Commerce, Acharya Bengaluru B School, Bengaluru – 590 091 Mail Id: thirupathi.m@abbs.edu.in Mobile: 9791392316
Industrial Expert	Mr. P. Madevan Senior Area Manager Veritas Finance Ltd Denkanikottai Main Road, Hosur – 635 109 Mail Id: madevan.p@veritasfin.in Mobile: 7397491925 8270239726
Industrial Expert	Mr. T. Niranjana, B.Com (CA), MBA RR Donnelley Global India Outsource Pvt. Ltd., No.471, Prestige Polygon, Nandanam, Chennai – 600 035 Mail Id: niray1112@gmail.com Mobile: 80152 50867

INTERNAL MEMBERS

Internal Members	Dr. B. Seenivasan, M.Com, MPhil, NET, Ph.D Assistant Professor Department of Commerce (Computer Applications) Sacred Heart College (Autonomous), Tirupattur Dist – 635 601.
	Dr. D. Valarmathi, M.Com, M.Phil, NET, Ph.D Assistant Professor Department of Commerce (Computer Applications) Sacred Heart College (Autonomous), Tirupattur Dist – 635 601
	Mr. Bertoy Roy, M.Com, M.Phil, PGDCS Assistant Professor Department of Commerce (Computer Applications) Sacred Heart College (Autonomous), Tirupattur Dist – 635 601
	Mrs. C. DharmaDevi, MCA, M.Phil, NET Assistant Professor Department of Computer Applications (UG) Sacred Heart College (Autonomous), Tirupattur Dist – 635 601

SACRED HEART COLLEGE (AUTONOMOUS) TIRUPATTUR

Academic Audit Report

1. Introduction

The members of the staff attended the Academic Audit meeting along with subject experts and Industrial Expert on 18th February 2021.

Sl. No.	Name / Designation	Board
1	Dr. A. Xavier Susairaj, Associate Professor/Head (PG), Department of Economics, Sacred Heart College (Autonomous), Tirupattur – 635601.	Chairman
2	Dr. J. Jacob Stanley Inbaraj, Assistant Professor/Head (UG), Department of Economics, Sacred Heart College (Autonomous), Tirupattur – 635601.	Chairman
3	Dr. J. A. Arul Chellakumar, Professor & Director CCD, Department of Economics, Bharathidasan University, Tiruchirappalli – 620024.	Subject Expert
4	Dr. N. Mani, Associate Professor and Head, Department of Economics, Erode Arts and Science College, Erode – 638009.	Subject Expert
5	Mr. R. Sankaran	Member
6	Dr. K. Sivakumar	Member
7	Dr. A. Royal Edward Williams	Member
8	Mr. S. John Sundar	Member
9	Dr. U. Ramesh	Member
10	Dr. R. Kurinji Malar	Member
11	Dr. M. Vincent Sahayaraj	Member
12	Dr. S. Siva Gurunathan	Member

Academic Audit Report

1.1 INTRODUCTION

The academic audit for the year 2016-19 has been conducted on 18th February 2021.

The following are the external subject experts suggested by the Department of Economics for the Academic Audit

1. **Dr. J. A. Arul Chellakumar,** (Subject Expert) **9443113831**
Professor & Director CCD,
Department of Economics,
Bharathidasan University,
Tiruchirappalli – 620024.
E-mail: acksas@yahoo.co.in

2. **Dr. N. Mani,** (Subject Expert) **7598225040**
Associate Professor and Head,
Department of Economics,
Erode Arts and Science College,
Erode – 638009.
E-mail: @gmail.com

PG AND RESEARCH DEPARTMENT OF ECONOMICS
SACRED HEART COLLEGE (AUTONOMOUS)

1.2 Schedule of the Academic Audit Meeting 2020-21

17-02-2021	Arrival
18-02-2021	
08.30 a.m. to 09.00 a.m.	Introduction meeting with the Staff Members
09.00 a.m. to 09.30 a.m.	Visiting Library
09.30 a.m. to 10.00 a.m.	Visiting Department
10.00 a.m. to 11.00 a.m.	UG. Class
11.00 a.m. to 12.00 p.m.	PG. Class
12.00 p.m. to 12.30 p.m.	M. Phil.
12.30 p.m. to 01.00 p.m.	Presentation by UG Head (III BA Class Room) on the Department Activities
01.00 p.m. to 02.00 p.m.	Lunch
02.00 p.m. to 03.00 p.m.	Review of the Evidences
03.00 p.m. to 04.00 p.m.	Final Panel meeting with Chair Person
04.00 p.m.	Departure

2. MILESTONES OF THE DEPARTMENT

YEAR	MILESTONES
1956	Foundation of the Department with B.A. Economics
1981	Silver Jubilee Year
1986	Upgradation with M.A. Economics
1991	Elevation of the Department into a Research Department
1992	First Department to introduce Ph.D. programme in the College
2006	Golden Jubilee Year
2007	First Department to introduce Co-education in the College
2011	Dr. A. Xavier Susairaj is a Fullbright Scholar, FIU, USA
2013	Organised ICSSR Sponsored Ten-Day National Workshop in “Research Methodology”
2016	Diamond Jubilee Year
2017	<ul style="list-style-type: none">• MoU’s with Department of Econometrics, Madurai Kamaraj University, Madurai And• MoU’s with Council for Social Development, New Delhi
2018	Introduced Internship Programme for Research Scholars

3. FACULTY PROFILE

3.1. Faculty strength, Gender wise strength

The Department has the strength of 10 staff members (6 aided and 4 management staff). Nine Members of them are male and One Female. Eight of them have doctoral degree and the remaining are with M.Phil. degree. Four members have cleared SET/NET.

3.2 Roles and Responsibilities

From the documents submitted to the Academic Audit Committee and review thereupon clear demarcation of duties and responsibilities among the staff members in the department has been found. Weightage has been given to the departmental work, college work and student welfare activities.

4. STUDENT PROFILE

This aspect consists of batch-wise student profile consisting number of students admitted course wise, Appeared for exam, cleared the papers, percentage of pass and meritorious students. It has been found that there is a progressive improvement in the percentage of pass, especially in the case of first B.A students. The performance of PG students has been found as commendable. With respect to extra-curricular activities the students of the department did a commendable job.

The one aspect that has been found worrying is about the drop outs. The committee also found the statement made by the department with respect to the entry level behavior of the students who are coming from Tamil Medium as convincing.

The interactions held with both UG and PG students revealed their current performance levels and future expectations. The committee received a few worthy suggestions and request from the students which are given at the end. The discussions held with the M.Phil. students helped the committee to come to the conclusion that they are highly motivated and given the right amount of guidance and help they will come up.

5. CURRICULUM

**PG & Research Department of Economics
Sacred Heart College (Autonomous) Tirupattur-635601.**

Course Structure for BA. Economics: 2017-18

Sem	Course	Subject Code	Subject Title	Hrs	Credit	CIA	Sem
I	I		Tamil/Hindi	5	3	30	70
	II	LE114T	English	5	3	30	70
	III	E118	Core: Economic Thought	5	5	30	70
		E119	Core: Micro Economics –I	5	5	30	70
			Allied History	6	6	30	70
	IV		Foundation course	2	1		
	IV		Religion / Ethics	2	1		
	Total					24	
II	I		Tamil/Hindi	5	3	30	70
	II	LE308T	English	5	3	30	70
	III	E216	Core: Macro Economics – I	5	5	30	70
		E217	Core: Micro Economics – II	5	5	30	70
			Allied History	6	6	30	70
	IV		Foundation Course	2	1		
	IV		Religion / Ethics	2	1		
	Total					24	
III	I		Tamil/Hindi	5	3	30	70
	II		English	5	3	30	70
	III	E315	Core: Macro Economics –II	5	5	30	70
		E316	Core: Welfare Economics	5	5	30	70
			Allied (Optional)	6	4	30	70
	IV		Foundation Courses	2	1		
	IV		Environmental Studies (EVS)	2	1		
	Total					22	
IV	I		Tamil/Hindi	5	3	30	70
	II		English	5	3	30	70
	III	E417	Core: Mathematics for Economics	5	5	30	70
		E418	Core: Industrial Economics	5	5	30	70
			Allied (Optional)	6	6	30	70
	IV		Foundation courses	2	1		
	IV		Human Rights	2	1		
	Total					24	

V	III	E537	Core: International Economics	6	6	30	70
		E538	Core: Fiscal Economics	5	5	30	70
		E539	Core: Monetary Economics	6	6	30	70
		E540	Core: Indian Economy	5	5	30	70
		E541 A	Elective:1.Managerial Economics	6	4	30	70
		E541 B	Elective:2.Basic Econometrics	6	5		
		E541 C	Elective:3.Human Resource Management	6	5		
		NEC503	Non-Major Elective: Basic Economics	2	1		
			SSP *: Poor Economics		1		
	Total					28	
VI	III	E638	Core: Environmental Economics	6	6	30	70
		E639	Core: Elements of Research and Statistics	6	6	30	70
		E640	Core: Marketing Management	6	6	30	70
		E641	Core: Financial Economics – SS*(subjective skill)	5	4	30	70
		E642	Core: Computer Application for Economics -SS*	5	4	30	70
		NEC603	Non-Major Elective: Indian Economy :Basic Issues	2	1		
			SSP* : Economics for Competitive Examinations		1		
	Total					28	

Course Structure for U.G. Commerce -2017-18
B.Com (Commerce) (Allied Subject)

Sem	Course	Subject Code	Subject	Hours per week	Credit	CIA	Sem
I	B.Com	AE105	Principles of Economics-I	6	4	30	70
		AE205	Principles of Economics-II	6	4	30	70
II	B.Com	AE304	Managerial Economics - III	6	4	30	70
		AE404	International Economics - IV	6	4	30	70

PG & Research Department of Economics
Sacred Heart College (Autonomous) Tirupattur- 635601.

Course structure for M.A. Economics under new CBCS with effect from 2017-2018

Sem	Category	Subject Code	Title of the paper	Marks		Hrs.	Credits
				CIA	SE		
I	Core	E742	Micro Economics – I	40	60	6	5
	Core	E743	Macro Economics – I	40	60	6	4
	Core	E744	Statistics for Economics	40	60	5	4
	Core	E745	Economics of growth and development	40	60	5	5
	Elective (optional)	E746A E746B E746C	(i) Demography (ii) History of Economic thought (iii) Economics of Infrastructure	40	60	6	4
Subject skill	SK	E747S	Business Communication Skills	40	60	2	2
II	Core	E848	Micro Economics - II	40	60	6	5
	Core	E849	Macro Economics – II	40	60	6	4
	Core	E850	Mathematics for Economics	40	60	5	4
Subject skill	SK	E853S	Entrepreneurship training Skills	40	60	2	2
	Core	E851	Managerial Economics	40	60	5	5
	Elective (optional)	E852A E852B E852C	(i) Industrial Economics (ii) Economics of urbanization (iii) Economics of Gender and development	40	60	6	4
Certificate course	CC-1		Computer Software Packages (SPSS, AMOS) in Economics	Successful Completion 2*			

III	Core	E933	International Trade	40	60	6	4
	Core	E934	Public Economics	40	60	5	4
	Core	E935	Monetary Economics	40	60	6	4
	Core	E936	Research Methodology	40	60	6	4
Subject skill	SK	E9385	Data Analysis and Interpretation	40	60	2	2
	Elective (optional)	E937A E937B E937C	(i) Basic Econometrics (ii) Health and Economics (iii) Personal Management	40	60	5	4
Certificate course	CC-2		Computer Software Packages (Eviews, R – Programming) in Economics	Optional- Successful Completion 2*			
IV	Core	E1034	Indian Economy Issues and Policy	40	60	6	4
	Core	E1035	Environmental Economics	40	60	6	4
	Core	E1036A E1036B E1036C	(i) Indian Public Finance (ii) Tamil Nadu Economic Development (iii) Financial Institutions and Markets	40	60	5	4
	Elective	E1037A E1037B E1037C	(i) Labour Economics and Industrial Relations (ii) Security Analysis and Portfolio management. (iii) Co-operation and Rural Development	40	60	5	4
	Optional	E1038J	Project Work Dissertation (Evaluation) Viva – Voce Total	80 20 100 Marks		6	3
			Human Rights			2	1
			Total Marks / Credits	2300		90+4*=94	

Course structure of M.Phil Economics Effective from 2017-18
Total Number of Credits for the Programme – 30 Credits

Code	Paper	Title of the Paper	Marks		Hours	Credits
			CIA	Sem		
Part – I						
	1	Modern Economics Theory for Research	40	60	6	6
	2	Research Methodology and Statistical Techniques	40	60	6	6
	3	Research Specific Paper	40	60	6	6
Part – II						
	1	Dissertation	Dissertation	Viva - Voce	12	12
			80	20		
		Total			30	30

On the structure of curriculum the committee wishes to make the following observations

- Enormous efforts have gone into the making of the syllabus and curriculum as rich in content and comprehensive in coverage.
- The combination of papers, semester wise, has been found as having scope to alter the arrangement of the papers in the next major revision.
- A few papers like Health Economics and Environmental Economics for UG programme have been found as good and relevant additions.
- Similarly at the PG level, the courses like Human Resource Management, Environmental Economics and Energy Economics are found as appropriate and have units with current topics.
- The committee is of the opinion that the overall structure of the syllabus indicates that the autonomous status has been fully utilized by the department.

