



Ready for
Every Good Work

SACRED HEART COLLEGE (AUTONOMOUS)

Tirupattur – 635 601, Tamil Nadu, S.India

Resi : (04179) 220103

College : (04179) 220553

Fax : (04179) 226423

A Don Bosco Institution of Higher Education, Founded in 1951 * Affiliated to Thiruvalluvar University, Vellore * Autonomous since 1987

Accredited by NAAC (4th Cycle – under RAF) with CGPA of 3.31 / 4 at 'A+' Grade

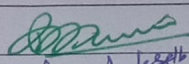
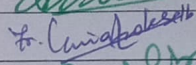
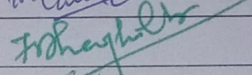
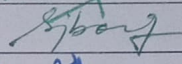
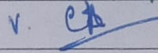



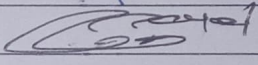

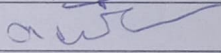
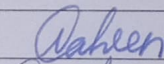
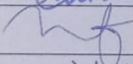
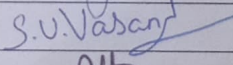
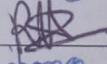
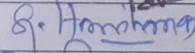
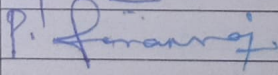
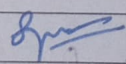
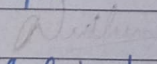
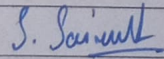
6.5.3 IQAC Minutes 2022-2023

SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR, DIST.

Greetings from the desk of IQAC, Sacred Heart College, Tirupattur!

The Meeting of IQAC will be held on 04.08.2022 at 03.00 p.m. in Board Room. Kindly make it convenient to attend.

IQAC Meeting

Date : 04.08.2022	Time : 03.00 p.m. to 04.00 p.m.	Place : Board Room
Members		Signature
Principal	Rev. Dr. D. Maria Antony Raj	
Additional Principal	Rev. Dr. K.A. Maria Arokiaraj	
Vice Principal (Shift I)	Rev. Dr. G. Theophil Anand	
COE	Rev. Dr. S. John Borg	
IQAC Coordinator	Dr. V. Collins Arun Prakash	
Members	Dr. S.R. Xavier Rajarathinam	
	Dr. A. George Maria Selvam	
	Dr. L. Ravi	
	Dr. S. Sagayaraj	
	Dr. M. Maria Dominic	
	Dr. A. George Louis Raja	
	Dr. P. Selvakumar	
	Dr. K. Arockiaraj	
	Dr. A. Merceline Anita	
	Dr. M. Nahren Manuel	
	Mrs. J. Mary Jenif	
	Dr. S.U. Vasantha Kumar	
	Dr. S. A. Martin Britto Dhas	
	Dr. S. Hariharan	
	Dr. P. Saranraj	
Dr. Clayton Michael Fonceca		
Office Representative	Mr.S.Gnanapragasam	
Student Representative	Fr. K. Nidhin George	
IQAC Secretary	Mrs. S. Sasireka	

Agenda

1. Prayer
2. Year Plan (2022-2023)
3. Update on AQAR Submission
4. Update on Steering Committee
5. Preparation towards NAAC 5th Cycle
6. Applying for funded conference

Station : Tirupattur
Date : 04.08.2022

IQAC Coordinator

Prayer

The meeting began with a prayer from Rev. Dr. D. Maria Antony Raj, Principal, Sacred Heart College Autonomous), requesting God's presence and blessing for the institution's great efforts towards growth and development in the academic year (2022-2023)

Coordinator Addressing:

Dr. V. Collins Arun Prakash greeted the New IQAC members and inquired about their new ideas and suggestions for improvement of the college's quality in all aspects.

Year Plan 2022-2023

Dr. V. Collins Arun Prakash presented the Yearly Plan for the Academic Year (2022-2023), and the IQAC members proposed the following new ideas.