6. EVALUATION OF THE COURSE

○ B.A. Economics

Question Paper Pattern for the Semester Examination:

The question paper shall contain Three parts, Section A, Section B and Section C

Section „A“ (10X2=20)

All the ten short answer questions are to be answered in about 50 words each. Each question carries 2 marks.

Section „B“ (5X 5=25)

One question from each unit of „Either“ „or „type. Each question carries 5 marks in about 300 words.

Section „C“ (3X10 = 30)

Three out of five to be answered in about 600 words. Each question carries 10 marks

Components of Examination

In each course there are two components, namely, Continuous Internal Assessment (CA) and Semester Examination. The marks allotted for each component is as follows:

CA	:	30 marks
Semester Exam	:	70marks
Total	:	100marks

The Component for CA is as follows:

2 CA Test	-	15 Marks
Library	-	5 Marks
Attendance	-	5 Marks
Assignment	-	5 Marks
Total	-	30 Marks

○ **M.A. Economics**

Question paper Pattern for Semester Examinations

Section - A (8 x 2 = 16 Marks) Answer ANY EIGHT questions from TEN questions. Two questions from each unit.

Section - B (5 x 4 = 20 Marks) Either OR type of questions. one from each unit.

Section - C (3 x 8 = 24 Marks) Answer ANY THREE from FIVE questions. One question from each unit.

Total 60 Marks

In each course there are two components, namely, Continuous Internal Assessment (CA) and Semester Examination. The marks allotted for each component is as follows:

CA	:	40 marks
Semester Exam	:	60 marks
Total	:	100 marks

The Components for CA are as follows:

CA 2 test	=	20 Marks
Assignment	=	10 Marks
Seminar	=	10 Marks
Total	=	40 Marks

○ **M. Phil Economics**

Question Paper Pattern for the Semester Examination

The question paper shall contain two parts, Section A and Section B.

Section „A“: (5 x 6 = 30 Marks)

Five out of seven questions are to be answered in about 400 words each. Each question carries 8 marks

Section „B“: (3 x 15 = 45 Marks)

Three out of five questions are to be answered in about 1200 words each. Each question carries 20 marks.

Components

CA	= 25 Marks
Semester	= 75 Marks
Total	= 100 Marks

CA components

Written Tests	= 15 Marks
Class Seminar	= 5 Marks
Paper Presentation (in any State/National) level	
Seminars/Workshop participation/Assignment	= 5 Marks
Total	= 25 Marks

Dissertation

Components

Dissertation	= 80 Marks
Viva – Voce	= 20 Marks
Total	= 100 Marks
Theory Papers 3 x 100	= 300 Marks
Dissertation 1 x 100	= 100 Marks
Total	= 400 Marks

7. Research and Consultancy

8. Infrastructural facilities

9. Outcome of the Student meeting

10. Outcome of the Faculty meeting

11. Overall Assessment

12. Suggestions

13. Concluding Report

PG & Research Department of Economics
Sacred Heart College (Autonomous) Tirupattur-635601.

14. Signature

Sl. No.	Name / Designation	Board	Signature
1	Dr. A. Xavier Susairaj, Associate Professor/Head (PG), Department of Economics, Sacred Heart College (Autonomous), Tirupattur – 635601.	Chairman	
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3	Dr. J. A. Arul Chellakumar, Professor & Director CCD, Department of Economics, Bharathidasan University, Tiruchirappalli – 620024.	Subject Expert	
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At Library the committee found an excellent arrangement of books, back volumes and the journals. The documentation with respect to open sources is of much use to the staff and the research scholars. The Audio-Visual room in the library is a cutting edge in the realm of learning resources.

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11. Overall Assessment

By considering the academic content, results, profile of the faculty and the research as well as the extent of involvement of the faculty members in the co-curricular and extra curricular activities the committee rates the department as **VERY GOOD**

12. Suggestions

- Progressive use of smart class may be adopted for PG courses
- The department proposes to conduct coaching classes for UPSC, TNPSC and Banking Services as demanded by all the students of the department (UG&PG) provided the management takes the necessary steps in arranging space, time table, materials and remuneration. For this the management can approach the UGC to get grant to conduct coaching classes because the college serves for the economically poor students belonging to SC/ST communities.
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- Tally and SPSS are the need of the hour and the management with proper support and guidance to the department has to take up introduction of these two as early as possible.
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The exercise of the Academic Audit of the Department of Economics has been found as useful both for the students and the faculty. It is the fervent hope of the committee that when the suggestions are taken into account in the right spirit the department is poised to grow further in the dimensions of Teaching, Research and Extension activities.

SACRED HEART COLLEGE (AUTONOMOUS) TIRUPATTUR

Academic Audit Report

1. Introduction

The members of the staff attended the Academic Audit meeting along with subject experts and Industrial Expert on 18th February 2021.

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10	Dr. R. Kurinji Malar	Member
11	Dr. M. Vincent Sahayaraj	Member
12	Dr. S. Siva Gurunathan	Member

Academic Audit Report

1.1 INTRODUCTION

The academic audit for the year 2016-19 has been conducted on 18th February 2021.

The following are the external subject experts suggested by the Department of Economics for the Academic Audit

- 1. Dr. J. A. Arul Chellakumar,** (Subject Expert) **9443113831**
Professor & Director CCD,
Department of Economics,
Bharathidasan University,
Tiruchirappalli – 620024.
E-mail: acksas@yahoo.co.in
- 2. Dr. N. Mani,** (Subject Expert) **7598225040**
Associate Professor and Head,
Department of Economics,
Erode Arts and Science College,
Erode – 638009.
E-mail: @gmail.com

PG AND RESEARCH DEPARTMENT OF ECONOMICS
SACRED HEART COLLEGE (AUTONOMOUS)

1.2 Schedule of the Academic Audit Meeting 2020-21

17-02-2021	Arrival
18-02-2021	
08.30 a.m. to 09.00 a.m.	Introduction meeting with the Staff Members
09.00 a.m. to 09.30 a.m.	Visiting Library
09.30 a.m. to 10.00 a.m.	Visiting Department
10.00 a.m. to 11.00 a.m.	UG. Class
11.00 a.m. to 12.00 p.m.	PG. Class
12.00 p.m. to 12.30 p.m.	M. Phil.
12.30 p.m. to 01.00 p.m.	Presentation by UG Head (III BA Class Room) on the Department Activities
01.00 p.m. to 02.00 p.m.	Lunch
02.00 p.m. to 03.00 p.m.	Review of the Evidences
03.00 p.m. to 04.00 p.m.	Final Panel meeting with Chair Person
04.00 p.m.	Departure

2. MILESTONES OF THE DEPARTMENT

YEAR	MILESTONES
1956	Foundation of the Department with B.A. Economics
1981	Silver Jubilee Year
1986	Upgradation with M.A. Economics
1991	Elevation of the Department into a Research Department
1992	First Department to introduce Ph.D. programme in the College
2006	Golden Jubilee Year
2007	First Department to introduce Co-education in the College
2011	Dr. A. Xavier Susairaj is a Fullbright Scholar, FIU, USA
2013	Organised ICSSR Sponsored Ten-Day National Workshop in “Research Methodology”
2016	Diamond Jubilee Year
2017	<ul style="list-style-type: none">• MoU’s with Department of Econometrics, Madurai Kamaraj University, Madurai And• MoU’s with Council for Social Development, New Delhi
2018	Introduced Internship Programme for Research Scholars

3. FACULTY PROFILE

3.1. Faculty strength, Gender wise strength

The Department has the strength of 10 staff members (6 aided and 4 management staff). Nine Members of them are male and One Female. Eight of them have doctoral degree and the remaining are with M.Phil. degree. Four members have cleared SET/NET.

3.2 Roles and Responsibilities

From the documents submitted to the Academic Audit Committee and review thereupon clear demarcation of duties and responsibilities among the staff members in the department has been found. Weightage has been given to the departmental work, college work and student welfare activities.

4. STUDENT PROFILE

This aspect consists of batch-wise student profile consisting number of students admitted course wise, Appeared for exam, cleared the papers, percentage of pass and meritorious students. It has been found that there is a progressive improvement in the percentage of pass, especially in the case of first B.A students. The performance of PG students has been found as commendable. With respect to extra-curricular activities the students of the department did a commendable job.

The one aspect that has been found worrying is about the drop outs. The committee also found the statement made by the department with respect to the entry level behavior of the students who are coming from Tamil Medium as convincing.

The interactions held with both UG and PG students revealed their current performance levels and future expectations. The committee received a few worthy suggestions and request from the students which are given at the end. The discussions held with the M.Phil. students helped the committee to come to the conclusion that they are highly motivated and given the right amount of guidance and help they will come up.

5. CURRICULUM

**PG & Research Department of Economics
Sacred Heart College (Autonomous) Tirupattur-635601.**

Course Structure for BA. Economics: 2017-18

Sem	Course	Subject Code	Subject Title	Hrs	Credit	CIA	Sem
I	I		Tamil/Hindi	5	3	30	70
	II	LE114T	English	5	3	30	70
	III	E118	Core: Economic Thought	5	5	30	70
		E119	Core: Micro Economics –I	5	5	30	70
			Allied History	6	6	30	70
	IV		Foundation course	2	1		
	IV		Religion / Ethics	2	1		
	Total					24	
II	I		Tamil/Hindi	5	3	30	70
	II	LE308T	English	5	3	30	70
	III	E216	Core: Macro Economics – I	5	5	30	70
		E217	Core: Micro Economics – II	5	5	30	70
			Allied History	6	6	30	70
	IV		Foundation Course	2	1		
	IV		Religion / Ethics	2	1		
	Total					24	
III	I		Tamil/Hindi	5	3	30	70
	II		English	5	3	30	70
	III	E315	Core: Macro Economics –II	5	5	30	70
		E316	Core: Welfare Economics	5	5	30	70
			Allied (Optional)	6	4	30	70
	IV		Foundation Courses	2	1		
	IV		Environmental Studies (EVS)	2	1		
	Total					22	
IV	I		Tamil/Hindi	5	3	30	70
	II		English	5	3	30	70
	III	E417	Core: Mathematics for Economics	5	5	30	70
		E418	Core: Industrial Economics	5	5	30	70
			Allied (Optional)	6	6	30	70
	IV		Foundation courses	2	1		
	IV		Human Rights	2	1		
	Total					24	

V	III	E537	Core: International Economics	6	6	30	70
		E538	Core: Fiscal Economics	5	5	30	70
		E539	Core: Monetary Economics	6	6	30	70
		E540	Core: Indian Economy	5	5	30	70
		E541 A	Elective:1.Managerial Economics	6	4	30	70
		E541 B	Elective:2.Basic Econometrics	6	5		
		E541 C	Elective:3.Human Resource Management	6	5		
		NEC503	Non-Major Elective: Basic Economics	2	1		
			SSP *: Poor Economics		1		
			Total		28		
VI	III	E638	Core: Environmental Economics	6	6	30	70
		E639	Core: Elements of Research and Statistics	6	6	30	70
		E640	Core: Marketing Management	6	6	30	70
		E641	Core: Financial Economics – SS*(subjective skill)	5	4	30	70
		E642	Core: Computer Application for Economics -SS*	5	4	30	70
		NEC603	Non-Major Elective: Indian Economy :Basic Issues	2	1		
			SSP* : Economics for Competitive Examinations		1		
			Total		28		

Course Structure for U.G. Commerce -2017-18
B.Com (Commerce) (Allied Subject)

Sem	Course	Subject Code	Subject	Hours per week	Credit	CIA	Sem
I	B.Com	AE105	Principles of Economics-I	6	4	30	70
		AE205	Principles of Economics-II	6	4	30	70
II	B.Com	AE304	Managerial Economics - III	6	4	30	70
		AE404	International Economics - IV	6	4	30	70

PG & Research Department of Economics
Sacred Heart College (Autonomous) Tirupattur- 635601.

Course structure for M.A. Economics under new CBCS with effect from 2017-2018

Sem	Category	Subject Code	Title of the paper	Marks		Hrs.	Credits
				CIA	SE		
I	Core	E742	Micro Economics – I	40	60	6	5
	Core	E743	Macro Economics – I	40	60	6	4
	Core	E744	Statistics for Economics	40	60	5	4
	Core	E745	Economics of growth and development	40	60	5	5
	Elective (optional)	E746A E746B E746C	(i) Demography (ii) History of Economic thought (iii) Economics of Infrastructure	40	60	6	4
Subject skill	SK	E747S	Business Communication Skills	40	60	2	2
II	Core	E848	Micro Economics - II	40	60	6	5
	Core	E849	Macro Economics – II	40	60	6	4
	Core	E850	Mathematics for Economics	40	60	5	4
Subject skill	SK	E853S	Entrepreneurship training Skills	40	60	2	2
	Core	E851	Managerial Economics	40	60	5	5
	Elective (optional)	E852A E852B E852C	(i) Industrial Economics (ii) Economics of urbanization (iii) Economics of Gender and development	40	60	6	4
Certificate course	CC-1		Computer Software Packages (SPSS, AMOS) in Economics	Successful Completion 2*			

III	Core	E933	International Trade	40	60	6	4
	Core	E934	Public Economics	40	60	5	4
	Core	E935	Monetary Economics	40	60	6	4
	Core	E936	Research Methodology	40	60	6	4
Subject skill	SK	E9385	Data Analysis and Interpretation	40	60	2	2
	Elective (optional)	E937A E937B E937C	(i) Basic Econometrics (ii) Health and Economics (iii) Personal Management	40	60	5	4
Certificate course	CC-2		Computer Software Packages (Eviews, R – Programming) in Economics	Optional- Successful Completion 2*			
IV	Core	E1034	Indian Economy Issues and Policy	40	60	6	4
	Core	E1035	Environmental Economics	40	60	6	4
	Core	E1036A E1036B E1036C	(i) Indian Public Finance (ii) Tamil Nadu Economic Development (iii) Financial Institutions and Markets	40	60	5	4
	Elective	E1037A E1037B E1037C	(i) Labour Economics and Industrial Relations (ii) Security Analysis and Portfolio management. (iii) Co-operation and Rural Development	40	60	5	4
	Optional	E1038J	Project Work Dissertation (Evaluation) Viva – Voce Total	80 20 100 Marks		6	3
			Human Rights			2	1
			Total Marks / Credits	2300	90+4*=94		

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Department of B.Com (CA)

Academic Audit Panel Members Details 04/03/2021

1. Introduction

The Academic Audit of Department of Commerce with Computer Applications is held on 04th March, 2021 (Thursday) with the following members.

Chair Person	Dr. P. Saravanan M.Com., M.Com (CA), MPhil., NET, Ph.D Head of the Department Department of Commerce (Computer Applications) Sacred Heart College (Autonomous), Tirupattur District – 635 601
Subject Expert	Dr. M. Salathiyam, Assistant Professor, Department of Commerce, Loyola College (Autonomous), Chennai – 600 034 Mail Id: professorsalathiyam@gmail.com Mobile: 9444474966
Subject Expert	Mr. M. Thirupathi, M.Com., M.Phil., B.Ed, TN SET, K SET Assistant Professor, Department of Commerce, AcharyaBengaluru B School, Bengaluru – 590 091 Mail Id: thirupathi.m@abbs.edu.in Mobile: 9791392316
Industrial Expert	Mr.P. Madevan Senior Area Manager Veritas Finance Ltd Denkanikottai Main Road, Hosur – 635 109 Mail Id: madevan.p@veritasfin.in Mobile: 7397491925 8270239726
Industrial Expert	Mr. T. Niranjana, B.Com (CA), MBA RR Donnelley Global India Outsource Pvt. Ltd., No.471, Prestige Polygon, Nandanam, Chennai – 600 035 Mail Id: niray1112@gmail.com Mobile: 80152 50867
Internal Members	Dr. B. Seenivasan, M.Com, MPhil, NET, Ph.D Assistant Professor Department of Commerce (Computer Applications) Sacred Heart College (Autonomous), Tirupattur Dist – 635 601.

	<p>Dr. D. Valarmathi, M.Com, M.Phil, NET, Ph.D Assistant Professor Department of Commerce (Computer Applications) Sacred Heart College (Autonomous), Tirupattur Dist – 635 601</p>
	<p>Mr. Berty Roy, M.Com, M.Phil, PGDCS Assistant Professor Department of Commerce (Computer Applications) Sacred Heart College (Autonomous), Tirupattur Dist – 635 601</p>
	<p>Mrs. C. DharmaDevi, MCA, M.Phil, NET Assistant Professor Department of Computer Applications (UG) Sacred Heart College (Autonomous), Tirupattur Dist – 635 601</p>
Date of Audit	04/03/2021
Academic years for which academic audit conducted	2016-2020
Proceeding of the Audit	<p>The process of academic Audit of Department of Commerce Computer Application was systematically planned and Scheduled with chair person</p> <ul style="list-style-type: none"> ▪ Department Presentation ▪ Visit to Library and Browsing center ▪ Verification of Documents ▪ Interactions with Students ▪ Interactions with Faculty ▪ Interactions with Class Leaders, CQC Leaders and Research Forum Leaders ▪ Report Preparation

Academic Audit Programme Schedule

Date: 04/03/2021

Time	Venue	Activity	Details
9.30 am - 10.30 am	Board Room	Faculty Meeting with External Audit Panel Members	Agenda: 1. Introducing the Audit Panel External Members 2. Presentation of the Department Activities for the last two academic years.
10:30am - 11:30am	Board Room	Presentation of Report and Document verification	3. Presentation of the Self Evaluation Document(SED) of the Department along with the supporting evidences 4. Discussions 5. Finalization of the Schedule of the visitation of the external panel members
11.30 am - 12.00 pm		Break	
12.00 pm – 01:00 pm		Visiting Department facilities <ul style="list-style-type: none"> • Laboratories • Classrooms • Faculty Rooms • Research Lab • Library 	
01.00 pm - 02.00 pm		Lunch Break	
02.00 pm - 02.30 pm	Respective Class room	Meeting with the student class-wise	Syllabus Feedback
02.30 pm - 3.30 pm	Department	<ul style="list-style-type: none"> • Meeting with Students Representatives • CQC Leaders • Research Forum members 	Association Activities CQC Activities Research Forum Activities Syllabus Feedback
03.30 pm - 4.30 pm	Department	Preparation and Finalization of the Report by the members of the Audit Panel	
04.30 pm - 5.00 pm	Department	Presentation of the report by the panel members to the faculty members and student representatives	

2. Milestones of the Department

2013-14	<ul style="list-style-type: none"> • Year of Establishment
2014-15	<ul style="list-style-type: none"> • The department of B.Com (CA) has started to function independently • Intra Department Commerce Fest
2015-16	<ul style="list-style-type: none"> • Academic Audit
2016-17	<ul style="list-style-type: none"> • Prospects and Emerging Trends in M-Commerce and M-Banking – National Conference & Published an Editorial book
2017-18	<ul style="list-style-type: none"> • National Seminar on Impact of Demonetization & Budget 2017 • Sharing Day
2018-19	<ul style="list-style-type: none"> • Commencement of COMCAP – Inter- Collegiate Competition • National Seminar on Prospects and Dimension of Commerce in New Era
2019-20	<ul style="list-style-type: none"> • National Seminar on “Young Entrepreneurship Development – Perspectives, Problems & Prospects”
2020-21	<ul style="list-style-type: none"> • National Level Online Quiz on Commerce and Accountancy • National Webinar on Issues and Implications of COVID -19 on the Banking and Financial Sector

3. Faculty profile

The contribution of faculty members to the department and to the college is good. It is observed that almost all the faculty members are fully qualified except one.

S. No.	Name	Designation	Qualification	Specialization
1.	Dr. P. Saravanan	HOD	M. Com., M.Phil., Ph.D.	HR & Marketing
2.	Dr. B. Seenivasan	Asst. Prof.	M.Com., M.Phil., Ph.D.	Income Tax& Banking
3.	Dr. D. Valarmathi	Asst. Prof.	M. Com., M.Phil., Ph.D.	Accounts & HR
4.	Mr. B. Berty Roy	Asst. Prof.	M. Com., M.Phil.,	Accounts &Income Tax
5.	Mrs. C. Dharma Devi	Asst. Prof.	MCA., M.Phil NET	Big Data and Ontology

Roles and Responsibilities of Staff Members

S. No	Name of the Staff Member	Corporate Contribution
1	Dr. P. Saravanan	<ul style="list-style-type: none"> • Head of the Department; • UG Board Chairman; • Academic Council member; • Chairman of Board of Studies, • Executive member of Staff welfare Committee.

		<ul style="list-style-type: none"> • Certificate course sub-committee member • Moodle Program In-charge
2	Dr. B. Seenivasan	<ul style="list-style-type: none"> • NSS Program Officer • Outreach In-charge • Member of Academic Reformation Committee • III B.Com (CA) Class In-Charge • Cultural In-charge for boys • Internal Auditor of Department; • Member of Board of Studies.
3	Dr. D. Valarmathi	<ul style="list-style-type: none"> • II B.COM (CA) Class In-charge • Research Forum In charge • Sports / Cultural In charge for girls • In charge of Women Students" discipline of Department; • Member of Board of Studies.
4	Mr. B. Bertoy Roy	<ul style="list-style-type: none"> • Association President; • I B. Com (CA) Class In charge • Placement In charge; • Alumni In charge; • Sports In charge for boys • Member of Board of Studies.
5	Mrs. DharmaDevi	<ul style="list-style-type: none"> • Eco - Club President (Shift-II) • Member of Board of Studies • Maintenance of Remedial Report • Moodle Program Assistant In - Charge

4. Students Profile

Basic Statistics about the Department

No. of Students – Gender wise

Academic Year	Male	Female	Total
2013 - 14	43	27	70
2014 - 15	42	28	70
2015 - 16	34	23	57
2016 - 17	54	23	77
2017 - 18	56	21	77
2018 - 19	58	19	77
2019 - 20	51	25	76
2020 – 21	52	24	76

**Basic Statistics about the Department
No. of Students – Class wise**

Academic Year	First Year	Second Year	Third Year	Total
2013-14	70	-	-	70
2014-15	70	63	-	133
2015-16	57	64	63	184
2016-17	77	44	58	179
2017-18	77	76	43	196
2018-19	77	75	74	226
2019-20	76	71	69	216
2020-21	76	70	71	217

**Basic Statistics about the Department
No. of Students – Community wise**

Batch	ST	SC	MBC	BC & BCM	OC	Total
2013-16	01	15	26	28	00	70
2014-17	03	18	22	24	03	70
2015-18	00	14	15	28	00	57
2016-19	00	13	31	32	01	77
2017-20	01	11	30	31	04	77
2018-21	02	12	30	32	01	77
2019-22	01	14	28	31	02	76
2020-23	01	11	22	41	01	76
Total	09	108	204	247	12	580

- It is observed that strength of department is good.
- Admission is made as per the norms of the Tamilnadu Government.
- Opportunity is given to female students to take part in B.Com (CA) Course is appreciable.

5. Curriculum Design

- CBCS structure of department of B.Com (CA) is excellent
- Specializations (like Computerized Accounting, Entrepreneurial Development and skill based subjects) in the curriculum of the department is excellent
- CBCS structure is implemented well with the due weightage for practical oriented subjects.
- Students' feedback about curriculum is excellent. Department of B.Com (CA) is obtaining the feedback about the curriculum from all the stakeholders in every year which is appreciate-able.
- Internship may be introduced. Curriculum may be updated in forth coming revision based on the market demand.

6. Teaching, Learning and Evaluation

- Teaching, Learning and Evaluation process of B.Com (CA) department is excellent.
- Modern teaching tools like Moodle, LCD, Google Meet, and Microsoft Team are used for the faculty members. It shows the adoption level of technology in teaching.
- The standard of question paper is good.
- The proportion of internal and external examinations is suggested to be 50% : 50%
- Semester examination pattern is good.
- Question paper pattern is good.
- Question Paper Patten:

CIA	Section A Answer all the Questions	(5 x 3 = 15 Marks)
	Section B Answer all the Questions under Either Or Pattern	(3 x 5 = 15 Marks)
	Section C Answer any Two Questions out of 3	(2 x 10 = 20 Marks)
	Total CIA Marks 50 Marks	
Semester	Section A Answer all the Questions	(10 x 2 = 20 Marks)
	Section B Answer all the Questions under Either Or Pattern	(5 x 4 = 20 Marks)
	Section C Answer any Three Questions out of 5	(3 x 10 = 30 Marks)
	Total CIA Marks 70 Marks	

- Standard of semester question paper is excellent.
- Evaluation process is well defined and communicated to all the students
- The college has an open and participative mechanism for evaluation of teaching
- Theory evaluation – Excellent
- Practical Evaluation – Excellent

Comments: Gender wise results of students to be identified in order to focus based on the gender. Results of students based on the remedial class should be measured to evaluate the effectiveness of remedial programme.

7. Research Output:

Faculty Members	No. of Publications
Dr. P. Saravanan	14
Dr. B. Seenivasan	15
Dr. D. Valarmathi	05
Mr. B. Bertoy Roy	05
Mrs. C. Dharma Devi	13
Total	52

- Research output of faculty members is good.
- Focus on impact factor and citation should be given by faculty members.
- Students should to be encouraged for publication.

8. Infrastructural Facilities

- Class Room – 3
- Staff Room – 1
- LCD Projector in the Class – 3
- Computer Lab - 1
- Internet Connection
- Browsing Center
- Library – Adequate books and Journals
- Department Laptop – Nil
- RO water system in the department – Nil

9. Outcome of the Students Meeting

- Communicative English may be introduced in Second Year
- Internship should be introduced in B.Com (CA) Curriculum.
- Awareness about the professional courses to be offered
- Mentoring may be offered based on the future plan of students.

- Options may be given to the students to choose elective papers i.e., especially for Third years students
- Additional computer lab hours may be provided.

Outcome of the Students Meeting

	Observations
Association Activities	Excellent
Outreach	Excellent
SHELTERS	Good
Class Quality Circle	Excellent
Research Forum	Good
Counselling	Good
Remedial Coaching Program	Good
Sanitation	Good
Drinking Water Facilities	Adequate
Assignments	Good
Intellectual Talents	To be Improved
Non Major Elective	Adequate Suitable
Students Guidance Program	Actively Working
Library	Adequate but progressing well
Seminar Halls	Available with smart class facility
Extra Curricular Aspects	Students are participating and gaining much.
Good Afternoon Talk	Useful
Working Hours	Good. If possible pre-pone the closing time by 30 mins.
Class Room Environment	Good
Technical Support	Good
Students Participation in other Colleges	To be improved and more chances may be given.
Inter / Intra Departmental Sports	Good
Writing Skills	Improving
Work Scholarship	Helpful to the Students
Study Materials	Adequate (Resent edition need to be Purchase)
Student Progression	Progressing well
Placement Services	Taking place & Students are gaining

10. Outcome of the Faculty Meeting

- Faculty members are highly motivated.
- They may be allowed to participate in Refresher Course with pay.
- Publication in UGC Care and Scopus Journals may be honored and sponsored by the college.
- Separate cabin may be provided to the faculty members to provide effective mentoring.