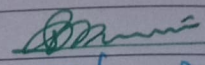
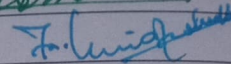
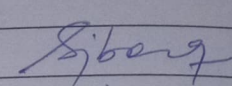
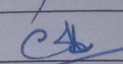


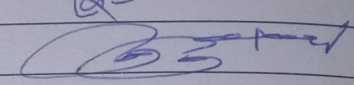
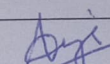
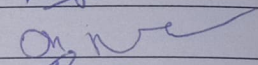
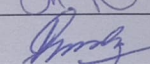
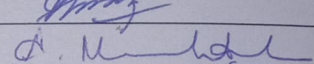
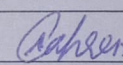
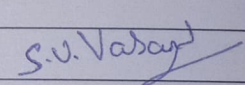

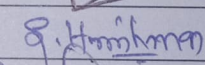
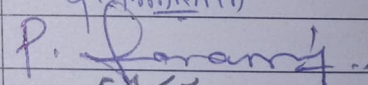
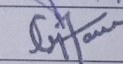
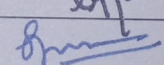
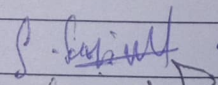
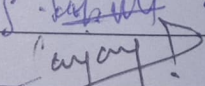
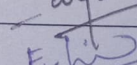
- Mrs. J. Mary Jenif proposed that the Faculty Development Programme could be included in yearly plan.
- Dr. V. Collins Arun Prakash insists that Faculty Development Programme and Outcome based Education orientation programme can be conducted for every Month.
- Dr. V. Collins Arun Prakash proposed that meeting of all Sacred Heart Committees must be conducted as per schedule.
- Dr. M. Nahren Manuel Mascarenhas and Mrs. J. Mary Jenif suggested that grievances committee have to provide the some support services formed by the college for addressing the Grievances related to students or any other form of grievances. We will create some system under the Vice- Principal and Dean of the Students for grievances committee in which all classes student representatives should be added.
- Dr.L.Ravi insists that we need to have a system for grievances committee to addressing the complaints and also create the documents.
- Fr.Additional Principal suggested that, we can have three types of collecting system for grievances and keep it on highly confidently.
 - Through Online
 - Through Suggestion Box
 - In-person
- Fr.Nidhin George insists that we can create a group of trusty persons/faculty members to give a trust to all students about the grievances.
- Dr.S.Sagayaraj suggested that the Technical team members to be constituted by IQAC for the NAAC 5th Cycle.

SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR, DIST.

Greetings from the desk of IQAC, Sacred Heart College, Tirupattur!

The Meeting of IQAC will be held on 26.09.2022 at 03.00 p.m. in Board Room. Kindly make it convenient to attend.

IQAC Meeting

Date : 26.09.2022	Time : 03.00 p.m. to 04.00 p.m.	Place : Board Room
Members		Signature
Principal	Rev. Dr. D. Maria Antony Raj	
Additional Principal	Rev. Dr. K.A. Maria Arokiaraj	
Vice Principal (Shift I)	Rev. Dr. G. Theophil Anand	
COE	Rev. Dr. S. John Borg	
IQAC Coordinator	Dr. V. Collins Arun Prakash	
Members	Dr. S.R. Xavier Rajarathinam	
	Dr. A. George Maria Selvam	
	Dr. L. Ravi	
	Dr. S. Sagayaraj	
	Dr. M. Maria Dominic	
	Dr. A. George Louis Raja	
	Dr. P. Selvakumar	
	Dr. K. Arockiaraj	
	Dr. A. Merceline Anita	
	Dr. M. Nahren Manuel	
	Mrs. J. Mary Jenif	
	Dr. S.U. Vasantha Kumar	
	Dr. S. A. Martin Britto Dhas	
	Dr. S. Hariharan	
	Dr. P. Saranraj	
Dr. Clayton Michael Fonceca		
Office Representative	Mr.S.Gnanapragasam	
Student Representative	Fr. K. Nidhin George	
IQAC Secretary	Mrs. S. Sasireka	
Special Invitees	Rev. Dr. I. Joe Sanjay	
	Mrs. E. Lisa	