11. Overall Assessment

- ❖ Curriculum of B.Com (CA) is excellent
- ❖ Teaching, Learning and Evaluation of Department of B.Com (CA) is excellent
- ❖ Research Contribution of the department is good. Papers may be published in Scopus journals.
- ❖ Infrastructural facilities of the department are good. Separate study room for students and separate bus for boys“ student should be provided. Separate staff room in larger size may be provided.
- ❖ Students are motivated adequately and satisfied with the department of B.Com (CA).
- ❖ Faculty members are highly motivated and working hard. Payments have to be linked with their quality of work and contribution.

12. Suggestions

- ❖ Latest concepts in the field of accounting to be incorporated in the curriculum of the department.
- ❖ IFRS and Tally Prime have to be included in the curriculum.
- ❖ As per UGC norms workload for HOD may be fixed as 12 Hours and for other faculty 16 hours per 6 days week order.
- ❖ Industrial visit should be offered in each and every semester.
- ❖ Linkage with industries should be created.
- ❖ Staff room with separate cabin and drinking water should be provided.
- ❖ Payment should be offered for remedial class.
- ❖ In SHAPE, freedom may be offered to students to select their Mentor.
- ❖ Incubation centre may be formed to encourage new business ideas and modules.
- ❖ Alumni to be strengthened with chapters wise meeting.

13. Conclusion

Faculty members and students are satisfied and inspired with the college, department and curriculum of B.Com (CA). The association programmes are really focused on the progression of students. Communication skills could be improved through Communicative English classes in Second year of the UG Degree. Awareness on professional courses has to be offered in the first year itself. Internship programme may be provided to the final year students.

14. Signatures of the Academic Panel Members

Chair Person	Dr. P. Saravanan M.Com., M.Com (CA), MPhil., NET, Ph.D Head of the Department Department of Commerce (Computer Applications) Sacred Heart College (Autonomous), Tirupattur District – 635 601	
Subject Expert	Dr. M. Salathiyar, Assistant Professor, Department of Commerce, Loyola College (Autonomous), Chennai – 600 034 Mail Id: professorsalathiyar@gmail.com Mobile: 9444474966	
Subject Expert	Mr. M. Thirupathi, M.Com., M.Phil., B.Ed, TN SET, K SET Assistant Professor, Department of Commerce, AcharyaBengaluru B School, Bengaluru – 590 091 Mail Id: thirupathi.m@abbs.edu.in Mobile: 9791392316	
Industrial Expert	Mr. P. Madevan Senior Area Manager Veritas Finance Ltd Denkanikottai Main Road, Hosur – 635 109 Mail Id: madevan.p@veritasfin.in Mobile: 7397491925 8270239726	
Industrial Expert	Mr. T. Niranjana, B.Com (CA), MBA RR Donnelley Global India Outsource Pvt. Ltd., No.471, Prestige Polygon, Nandanam, Chennai – 600 035 Mail Id: niray1112@gmail.com Mobile: 80152 50867	

INTERNAL MEMBERS

Internal Members	Dr. B. Seenivasan, M.Com, MPhil, NET, Ph.D Assistant Professor Department of Commerce (Computer Applications) Sacred Heart College (Autonomous), Tirupattur Dist – 635 601.	
	Dr. D. Valarmathi, M.Com, M.Phil, NET, Ph.D Assistant Professor Department of Commerce (Computer Applications) Sacred Heart College (Autonomous), Tirupattur Dist – 635 601	
	Mr. Berty Roy, M.Com, M.Phil, PGDCS Assistant Professor Department of Commerce (Computer Applications) Sacred Heart College (Autonomous), Tirupattur Dist – 635 601	
	Mrs. C. DharmaDevi, MCA, M.Phil, NET Assistant Professor Department of Computer Applications (UG) Sacred Heart College (Autonomous), Tirupattur Dist – 635 601	

Department of Tamil
Sacred Heart College (Autonomous), Tirupattur 635601
ACADEMIC AUDIT REPORT 2016-2019

1. Introduction

The Academic Audit for the year 2019 has been conducted on 05 March 2021.

<i>Sl.No.</i>	<i>Name</i>	<i>Designation</i>	<i>Board</i>
1.	Dr.P.Selvakumar	Assistant Professor / Head Dept.of Tamil	Chairman
2.	Dr. M. Tamilmaran	Professor, Dept. of Tamil, Periyar University, Periyar Palkalai Nagar, Salem – 636011.	Subject Expert
3.	Dr. R. Senkodi	Assistant Professor, Thiyagarayar College (Autonomous), Old Vannarapet, Chennai - 21	Subject Expert
4.	Mr. Devaraju (Kavipithan)	Renowned Writer	Industry Expert
5.	Dr.K. Parthibaraja	Assistant Professor	Member
6.	Dr.G. Mohan Gandhi	Assistant Professor	Member
7.	Dr.P. Balasubramanian	Assistant Professor	Member
8.	Dr.M. Sarala Devi	Assistant Professor	Member
9.	Mr.V. Sakkan	Assistant Professor	Member
10.	Ms.M. Rose	Assistant Professor	Member
11.	Ms.M. Parimaladevi	Assistant Professor	Member
12.	Dr.S. Sivachandrakumar	Assistant Professor	Member
13.	Dr.N. Cholan	Assistant Professor	Member
14.	Dr.R. Sankar	Assistant Professor	Member
15.	Dr.A. Chandran	Assistant Professor	Member
16.	Dr. A. Prabhu	Assistant Professor	Member
17.	Dr. T.A. Ramesh	Assistant Professor	Member
18.	Dr. A. Muthaiyan	Assistant Professor	Member

19.	Dr. K. Anbarasu	Assistant Professor	Member
20.	Dr. S. Ambedkar	Assistant Professor	Member

Schedule of the Academic Audit Meeting
Date : 05.03.2021 (Friday)

Time	Venue	Activity	Details
9.00 am - 10.30 am	APRC Board Room	Faculty Meeting with External Audit Panel Members	Agenda: <ol style="list-style-type: none"> 1. Introducing the Audit Panel External Members 2. Presentation of the Department Activities for the last three academic years. 3. Presentation of the Self Evaluation Document(SED) of the Department along with the supporting evidences 4. Discussions 5. Finalization of the Schedule of the visitation of the external panel members
10.30 am - 11.00 am	Class Rooms	Meeting with Students <ul style="list-style-type: none"> • Part I Students Shift - I & II • UG Students Shift - II • PG Students Shift – II 	
11.00 am - 11.30		Break	
11.30 - 12.00 pm	Class Room	Meeting with Students <ul style="list-style-type: none"> • M. Phil., Scholars • Ph.D., scholars 	
12.00 pm – 12.30 pm	Department	Visiting Department facilities <ul style="list-style-type: none"> • Classrooms • Faculty Rooms • Library 	
12.30 pm - 1.00 pm	Class Room	Meeting with the student representatives	
1.00 pm - 2.00 pm		Lunch Break	
2.00 pm - 2.30 pm	APRC Board Room	Any other activity as requested by the panel	
2.30 pm – 3.00 pm	APRC Board Room	Preparation and Finalization of the Report by the members of	

		the Audit Panel	
3.00 pm - 4.00 pm		Presentation of the report by the panel members to the faculty members and student representatives	

2. Milestones of the Department

- eE dEnuøa гринæLnE нуL EiLd gædøøiniL u Ed E ø u , Gдниниu , øøød øEnæe μE øEj æ æn du euøa бн øE μ u.
- øeEæ , øE øæ , μuLød, En øEnæe нуLduø æeøøiniGaa u du euøaEæL①n euøEиç dj d næЛинијμ Еμ ①ddнGøEμ .
- auøæ øEиç dE ннEgd du euø ø ø 'бødædnuøø d б u gd' нуLd гμE ød бøтниниL ø d a и нEæ нE μE du euøa a e jøu ннEjøi бн øE μ u.
- μuiGiçμeEn нуL æ и ннE e ø d μuiLuu e øøujμEn øuuj б aEæи бн øE μ u. gæ e инG d ued du euøaEæL①n jнGøEμ .
- ø бeipn øu μE нриæн du euøaEæL①n гμE ød бøт eunE uø øæ нE б u n нриæн ① uјб G и нрøE μ u.

3. Faculty Profile

LIST OF THE FACULTY MEMBERS –SHIFT I

S.No	Name of the Faculty	Designation	Qualification	Specialization	Date of Joining
1.	Dr.P. Selvakumar	Head & Asst.Professor	M.A., M.Phil.,B.Ed., Ph.D.,	Sangam Lit. Journalism	04.07.2001 Aided 20.08.2007
2.	Dr.K. Parthibaraja	Asst.Professor	M.A., Ph.D.,	Literary Criticism Folklore	03.07.2003 Aided 20.08.2007
3.	Dr.G. Mohan Gandhi	Asst.Professor	M.A.,M.Phil., Ph.D	Sangam Lit. Archeology	15.06.2007 Aided 18.06.2015
4.	Ms.M. Rose	Asst.Professor	M.A.,M.Phil., B.Ed.,	Grammar Modern Lit.	02.06.2011
5.	Dr.S. Sivachandrakumar	Asst.Professor	M.A., M.Phil., Ph.D.,	Sangam Lit. Archeology Grammar	18.06.2014
6.	Dr.A. Prabhu	Asst.Professor	M.A., M.Phil., Ph.D.,	Sangam Lit. Archeology	14.06.2016

LIST OF THE FACULTY MEMBERS – SHIFT II

S.No	Name of the Faculty	Designation	Qualification	Specialization	Date of Joining
1.	Dr.P. Balasubramanian	Asst.Professor	M.A., M.Phil., Ph.D.,	Sangam Lit. Grammar Lit.Criticism	25.07.2007
2.	Dr.M. Sarala Devi	Asst.Professor	M.A., M.Phil., Ph.D.,	Grammar	14.11.2007
3.	Dr.N.Cholan	Asst.Professor	M.A., M.Phil., Ph.D.,	Comparative Literature, Floklore	18.06.2015
4.	Dr.R.Sankar	Asst.Professor	M.A., M.Phil., Ph.D., PDF.,	Sangam Lit. Grammar	18.06.2015
5.	Dr.A.Chandiran	Asst.Professor	M.A., M.Phil., T.P.T., Ph.D.,	Classical Lit.	18.06.2015
6.	Dr.T.A. Ramesh	Asst.Professor	M.A., M.Phil., Ph.D.,	Sangam Lit. Grammar Lit.Criticism	16.06.2016
7.	Dr.A. Muthaiyan	Asst.Professor	M.A., M.Phil., Ph.D.,	Comparative Literature, Folklore Lit.Criticism	16.06.2016
8.	Dr.A. Anbarasu	Asst.Professor	M.A., M.Phil., Ph.D.,	Comparative Literature, Floklore Lit.Criticism	16.06.2016
9.	Dr.S. Ambethkar	Asst.Professor	M.A., M.Phil., Ph.D.,	Comparative Literature, Lit.Criticism	21.11.2016
10.	Dr.S.P. Balamurugan	Asst.Professor	M.A., M.Phil., Ph.D., PDF.,	Sangam Lit. Grammar Modern Lit.	01.09.2020
11.	Dr.A. Malathi	Asst.Professor	M.A., M.Phil., Ph.D.,	Linguistics Modern Lit.	01.09.2020

4. Student Strength 2016 – 2017

UG Courses	SC		SC(A)		ST		MBC		BC									OC		Total		Grand Total	
	M	W	M	W	M	W	M	W	BC		RC		ADC		Other Christian		Mus.		M	W	M		W
									M	W	M	W	M	W	M	W	M	W					
I B.A. Tamil	5	17	0	0	1	1	12	28	1	9	1	0	0	0	1	1	0	0	0	0	21	56	77
II B.A. Tamil	1	4	0	0	1	3	16	12	3	3	0	1	0	0	0	1	0	0	0	0	21	24	45
III B.A. Tamil	4	6	0	0	0	2	7	24	3	9	0	0	0	0	0	0	0	0	0	0	14	41	55
I M.A. Tamil	1	1	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	2	1	3
II M.A. Tamil	0	1	0	0	0	1	2	0	0	2	0	0	0	0	0	0	0	0	0	0	2	4	6
M.Phil. Tamil	1	1	0	0	1	0	0	2	0	3	0	0	0	0	0	0	0	0	0	0	2	6	8

2017 – 2018

I B.A. Tamil	7	5	0	0	4	0	19	22	6	5	0	0	0	0	0	0	2	0	0	0	38	32	70
II B.A. Tamil	4	16	0	0	1	1	10	25	1	7	1	0	0	0	1	1	0	0	0	0	18	50	68
III B.A. Tamil	1	4	0	0	0	2	16	11	3	2	0	1	0	0	0	1	0	0	0	0	20	21	41
I M.A. Tamil	0	0	0	0	0	0	1	7	0	2	0	1	0	0	0	0	0	0	0	0	1	10	11
II M.A. Tamil	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	2
M.Phil. Tamil	0	2	0	0	0	0	1	1	1	1	0	0	0	0	0	0	0	0	0	0	2	4	6

2018 – 2019

UG Courses	SC		SC(A)		ST		MBC		BC		BCM		OC		Total		Grand Total
	M	W	M	W	M	W	M	W	M	W	M	W	M	W	M	W	
I B.A. Tamil	9	6	1	3	6	1	18	22	5	5	0	1	0	0	39	38	77
II B.A. Tamil	5	5	0	0	3	0	17	20	3	4	2	0	0	0	30	29	59
III B.A. Tamil	4	14	0	0	1	1	11	23	3	8	0	0	0	0	19	46	65
I M.A. Tamil	0	1	0	0	0	0	2	3	0	1	0	0	0	0	2	5	7
II M.A. Tamil	0	0	0	0	0	0	1	6	0	3	0	0	0	0	1	9	10
M.Phil. Tamil	1	2	0	0	0	0	0	1	0	2	0	0	0	0	1	5	6

5. Curriculum

gFjp xd;W: nkhopg;ghlk;

gUt mbg;giLapyhd jhs;fSk FwpaPL;L vz;fSk;

1. **Kjy; gUtk** - LT
2. **,uz;Lhk gUtk** - LT
3. **%d;whk gUtk** - LT
4. **ehd;fhk gUtk** - LT - **SS** - rpWfiij
 - LT - PO - ftpij
 - LT - DR - ehLfk
 - LT - JR - ,jopay

ghLj;jLL tpuT

Kjy gUtk - LT

(1) **nkhopj;jpwd - J}a neQ;rf; fy;Y}up> jkpo;j;Jiw ntspaPL.**

NfL;Gj;jpwd; 1.nrhw;fis mfu tupirg; gLj;jp vOJjy; 2.xU nghUs gy nrhw;fs 3.gy nghUs xU nrhy; 4.vOj;Jg; gpiofis ePf;fp vOJjy (e/d/z/u/w/o/y/s) 5.gpupj;njOJjy; 6.NrHj;njOJjy; 7.XnuOj;J xU nkho; 8. ,yf;fzf; Fw;g;Gfs Mfpa gapw;rpfiSj jf;fr; rhd;WfSLd tpsf;fpg ga;w;rpaspj;jy;.

(2) **nra;As jpwd - J}a neQ;rf; fy;Y}up> jkpo;j;Jiw ntspaPL.**

➤ **jd|kdpjg; gz;G**

1. **eL;G**

m. **ehybahH** - 211-220 ghLy;fs

M. gonkhop ehD}W - eL;G 120-130 **t**iu
 .. ePjpnew; **t**sf;fk - 54>55>56>58>59>60

2. <if

m. gjpw;Wg;gj;J - 67 **t**J ghLy;
 M. kzpNk**f**iy - rpiw**f**;NfhLLj;**i**j
 mwf;NfhLLkhf;fpa fh**i**j : 130 - 160

.. ey;to; - 1-10 **t**iu

3. rfp;Gj;jd;ik

m. jpupL**f**k - 6> 38> 43> 48
 M. tpy;ypghujk - rpRghyd;tij**g**;gLyk **K**jy;gUtk
 ,uhr#a rU**f**;fk 114> 116-122
 ghLy;**f**s
 .. ngUkhs KU**f**d; **f**tpij**f**s - Nfhioapd; ghLy;**f**s (gf;fk - 48)

4. jd;dk;gpf;if

m. fkguhkhazk - Re;ju fhz;Lk : fhL;rp**g**Lyk 5212 - 5228
 M. gL;Lf;N**f**L**i**LahH ghLy; - rpd;dg; gaNy rpddg; gaNy...
 .. **i**tu**K**j;J **f**t**i**j**f**s - Gjpa Vw;ghL

(3) ,yf;fpa tuyhw;Wj;jpwd :

1. jkpo; nkhopapd; njhd;ik kw;Wk rpwg;G**f**s : jkpo; epyj;jd njhd;ik -
 jkpopdj;jpd; njhd;ik - jkpo; nkhopapd; njhd;ik - jkpofj;jpy; goq;**f**w;fhyj;
 jLaq;**f**s - Gijg nghUL**f**s - fy;ntL;L**f**s - eLfw;**f**s - gpw Mtzq;**f**s -
 Kw;rq;**f**q;**f**s - gpwehLLhH Fwpg**G**f**s**;

2. goe;jkpo; ,yf;fpaq;**f**s : vLLj;njh**i**f-gj;Jg;ghL;L-gjpn**d**z;fPo;f;fzf;F
 E}y;**f**s : ePjp E}y;**f**s - mw E}y;**f**s - mfE}y;**f**s - Gw E}y;**f**s -

Ik;ngUq;fhg;gpaq;fs - IQ;rpWq;fhg;gpaqfs - Kj;njhsshapak; - ,jpfhrq;fs :
,uhkhazk - kfhghujk

(4) **jpwdha;Tj;jpwd** : **ciueil** (gy;Ritf; fL;Liuj; njhFg;G)

1. nghq;fy t_{poh} - eh.thdkhkiy
2. r_L;Lf;FUt_l - ghujpahH
3. jpiuf;Fg; gpd;dhy; - b.jUkuhrd (RUf;fk_i)
4. Xa;TNeuk - r_p.vd;.mz;zhj;Jiu
5. ngz;nzOj;Jf;fs - ahod;Mj_i
6. jk_{gpf};F - K.tujuhrd
7. tho;tpay; re;jidfs - r.Nt.Rg;gukzpad (RUf;fk_i)
8. jk_{po};g;gz;ghLbd;kUj;Jtk - njh.gukr_{td}
9. mwptpay ghHit - th.nr.Foe;ij_rhk_l
10. jk_{pop}yf;fpa tsHrrpapy; eifr;Ritap_d; gq;F - Kj;ijah
(RUf;fk_i)

,uz;Lhk gUt_k - LT

(1) **nkhopj;jpwd** - **Ngr;Rj;jpwd**: 1. njhLH gp_{io} ePf;fp vOJjy;
(xU_ik/gd;ik/ghy;/jpiz) 2. gpwnkhop_r; nrh_wfSf;F epfuhd
jk_{po};r;nrh_wf_{is}f; fz;Lwpjy; (Mq;fyk/tL_nkhop/jp_irrnrh_w;fs) 3.
kuGj;njhLHfs 4.xwWkpFk; ,Lq;fs 5.xw;Wkpfn ,Lqfs 6.FwpaPLfsp_d;
gad;ghLfs 7.kaq;nfhypg;gp_{io}f_{is} ePf;fp vOJjy; 8. ,yf;fpa eak
ghuhLLy; Fwpj;Jr rhd;WfSLd tpsf;fig; ga_pw;rpa_{sp}jy;.

(2) **nra;As jpwd**

➤ **FLk;gg; gz;G**

1.ca_{ud};G

- m. fypj;njh **if** - 11tJ ghLy;
 - M. rpWghzhw;Wg;giL - 83-111 (fhuᵖ ghup)
 - ∴ MrpaN[hjᵖ - 201-215 (tha Kj;jk;)
- 2.,y;ywk**
- m. jpUf;Fws - ,y;tho;f;**if** (mjpfhuk; 5)
 - M. Njk;ghtzp - Kjy;fhz;Lkᵖ kfpo;tidge; gLykᵖ
- tsDk kupAk mwk Mwwpa Kiwᵖ**
(751-760 **tiu**)
- ∴ ghujpjhrd - FLkg tᵖsf;F- gFjp 5 > kztofh
- CLy;epiyᵖ**
- ~kztofh Kd;Nghy;| ... vd;W njhLq;fᵖ
~mfj;jpd;gk; fhZfpd;Nwd;|... **tiuAss**
72 mbfs

3.kf;fL;NgW

- m. GwehD}W - 188tJ ghLy;
 - M. rPtf rpe;jhkzp - rPtfᵖ gpwg;G: ehkfs
- ,ykgfk;298>299>304-309**
- ∴ kPdhL;rpak;ikg gᵖs;isj;jkpo; - **tUifg; gUtk 1-5**
- 4.#oypay;**
- m. neLey;th **il** - 9-28 mbfs
 - M. ngupa Guhzk - jpUkiyr rUf;fk : jpUehL;Lr
- rpwg;G 21-35
- ∴ Fw;whyf FwtQ;rᵖ - **kiy tskᵖ ~vq;fs kiyaNa...|**
- fz;zpfs 1-24 tiu**

(3),yf;fpa tuyhw;Wj;jpwd;

1. goe;jkpo; ,yf;fz E}y;fs : mfj;jpak-njhy;fhg;gpak-edD}y;-jz;bayq;fhuk-
Gwg;ngHus ntzghkhiy-ahg;gUq;fyf;fhu;**if** -ek;gpafg;ngHus- ,iwadhH

fstpaY i u-tuNrhopak-Nekpehjk-Kj;Jtupak-tr;rze;jp khiy -,yf;fzf;
nfhj;J - njhd;D}y; tpsf;fk - nfhLe;jkpo; ,yf;fzk;

2. gf;jp ,yf;fpa E}y;fs : gd;d;U jpUKiwfs-ehyha;uj; jpt;tpag; gpuge;jk-
jkpo; tsHj;j irt kLq;fs-itzt ci uahr;upaHfs-rpj;jH ghLy;fs-gpwfhyg;
gf;jpahsHfs; jhAkhdth-,uhkypq;f mbfshH-mUzfpupehjh CS;s;L;NLhH-
fpw;j;jg; gf;jp ,yf;fpaq;fs; Njkgh tzp-jpUf;fhtY}Hf; fyk;gfk- fpj;Njupakkhs
mkkhid- ,Ryhkpag; gf;jp ,yf;fpaq;fs; rwhg;Guhzk-Fzq;Fb k];jhd rhfpG
ghLy;fs;

(4) jpwdha;Tj;jpwd : ciueil (gy;Ritf; fL;Liu; njhFg;G)

1. fiyfs - c.Nt.rhkpeh ijaH
2. CUK NgUK - uh.gp.NrJg;gp sis
3. Gj;jfk - jkpoUt;zkpad
4. kdpjDk moFk - jpU.t.f (RUf;fk)
5. fy;ntL;Lf;fSk; rKjha tuyhWk - kh.,uhrkhzpf;fdhH (RUf;fk)
6. nfhq;FNjH tho;f; i f - ehQ; rpy;ehLd;
7. fkgdpd; ngz;ghjjpug giLg;Gfs - k.rh.mwpTiL ek;gp (RUf;fk)
8. mfq;fhu;j;jkpo; - r.khLrhk)
9. jkpopd; jd;g;ngUe;jd;ikfs - NjtNeag; ghthzH (RUf;fk)
10. rq;f new;fs - t.Rg. khzpf;fk (RUf;fk)

%d;whk gUtK - LT

(1) nkhopj;jpwd - thrpg;Gj;jpwd

1. fiyr;nrhy;yhf;fk; fzp; & ,izak njhLHghd fiyr; nrhw;fs 2.
thrpgGg; gapw;rp: jd) - FO 3. jpwdha;Tf fLLiu vOJk jpwd;
,yf;fpaf;fL;Liu - nghJf;fLLiu 4. fbjk vOJk jpwd; muR mYtyfq;fs
njhLHghdit 5. jfty; ngWk cupikr rLLj;ijg; gad;gLj;jpf; fbjk
vOJjy; Fwpj;J tsf;fpg ga;w;rpaspj;jy;.

(2) nra;As jpwd

➤ r%fg gz;G

1.murpaywk

m. jpUke;jpuk - Kjy; je;jpuk; > 13 - murhL;rp K i w
1-9 t i uAs;s
ghLy;fs

M. ePjp E}y; (khA+uk Ntjehafu) - 37,38,39,41,42,44
,. kNdhdkzpak - rPtfDf;Fr Re;juupd; mwpTiu
(mq;fk; 4> fsk; 5)

2.ehL;Lg;gw;W

m. gu;ghLy; - 8 tJ ghLy; (kJ i u gw;wpaJ)
M. Kf;\$LWgs;S - tLfiu> njd;fiu
,. K.Nkj;jh - Njrg;gpjhTf;F... (fz;zPH g+f;fs)

3.rkanew

m. jpUthrfk - jpUr;rjfk - 4> Mj;k Rj;jp>
31-40 t i uAs;s ghLy;fs
M. rPwhg;Guhzk - fpRwj;Jf; fhz;Lk> xLLfk Ngrpa gLyk>
(ghLy;fs; 2>3>4>5>6>7>8>9>13>14>15)
,. ,uL;rzpa kNdhfuk- ey;kdr;rhL;rp khiy> 1-8 t i uAs;s ghLy;fs

4.ngz;zpak

m. FWe;njh i f - 27tJ ghLy; (ntss;tPpahH)>28tJ
ghLy;(m t ;it)> M. ehr;rpahH jpUnkhop
- Mz;Lhs ghRuk (CdpiL> fwg+uk)
,. fdpnkhop ftpijfs - fUt i w thrid

(3) ,yf;fpa tuyhw;Wj; jpwd -

1. rpwwpyf;fpaq;fs : guzpa - gps i sj;jkpo; - J}J - cyh -fyk;gfk - gs;S
- FwtQ;rp - me;jhj - Nfhit.

2. ,f;fhy ,yf;fpaq;fs : rpWfij - Gjpdk; - ftij - ehLfk - ciueiL
-CLfq;fs - kpd;dZ CLfq;fs

(4) jpwdha;Tj; jpwd - jkpo;f; fiykzpfS (fL;Liuj; njhFg;G)
KidtH fp,ghHj;jpguh[h

ehd;fhk gUtk

LT SS - rpWfij

LT PO - ftpij

LT DR - ehLfk LT

JR - ,jopay;

Fwpg;G: fzpjk kw;Wk fzpg;nghw;apay; khztHfs ftpij my;yJ
rpWfijiaj; njupT nra;a tha;gSsJ. nghUshjhuk; ,aw;gpay; kw;Wk
Ntjapay khztHfs ehLfk my;yJ ,jopaiyj; njupT nra;a tha;gS;sJ.

rpWfij LT SS

myF 1 : rpWfij mwpKfk; Njhwwk - tsHr;rp

myF 2 : mNrhfkpj;jpu- mg;ghtpd; rpNefpjH(rhfpj;a mfhLk; tpUJ ngw;w
E}y;)

myF 3 : Nkyhz;ikg; nghd;Dr;rhk; - kpd;rhug;g; (rhfpj;jpa mfhLk; tpUJ

ngww E}y;)

myF 4 : gth nry;yJiu - eL;rj;jpuq;fs xspe;Jnfhs;Sk fUt*i*w.

myF 5 : khz*t*Hfs rpW*fij* vOJjy; - g*i*Lgghf;fj; jpwid Cf;F*t*pj;jy;

- fPNo j*u*g;gL;Ls;s gj;Jj; j*iy*g;Gf*is*nahL;b VNjDk XuU

j*iy*g;Gf*s*py; rpW*fij* g*i*Lf;f Cf;F*t*pj;jy; - xggiLg;G.

1. VNjDk xU j*p*Uf;Fws fUj;ijf; *fij*ahf;fy

2. Ik;gjhz;LfSf;Fg; gpwF xU j*k*po;f;FLkgk

3. FbePUf;fhf miyfpw efu kf;fs

4. nraw;if Cuj;jpd; ghjpg;G

5. j*f*ty; njhopy;EL;gj;jpd; ed;ik

6. %Lggof;f tof;fqfshy VwgLk Jd;gk

7. j*k*poH gz;ghL

8. Rw;Wr;#oy; tpopg;GZHT

9. fy;tpapd; Nj*i*t

10. ,Ugj;Njhuhk E}wwhz;by; ngz;f*s*pd; ep*iy*

ftpij LT O

,ay;;1 *ftij* : NjhwwKk tsHr;rpAk- *ftpij* ,af;fq;fs-*ftpij*

tbtq;fs (tiffs)-kuGf; *ftpQHfs* - GJf;ftpQHfs-
jw;fhyf; *ftpQHfs*;

,ay;;2 NjHe;njLj;j *ftpijfs* - mwpTkjp (njhFg;G) > t*f*Ld; ntspaPL.

,ay;;3 Nju;e;njLf;fg;gLL ngz;f*t*QHfspd; *ftpijfs*;(j*k*po;j;Jiw ntspaPL)

,ay;4 ~epw;gJNt eLggJNt gwg;gJNt|- itifr; nry;t

(Rw;Wg;Gwr#oy ftpijfs)

,ay;5 khztHfs ftpij vOjTk> thrf;fTk> gīLg;ghf;fj; jpwid

Cf;Ftf;fTk gapw;rpasj;jy; -

fPNo jug;gL;Ls;s gj;Jj; jiyg;GfisnahL;b VNjDk XupU jiyg;Gfspy;
rpWftpij vOj Cf;Ftpj;jy; - xggiLg;G.

1. fjpH Rkf;Fk ehw;Wfs (ciof;Fk rpWtH)
2. fsspr;nrbf;Fs Ky;iyf; nfhbfs (,e;jpag; ngz;fs)
3. ghytdj;J Kjiyfs (,e;jpag; gzf;fhuHfs;)
4. gLr;RUUs ehfqfs (tha jha khHgpy;> thy; Nra thapy;)
5. \$tj;Jj; J}wy;fs (,e;jpa mwpQHfspd; newpfhLL ,ayh eiy)
6. Qhdg;ghyhFk ahīdfspd; kj ePH (Nghyp kjthjpfspd fUj;Jf;fs;)
7. rhf;fīLfspd; re;jd tpsk;guk (murpay;thjpfspd; fUj;Jf;fs;)
8. fijf; fīLfspy; fLTs nghkīkfs (mbg;gīLapy;yhf; fLTL NfhLghL)
9. GJf;ftijfspd; gfy; J}f;fk (,d;Dk tpbatpy;iyah?)
10. rL;iL tpUk;ghj epHthzpfS (NfhLghLww kdpjHfs;)

ehLfk LT DR

,ay;: 1 ehLfk; Njhw;wKk tsHr;rpAk-jkpo; ehLf tsHr;rp - jkpo; ehLf
Kd;Ndhbfs

,ay;: 2 ee;jd fij - ,e;jpuh ghHj;jrhujp

,ay;: 3 muthd - v];. uhkfpU\zd

,ay;: 4 Fjpiu KLīL - tukhKdptH

,ay;: 5 ehLfk cUthf;fy; - vOj;Jg; ga;w;rp - fNo jug;gL;Lss gj;Jj;

jiyg;GfisnahL;b VNjDk Xu;U jiyg;Gfs;py; ciuahLy; vOjp
ehLfk giLf;fg; gapw;rpaspj;jy; - xg;giLg;G.

1. **xsitf**;F mjpakhd ney;ypf;fdp nfhLj;jy;
2. rq;**ffhy** kf;fspd; tPuk;
3. rq;**ffhy** murHfspd; nfhīLj;jpwk
4. **fiLNaO ts**;sy;fspd; rpwg;G
5. **fz;zf** ghz;ba kd;ddLk **tof**;Fiuj;jy;
6. jw;**fhyf**; FLk;gj;jpy; Vw;gLk xU rpf;fy
7. jw;**fhy** murpay; epīy
8. ngz;Zupik ,d;W
9. rhjpak; xope;jjh?
10. kdpj **cupik** kwy;fs

,jopay; LT JR

myF 1: ,jopay; tuyhW: ,jo;fs NjhwwKk tsHr;rpAk -,e;jpa mstpy;
,jopay; Kd;Ndhbfs - jkpof mstpy; ,jopay; Kd;Ndhbfs -
gj;jpupif mYtyf epHthf mīkg;G - nra;jp Nrfuig;G -
,jo;fspd; **cs**;sLf;f mw;Kfk;

ghHit E}y;: ,jopay; - ,uh.Nfhjz;Lghzp

,jopay; **fiy** – kh.gh.FUrhk;

myF 2 : ,jopay;> fp.uhrh> jhkiu gg;spNf(d;];> nrd;id.
(,e;E}ypid mbg;gīLahff nfhz;L ,jopay gīLg;G
cj;jpfisg; gapw;Wtpj;jy;)

myF 3 : ‘jp ,e;J’ jkpo; ehsjjo; (ehspjo; fLLikg;G - giLg;Gfspd; jd;ik
- **cj**;jpfis - **tbtī**kg;G Nghdwtwiw mwpKfgg;Lj;Jjy;)

myF 4 : ‘Mde;j tpfLd;’ thu ,jo; (,jo; fLLikg;G) g iLgGfsPd;
tifik c;j;jpfs) tbtikg;G Nghd;wtw;iw mwpKfg;gLj;Jjy;)
 myF 5 nra;jp cUthf;fk - gpd;tUk jiyg;GfsPd;fPo; gj;jpupiffSf;Fg;
 giLg;Gfs vOjg; gapw;rpaspj;jy; - xgg iLgG.

gaw;rpfs:

1. jiyaq;fk vOJjy;
2. nra;jpf fLLi u) tpkHrdk vOJjy;
3. fUj;Jf;fL;Liu
4. NgLb
5. JZf;Ffs
6. thrfH fbjk
7. tpsk;guk m i k j ; j y ;
8. fUj;Jg;gLk >Nfypr;rpj;jpuk
9. E}y; mwpKfk - kjpgG i u
10. jp i ug;gL tpkHrdk

,sq;fiy jkpo;g gLLg;gbg;G (gp.V. jkpo; ,yf;fpak;) 2017 Kjy;
njhT Kiw jukjPg;gLLj jPLLk (CBCS)

Sem	Part	Subject	Paper	Title of the papers	Hrs	Cre	CA	Se m	To tal
Kjy; Mz;L Kjy; gUtk		nkhopg; ghLk	jhs;1	jkpo; - 1	5	3	25	75	100
		nkhopg; ghLk	jhs;1	Mq;fpyk - 1	5	3	25	75	100
	I	rpwg;Gg; ghLk	jhs;1	,yf;fpak 1 rpWfi jAk GjpdKk	5	4	25	75	100
	II	rpwg;Gg; ghLk	jhs; 2	,yf;fzk;l ed;D}y; vOj;jjpfhuk	6	5	25	75	100
	II I	rh;Gg; ghLk	jhs; 1	jkpo;g gz;ghLL tuyhW	5	5	25	75	100
		Religion Ethics - I		rkak & mwnewp 1	2	1	25	75	100
		Personal Skill - I		jdpegu; tho;tpay jpwd; - I	2	1	25	75	100
	I	GE – Com.Eng.		COM.ENGLISH		1*			
nkj;jk					30	22.1*			
Kjy;; Mz;L ,uz;Lhk gUtk		nkhopg; ghLk	jhs;2	jkpo; - 2	5	3	25	75	100
		nkhopg; ghLk	jhs;2	Mq;fpyk - 2	5	3	25	75	100
	I	rpwg;Gg; ghLk	jhs; 3	,yf;fpak 2 ftpij ehLfk CiueiL	5	4	25	75	100
	II	rpwg;Gg; ghLk	jhs; 4	,yf;fzk;2 ed;D}y; - nrhy;yjpfhuk	6	5	25	75	100

	II	rh;Gg; ghLk	jhs; 2	jd; tuyhW	5	5	25	75	100
		Religion Ethics - II		rkak & mwnewp - 2	2	1	25	75	100
		Social Skill		r%fj; jpwd	2	1	25	75	100
	I	GE – Com.Eng.		COM.ENGLISH		1*			
nkj;jk					30	22:1*			

,uz;Lhk Mz;L %d;whk gUtk		nkhopg; ghLk	jhs;3	jkpo; - 3	5	3	25	75	100
		nkhopg; ghLk	jhs;3	Mq;fpyk - 3	5	3	25	75	100
	I	rpwg;Gg;ghLk	jhs; 5	,yf;fpak 3 rkag; ghLy;fSk rpw;wpvf;fpaq;fSk	5	4	25	75	100
	II	rpwg;Gg; ghLk	jhs; 6	,yf;fzk 3 ahg;gUq;fyf;fhhp i f	6	5	25	75	100
	II	rh;Gg;ghLk 2	jhs; 3	nrk;ikaht;fKk njhFj;jYk	5	5	25	75	100
		Human Rights		kdpj chpikf;fy;tj	2	1			
		Em;Loyment Skill I		Nt iytha;g;Gj;jpwd;	2	1			
				DEEDS/ SHELTERS		2			
		rhd;wpjo;g; gbg;G		njhy;ypay;		2#			
nkj;jk					30	24:2#			

ehd;fhk gUtk		nkhopg; ghLk	jhs;4	jkpo; - 4	5	3	25	75	100
		nkhopg; ghLk	jhs;4	Mq;fpyk - 4	5	3	25	75	100
	I	rpwg;Gg; ghLk	jhs; 7	,yf;fpak 4 fhg;gpaq;fs;	5	4	25	75	100
	II	rpwg;Gg; ghLk	jhs; 8	,yf;fzk 4 jz;bayq;fhuk	6	5	25	75	100
	II	rh;Gg; ghLk 2	jhs; 4	fzpdpapy; jkpo;g; gad;ghL	5	5	25	75	100
		EVS		Rw;Wg;Gwr; #oy mwptpay;	2	1			
		Em;Loyment Skill II		Nt iytha;g;Gj;jpwd;	2	1			
				DEEDS/ SHELTERS		2			
		rhd;wpjo;g; gbg;G		fzpdpj;jkpo;		2#			
nkj;jk					30	24:2#			

Sem	Part	Subject	Paper	Title of the papers	Hrs	Cre	CA	Sem	Total
%d;whk Mz;L	I	rpwg;Gg; ghLk	jhs; 9	,yf;fpak 5 mw,yf;fpaq;fs;	6	5	25	75	100

Ie;jhk gUtk	II	rpwg;Gg; ghLk	jhs;10	,yf;fzk 5 Gwg;nghUs; ntz;gh khiy	6	5	25	75	100
	II I	rpwg;Gg; ghLk	jhs;11	jkpo; nkhop tuyhW	6	5	25	75	100
	IV	rpwg;Gg; ghLk	jhs;12	,yf;fpaj jpwdha;T	5	5	25	75	100
	V	tpUg;gg; ghLk 1	jhs; 1	mfuh jpapay; mfuh jpaK fiyf;fsQ;rpakK gz;iLaj; jkpo; ,yf;fpa tuyhW	5	5	25	75	100
	VI	Jiw rhuh (NME) tpUg;gg; ghLk 1	jhs; 1	Ngr;Rnkhop & Ngr;Rf;fiy	2	2	25	75	100
		SSP (SELF STUDY PAPER)		jpiug;gLq;fsfy; nkhop		1*			
	nkhj;jk				30	27.1*			
Mwhk gUtk	I	rpwg;Gg; ghLk	jhs;13	,yf;fpak 6 rq;f ,yf;fpak (mfk - Gwk)	6	5	25	75	100
	II	rpwg;Gg; ghLk	jhs;14	,yf;fzk 6 ek;gpafg;nghUs;	6	5	25	75	100
	II I	rpwg;Gg; ghLk	jhs;15	ehL;Lg;Gwtpay; (tha;nkhop kuG; ehLLhu; fijfs;> ghLy;fs;> njhd;kq;fs;)	6	5	25	75	100
	IV	rpwg;Gg; ghLk	jhs;16	kf;fs; jfty njhLu;gpay;	5	5	25	75	100
	V	tpUg;gg; ghLk 2	jhs; 2	gad;ghLlj jkpo; (fL;Liu vOjJy; eTPdj;jkpo; ,yf;fpa tuyhW	5	5	25	75	100
	VI	Jiw rhuh (NME) tpUg;gg;ghLk 2	jhs; 2	nkhopngau;g;Gf; fiyAk nkhopg gad;ghLk	2	2	25	75	100
		SSP (SELF STUDY PAPER)		ehLfk kw;Wk jpiug;gLq;fSf;F CiuahLy; vOjJy;		1*			
nkhj;jk				30	27.1*				
nkhj;jk				180	148.4**+2*				

jkpo; KJfiy ghLj;jpLLK (2017 – 2018)

tFg;G Class	gUtk; Semester	FwpaL;L vZ Code No	ghLk; Subject	tFg;Gfs Hours	juf;FwpaPL Credits
	I	TA (ELe.)	njhy; - vOj;jjpfhuk	6	5
	I		gf;jp ,yf;fpak	6	4
	I		jkpot tuyhW kw;Wk gz;ghL;bay; ;	6	4

Kjyhkhz;l		Certificate	rq;f fhyk; Kjy Nrhou; fhyk;		
	I		jw;fhy ,yf;fpa tchrpg;gpay; - ftpij rpWfij	6	4
	I		nka;apay;; ,e;jpa jj;t Qhdk;	6	5
			rhd;wpjo; - 1 (ehLftpay;)	-	2*
	II	TA (ELe.) Certificate	,yf;fz kugpay; : nrhy;yjpfhuk;	6	5
	II		,yf;fpa kugpay; : fhg;gpaq;fs	6	4
	II		jkpof tuyhW kw;Wk; gz;ghL;bay; : gy;ytu;> ehaf;fu; kw;Wk INuhg;gpau; fhyk;	6	4
	II		jw;fhy ,yf;fpa tchrpg;gpay; : Gjpdk ciueIL	6	4
II	jkpo;g gad;ghL;bay; : fzpdpf;fiy		6	5	
II	rhd;wpjo; - 2 (CLff;fiy)		-	2*	
,uzLhkhz;L	III	TA (ELe.) Certificate	,yf;fz kugpay; : nghUsj;fhuk; -1	6	5
	III		,yf;fpa kugpay; : mw ,yf;fpaqfs kw;Wk rpw;wpyf;fpaq;fs	6	4
	III		jkpof tuyhW kw;Wk gz;ghL;bay; : ciu kuGfs	6	4
	III		Muha;r;rp newpKiwfs	6	4
	III		NghL;bj;Njw;Lf;thd jkpo;	6	5
			rhd;wpjo; - 3 (jpwDha;Tf; fiy)	-	2*
	IV	TA (ELe.) Certificate	,yf;fz kugpay; : nghUsj;fhuk; - 2	6	5
	IV		,yf;fpa kugpay; : jpiZapyf;fpaq;fs	6	4
	IV		,yf;fpaf; nfhsiffs	6	4
	IV		Ma;NtL	5	4
	IV		jkpo;g gad;ghL;bay; : nkhopnga;g;Gf;fiy	5	5
	IV		kdpj cupikf;fy;tj	2	2*
	IV		Ra tw;wy (,izaj;jkpo;)	-	2*
nkhj;jk;	4	23		120	90 + 8*

jkpo; ,sk Ma;tpay; (vk/gpy;)

ghLj;jpLLk

jhs : 1 Ma;T newpKiwfs (Research MethodoLogy)

ghLE}y; : f. gQ;rhq;fk - Ma;T newpKiwfs md;dk

ntspaPL> kid vz;:1> epu;kyh efu>jQ;rhtu

- 613007.

myF 1: Ma;T newpKiwfs Xu mwKfk> Ma;T Kiwfs

myF 2: Ma;T mZFKiwfs> Ma;Tf; fsq;fs

myF 3: Ma;Tj; juTfisj; jpuL;Ljy> Neu;fhzy;Kiw> tpdhepuy;

myF 4: E}yfg;gadghL> fy;ntL;Lf;fs

myF 5: Ma;NtL;bd; m ik;G> Ma;NtL;bd rhd;whjhug;gFj)

ghu;it E}y;fs

1.**jkpoz;zy; - Matpay; mwKfk> kPdhl;rp Gj;jf epiyak> kJ iu.**

2.**f.ehuhazd - MaT? vJ? vg;gb?> khu> gjpg;gfk> GJR;Nrup.**

3.**F.nt.ghyRg;gpkzpad - Ma;tpay; newpfs> mDuhjh ggsPNfrd;];>**

FkgNfhzk;

4.**Kj;Jrz;Kfd;> R.Ntq;fLuhkd - ,yf;fpa Muha;r;rp newpKiwfs> vd;rpq;vr;.**

jhs : 2 jkpopy; Ma;tpay; tuyhW

**Nehf;fk : MrupaH tuyhW> E}y; fLL ik;G> Ma;Tg; nghUz;ik> Ma;Tg
Nghff> NtWgLk ,Lq;fs Mfpaw;iw khztHfs mwpe;J
nfhs;sy;.**

myF 1: njhLf;f fhyk

1. **gz; iLj; jkpo; ,yf;fpaKk jkpoUk**

2. **gz; iLj; jkpo;g;Gytupd; ,yf;fpaNehf;F**

3. **gz; iLj; jkpo;g;GytUk ,yf;fpat;kHrdKk**

(jkpo; Muha;r;rpapd; tSHr;rp: V.tp.Rg;gukzpad> gf;fk 17-98)

myF 2: , iLf;fhyk

1. **rkag;ghLy;fspd;njhFg;G@ jpUKiwfs;>gpuge;jk**

2. rkaj;Nj **itfs**py;tpise;jnkhopAkciufSk

3. ,yf;fpaciufSk;epfz;LfSk;kw;Wk;njhy;fhg;gpaciufs

(jkpo; **Muha**;r;rpapd **tsHr**;rp> V.tp. Rg;gpukzpad> **gf;fk** 99-237)

myF 3: jw;fhyk

1. jkpo; ,yf;fpaj jpwdha;T tuyhW - f.g+uzr;re;jpud> jkpo;g;gy;fiyf;fof
ntspaPL> jQ;rht;

2. jkpopay; Ma;T tuyhW - k.kjpaofd> gpuPj; ntspaPL**fk**> nrd;id.

3. ,Ugjkh E}wwhz;Lj; jkpopy; MaT tuyhW

KidtH fp.ghHj;jpguh[h (' ,Ugjkh E}w;whz;Lj; jkpopay; Ma;T
nj.ngh.kPdhL;rpRe;juk' vd;w **Kid**tHgLL Ma;NtL;bd; Kjy; ,ay;)

myF 4: ,yf;fpa Ma;T

t.Rg. khzpf;fk - jkpo;f; fhjy;

f.gQ;rhq;fk - Gjpa NfhL;ghL;L Nehf;fpy; goe;jkpo; ,yf;fpak

tuyhw;W Ma;T:

fh.rptj;jk;gp - gz; iLj; jkpo;r; r%fk tuyhw;Wg; Gupjiy Nehf;fj

M.NtYg;g;S;is - jkpo; ,yf;fpaj;jpy; fhyKk fUj;Jk

gz;ghL;L Ma;Tfs:

njh. gukrptk; - gz;ghL;L mir**Tfs**

gf;jtj;ryghujp - gz;ghL;L khDL**tpay**;

myF - 5 nkhopapay; Ma;T

F.gukrptk - ,f;fhy nkhopapay;

,e;jpa nkhopfsPd; eL**tz**; epWtdk - jkpo;eiLf; i fNaL

ehL;Lg;Gwtpay**; Ma;T:**

Nj. Y}HJ - ehLLhH **tof**;fhwwpay;

b.jUkuh[d; (njh.M.) - rdq;**fs**pd; rhk**fs**

r%ftpay;Ma;T:

ng.khijad - rq;f ,df;FOr; r%fKk muR cUthf;fKk

uh[; nfsjkd - ghL;Lk; njhifAk njhy;fhg;gpaj; jkpo;r r%f cUthf;fKk

6. Evaluation of the Course

1. Department courses are well prepared and planed.

7. Research Consultancy

8. Infrastructural Facilities

1. We are well impressed of the Infrastructure for the teaching and learning.

9. Outcome of the Students Meeting

1. Syllabus can be uploaded in the college website and E'content can be included.
2. Re- valuation fees can be reduced.
3. The research students can be allowed to utilize the library books for the maximum period of submission of the theses
4. Smart class facility can be provided for computer elective courses
5. Religion and Ethics text books can be given in Tamil
6. Industrial cum Cultural visits can be extended to UG students also.
7. More opportunities can be given to the students in order to increase the creativity
8. Students feel that the faculty members are friendly and easily approachable.
9. Department level Students seminar can be conducted twice in a month for research students.
- 10.The research students are conducting National and international seminars annually and it can be encouraged.
11. M.Phil students are conducting weekly Invited Talks. It is appreciated.
12. The committee observed that the title of the research is covered in all aspects of Tamil.
13. The students feel that the Amenities provided for them are satisfactory.
14. we have found that UG and PG students are well versed in them subject knowledge and communicative skills.

10. Outcome of the Faculty Meeting

1. The expert committee has impressed about the leadership of the Head of the Department as

well as the other faculty members.

2. There is team spirit in the department.
3. The faculty members are highly committed in their duty.
4. The faculty members participate in seminars, symposiums, conferences and Workshops
5. They have published research and literary books.
6. The faculty members are having specialization in various subjects like:
Archaeology, Drama, Literary history, Editing, Grammar, Folk lore, Music and Religion
7. All the faculty members are qualified according to the UGC norms.
8. The faculty members have collaboration with the Central and State Government organizations in their research activities.
9. Training camps and workshops are being conducted to train students,
10. Coaching classes are being conducted for NET, SLET and other competitive examinations.
11. The faculty members are invited for special lectures as resource persons by various institutions.

11. Overall Assessment

1. There is a sufficient number of staff in the department. The curriculum designed is good.
2. There is good strength in B.A. M.Phil and Ph.D.
3. The department is provided with space, furniture's and equipment's.
4. Central library is having appropriate books for research, reference and Learning and Teaching
5. The Curriculum has been designed on the basis of the mission and vision of the college
6. CIA is followed up properly.
7. The faculty members are easily approachable and friendly. They are dedicated and committed.

12. Suggestions

1. Diaspora literature especially srilankan tamil literature should be included in the syllabus.
2. Every month minimum one seminar should be conducted for the Ph.D. scholars.
3. Ecology related Journals may be bought for the library.

4. Ph.D. Scholars may be motivated to do their research on modern literary theories.
5. To improve the creativity among the students special workshop may be conducted.
6. Apart from the college library Tamil department has been maintained two separate libraries by the two of them faculty members are highly appreciable.
7. Archeology museum and archeology evidences are maintained by the two of the faculty members are highly appreciable.
8. Ethnography and region related research should be motivated.

13. Conclusion

The team appreciates the activities of the department of Tamil and the support provided by the management. The method of teaching, learning, research activities, amenity services and infrastructures are exemplary

The team would like to appreciate the Principal and Management for giving us an opportunity to be of service to the institution.

14. Signature

S.NO.	Name / Designation	Board	Signature
1.	Dr.P. Selvakumar Head & Assistant Professor Dept.of Tamil Sacred Heart College (Autonomous) Tirupattur - 635601	Chairman	
2.	Dr.M.Tamilmaran Professor Dept. of Tamil Periyar University Periyar Palkalai Nagar Salem – 636011.	Subject Expert	
3.	Dr. R. Senkodi Assistant Professor Thiyagarayar College (Autonomous), Old Vannarapet, Chennai - 21	Subject Expert	
4.	Mr. Devaraju (Kavipithan) Renowned Writer Ranipet.	Industry Expert	

ACADEMIC AUDIT 2020 - 2021

DATE: 31.03.2021

SELF EVALUATION DOCUMENT (SED)

NAME OF THE COLLEGE : SACRED HEART COLLEGE (AUTONOMOUS)

NAME OF THE DEPARTMENT: DEPARTMENT OF MICROBIOLOGY

1. DEPARTMENT PROFILE

1.1. Date and Year of Establishment of the Department	2017		
1.2. Milestones of the Department	ANNEXURE A1		
1.3. List of Faculty Members	ANNEXURE A2		
1.4. List of Support Staff	ANNEXURE A3		
1.5. List of Visiting Professors/Visiting Fellows of the Department	ANNEXURE A4		
1.6. Department Workload (Current Academic Year – Odd & Even semesters)	ANNEXURE A5		
1.7. Department Time-Table (Current Academic Year – Odd & Even semesters)	ANNEXURE A6		
1.8. Issues related to the workload of the department.	NIL		
1.9. No. of Faculty Meetings conducted in a year for the last 3 academic year	Academic year (2017-2018)	Academic year (2018-2019)	Academic year (2019-2020)
	27	19	15
1.10. Minutes of the faculty meeting with signatures of the faculty members for the last 3 academic years	ANNEXURE A7		

2. ACADEMIC DETAILS

2.1. Course Catalogue for all the Programmes of the Department	ANNEXURE A8		
2.2. Year in which the present programme syllabi has been revised.	B.Sc Microbiology : 2017		
2.3. How often the revision of syllabi of each programme is expected to take place in the Department Normally?	3 Years Once		
2.4. Why is the necessity of the revision felt?	To update the subject knowledge of Microbiology students to place in good career and help them to do higher studies with strong subject foundation.		
2.5. Whether Programme feedback obtained from the students, Subject Experts, Alumni and Parents. If yes specify when it was collected	Academic year (2017 - 2018)	Academic year (2018 - 2019)	Academic year (2019 - 2020)
	-	-	- From subject experts once in a year
2.6. Analysis of the programme and course feedback	ANNEXURE A9		
2.7. Details of BOS meetings conducted for the last 3 years	Academic year (2017 - 2018)	Academic year (2018 - 2019)	Academic year (2018 - 2019)
	2	1	2
2.8. Minutes of the BOS meetings with signatures of the members for the last 3 years	ANNEXURE A10		

3. STUDENTS PROFILE

3.1. Number of students in the department during the current academic year for the following programmes.			
Programmes	Intake		Allied/Electives/Specialization courses (If any)
	Year	Strength	
B.Sc Microbiology	I Year	54	-
	II Year	52	-
	III Year	50	-
3.2. Provide the admission procedure followed for each of the programme B.Sc Microbiology - Through Counselling			
3.3. Number of students enrolled in the department for the current Academic year according to Regions and Countries			
	I B.Sc Microbiology (2020 - 2023)	II B.Sc Microbiology (2019 - 2022)	III B.Sc Microbiology (2018 - 2021)
No. of students from the same state Where the college is located.	54	52	48
No. of students from other states.	-	-	1
No. of students from other Countries	-	-	1
Grand total	54	52	50
3.4 Percentage of attendance of the students in the Department for the last 4 Semesters (class wise).	ANNEXURE A11		

4. TEACHING, LEARNING AND EVALUATION

4.1 Teaching methods adopted by the Department	Chalk and board, Power point presentation, Video, Animations and Group discussion
4.2 Activity report of the department LMS for the last two semesters	ANNEXURE A12
4.3. Evaluation components for Continuous Assessment (CA)	<p>B.Sc Microbiology</p> <p>Evaluation Scheme for Continuous Assessment (30)</p> <ul style="list-style-type: none"> • Written tests (CA) (2) 15 marks • Attendance 05 marks • Assignment 05 marks • Other Components 05 marks <p>*Other components may comprise Test, Quiz, MCQs and Online courses conducted by various Institutions or Agencies.</p>
4.4. Evaluation components for Semester End Examinations (SE)	<p>Written Test (Semester exam)</p> <p>B.Sc Microbiology - 70 marks</p>
4.5. Whether any problems encountered in the Question paper for the last four semesters.	Yes
4.6. If yes provide the details	Question paper pattern of certain subjects was not followed
4.7. Result analysis of the Department for the last 3years/six semesters	ANNEXURE A13
4.8. Action taken based on the results in the department level	Remedial classes are regularly conducted
4.9. Placement and progression of the students for the last three years	ANNEXURE A14

5. INFRASTRUCTURAL FACILITIES

5.1. Infrastructural facilities			
a) Special instruments in Laboratory	Enclosed		
b) Computers	Desk top – 1		
c) Class Room	3		
d) Faculty Room	1 room		
e) Other space available	UG Microbiology Laboratory		
5.2. Whether the space is adequate?	Yes		
5.3. Deficiencies/Problems, if any	NIL		
5.4. Library (in the central Library)			
i) Number of books	ANNEXURE A15		
ii) Number of Periodicals/Journals subscribed	ANNEXURE A15		
5.5. Amount spent during the last 3 years on Books/ Periodicals/Journals etc. for the department	Academic year (2017 - 2018)	Academic year (2018 - 2019)	Academic year (2019 - 2020)
a) Books	Rs.20,000	Rs.35,612	Rs. 41,754
b) Periodicals/Journals Subscribed	-	-	-
Total	Rs.20,000	Rs.35,612	Rs. 41,754
5.6. Any other facility provided to the students such as, INTERNET, INTRANET, E-MAIL, etc.	Wi-Fi		
5.7 Library usage report of the current students for the current year – odd & even semesters	ANNEXURE A16		

6. FACULTY PROFILE (Brief C.V. of all faculty members) - ANNEXURE A17

7. RESEARCH OUTPUTS

7.1. Areas of Specializations of the Department	Microbiology		
7.2. Publications (List to be enclosed as ANNEXURE A18)	Academic year (2017 - 2018)	Academic year (2018 - 2019)	Academic year (2019 - 2020)
i) Papers published in SCI indexed journals.	-	-	-
ii) Papers published in Scopus indexed journals.	2	1	3
iii) Papers published in UGC Care listed journals	1	3	9
7.3. Ph.Ds. Produced by the Department	Academic year (2017 - 2018)	Academic year (2018 - 2019)	Academic year (2019 - 2020)
	-	-	-
7.3. Participation of Faculty Members in Conferences/Seminars/Workshops/Symposia/Orientation Programme/ Refresher Courses (List to be enclosed)	Academic year (2017 - 2018)	Academic year (2018 - 2019)	Academic year (2019 - 2020)
	ANNEXURE A19		
i) Within India	9	12	10
ii) Abroad	-	-	-
7.4. National or State Awards / Honour conferred on Faculty members for the last 3 years	ANNEXURE A20		
7.5. Whether Research facilities available in the department are adequate?	Yes		
7.6. Research Projects undertaken by the department/individual during the last 3 years.	ANNEXURE A21		
7.7. Department-Industry interaction for the last 3 years (Industrial visits/field visits/internship)	ANNEXURE A22		
7.8. Participation in Extension Activities for the last 3 years	ANNEXURE A23		
7.9. Consultancy Services provided for the last 3 years	ANNEXURE A24		

8. STUDENT'SACTIVITIES

8.1 Association activities conducted for the last 3 years	ANNEXURE A25
8.2 Annual programmes of the Department for the last 3 years	ANNEXURE A26
8.3 Students' achievements for the last 3 years	ANNEXURE A27

9. ACADEMIC AUDITS

9.1. Review repots of the previous academic audits conducted	Nil
9.2. Action Taken report based on the previous academic audit suggestions	Nil

10. SWOC ANALYSIS OF THE DEPARTMENT

STRENGTHS <ul style="list-style-type: none">✓ Research activities.✓ Mini-projects from Research forum students.✓ Outcome based research activities (Production of various Products)✓ Paper and Book publications.✓ Motivating students to publish papers in International Journals.✓ Guiding students to edit Books.✓ Active participation in various Online courses (both Faculty and Students)✓ Hard work and cooperation among the Faculty members✓ Gender – diverse faculty✓ Student participation in various activities✓ Microbiology consultancy services for other department Research scholars
WEAKNESS <ul style="list-style-type: none">✓ Lack of funding for research from government agencies.✓ Lack of time and Man power.✓ Research Infrastructure.

OPPORTUNITIES

- ✓ Providing Medical Coding Training Programme for Final year students.
- ✓ Campus interview for Final year students.
- ✓ Remedial classes for slow learners.
- ✓ Guiding students to prepare products for their active participation in SHYIA programme.
- ✓ Willing and eager to collaborate with more institutions and laboratories.

CHALLENGES

- ✓ Decreasing funding to research
- ✓ Quality of slow learning students
- ✓ Increasing cost of laboratory chemicals

11. FUTURE PLANS OF THE DEPARTMENT FOR THE NEXT THREE YEARS

- To start M.Sc Applied Microbiology course
- To start Ph.D Microbiology Research Programme.
- To receive Financial grant from various National and International Funding Agencies.
- MOU with Foreign Institutions for applying International
- Training for PG Students to prepare Products like
 - ✓ Biofertilizers
 - ✓ Compost products
 - ✓ *Spirulina* Cultivation
 - ✓ Cookies
 - ✓ Mushroom cultivation
 - ✓ Microbial culture medium from Waste products
 - ✓ Hand Sanitizer
 - ✓ Antiseptic Soaps & Creams for Skin infections.
- Projects and Conducting Online Certificate Courses.
- Construction of Digital Medicinal Plants Garden through Funding agencies.

12. ADDITIONAL NOTES

- MICRO CHAMPIONS Rolling Trophy for Outstanding class based on various Competitions.
- All students were joined as an Annual member in “Microbiologist’s Society, India”.
- Supporting students to Publish their Mini-projects in International Journals.
- Editing Books with Students – Medicinal Plants 100 and Famous Microbiology Scientists.
- Providing Microbiology Consultancy Service for PG Students and Research Scholars.



National Institutional Ranking Framework
Ministry of Education
Government of India



India Rankings 2021: College (Rank-band: 151–200)

Institution list in alphabetical order

[Back](#)

Name	City	State
Aditi Mahavidyalaya	Delhi	Delhi
Arul Anandar College	Madurai	Tamil Nadu
Assumption College	Kottayam	Kerala
Auxilium College	Vellore	Tamil Nadu
Baselius College, Kottayam	Kottayam	Kerala
Bhim Rao Ambedkar College	North East	Delhi
College of Vocational Studies	New Delhi	Delhi
Dempo Charities Trust Dhempe College of Arts & Science	North Goa	Goa
Dr. Ambedkar Government Arts College	Chennai	Tamil Nadu
Government Arts & Science College, Kozhinjampara	Palakkad	Kerala
Government College	Rajahmundry	Andhra Pradesh
Government College, Attingal	Thiruvananthapuram	Kerala
Government Post Graduate College for Girls, Chandigarh, Sector-11	Chandigarh	Chandigarh
Guru Nanak College	Chennai	Tamil Nadu
Holy Cross College	Kanyakumari	Tamil Nadu

Name	City	State
Indira Gandhi College of Arts and Science	Puducherry	Pondicherry
Institute of Science & Technology for Advanced Studies & Research (ISTAR)	Vallabh Vidyanagar	Gujarat
Justice Basher Ahmed Sayeed College for Women	Chennai	Tamil Nadu
Lakshmi Bai College	Delhi	Delhi
Late Sushilabai Ramchandrarao Mamidwar College of Social Work	Chandrapur	Maharashtra
Loyala Academy	Hyderabad	Telangana
Mahendra Arts & Science College	Namakkal	Tamil Nadu
Mercy College	Palakkad	Kerala
Midnapore College	Paschim Medinipur	West Bengal
Morning Star Home Science College	Ernakulam	Kerala
Muthurangam Government Arts College	Vellore	Tamil Nadu
Nirmala College for Women	Coimbatore	Tamil Nadu
Nirmalagiri College	Kannur	Kerala
Nizam College	Hyderabad	Telangana
Pachhunga University College	Aizawl	Mizoram
Parvatibai Chowgule College of Arts & Science (Autonomous)	South Goa	Goa
Rajah Serfoji Government College	Thanjavur	Tamil Nadu
Rani Anna Government College for Women	Tirunelveli	Tamil Nadu
Sacred Heart College (Autonomous)	Tirupattur	Tamil Nadu
Sarah Tucker College, Palayamkottai	Tirunelveli	Tamil Nadu
Shikshan Prasarak Mandalis Sir Parshurambhau College Arts, Science & Commerce, Pune	Pune	Maharashtra
Shri M. V. & Smt. N. V. Virani Science College	Rajkot	Gujarat
Shri Shankarlal Sundarbai Shasun Jain College for Women	Chennai	Tamil Nadu
Shyam Lal College (Evening)	Delhi	Delhi

Name	City	State
Sree Narayana College, Nattika	Thrissur	Kerala
Sri Aurobindo College (Eve.)	Delhi	Delhi
Sri Guru Gobind Singh College of Commerce	Delhi	Delhi
St. Paul's College	Ernakulam	Kerala
St. Thomas College, Kozhencherry	Pathanamthitta	Kerala
St. Wilfred`s P. G. College	Jaipur	Rajasthan
St. Xavier's College for Women, Aluva	Aluva	Kerala
St. Xavier's College of Arts Science & Commerce Mapusa	North Goa	Goa
The New College	Chennai	Tamil Nadu
Union Christian College	Ernakulam	Kerala
Vivekananda College	Madurai	Tamil Nadu

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Department of Business Administration

Sacred Heart College (Autonomous), Tirupattur

MOU Activities– 2020-2021

Staff Exchange activities

**from Other College Staff Members to our College
Students through online mode**

College From	Activity (Subject taught)	Date	Staff Name
Marudhar Kesari Jain College	Production Management	02.03.2021 to 24.03.2021	Dr. Deepalakshmi Mrs. Sakthimala
St. Joseph's College of Arts & Science	Accounting for Managers	05.03.2021 to 16.03.2021	Rev. Dr. A. Alex

**Our College Staff Members to Other College Students
through online mode**

College To	Activity (Subject taught)	Date	Staff Name
Marudhar Kesari Jain College	Management Accounting	04.03.2021 to 24.03.2021	Dr. A. Arockiamary
St. Joseph's College of Arts & Science	Research Methodology	05.03.2021 to 16.03.2021	Prof. R. Veerappan

**14 days 30 Hours Certificate Course on Tourism Studies between
Sacred Heart College and St. Joseph's College of Arts & Science
College Students**

Activity	Date	No of Students Benefited
5 Online Webinar 3 Quiz 4 Assignment 2 Test	07.10.2020 to 20.10.2020	110 students

Yours Faithfully

(R. Veerappan)