Agenda

1. Prayer
2. Status of Conference Proposal Submission
3. Performance Appraisal System – Guidelines
4. Report on review of Policies – Scrutiny Policies
5. Revision of Organogram
6. Efforts towards Strengthening OBE
7. Any Other

Station : Tirupattur

Date : 26.09.2022

IQAC Coordinator

Prayers

The meeting began with a prayer from Rev. Dr. D. Maria Antony Raj, Principal, Sacred Heart College Autonomous), requesting God's presence and blessing the institution's great efforts toward growth and development for the academic year (2022-2023)

Status of Proposal Submission

Dr. V. Collins Arun Prakash presented the status of Proposal submission on NAAC and also insists Proposal of funded Conference was submitted by IQAC on 23.09.2022

Performance Appraisal System

- Dr. Lisa Presented the overview of Performance Appraisal System. Appraisal System proposed will be helpful to evaluate the faculty, Head of the department and Management. The performance of the faculty is evaluated on a 360 degree feedback system through self-evaluation, peer evaluation, evaluation by HOD and evaluation by students. The appraisal system has an added feature of evaluating the management to ensure transparency and smooth functioning

Report on review of Scrutiny board Policies

Dr. V. Collins Arun Prakash presented the scrutiny board Policies. This is existing but small changes are made here with the support of Controller of Examination Team and He also explained the Formation of the scrutiny Board, Functions of the scrutiny Board, Outputs of the Scrutiny Meeting, and Templates.

The Template has two categories such as Template of the consolidated Report and Template of the Scrutiny Certificate.

Revision of Organogram

Dr. V. Collins Arun Prakash presented the website contains Organogram of SHC which Modification will added here tell the New roles and responsibilities. We expecting from us.

Fr.maria Additional suggested that we can add chairperson instead chairman.

Fr.Principal

Dr. Nahren suggested that we can add teaching Responsibilities person to this organogram. It will very useful for monitoring the Teaching

Dr.L.Ravi insisted that we can add two responsibilities under the Controller roles.

Efforts towards Strengthening OBE

Which kind of OBE we have to follow

Any Other

Dr. K. Arockiaraj proposed that we can add special format in parking the Vehicle. Some modern bikes are not allowed in campus. Every faculty and Students should come the Parking with Helmet it become the better best Practices in our institutions.

Dr. S. A. Martin Britto Dhas insisted that we can follow the some system for waste Management.

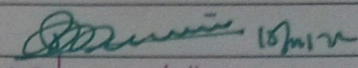
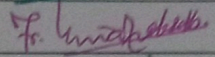
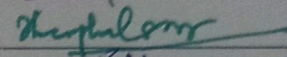
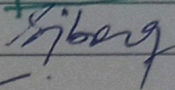
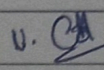
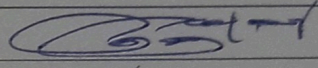
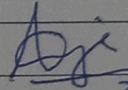
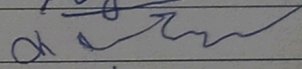
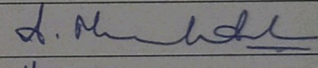

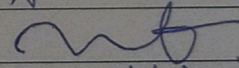
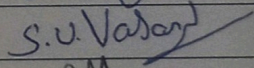

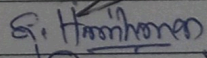
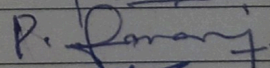
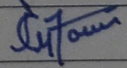
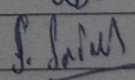
Dr. M. Nahren Manuel proposed that we will give the publication login to PG students. Every Ph.D students have the login as the same way we give this to PG students.

Dr. S. Sagayaraj Recommended that, to construct a special Security system in campus for maintain the security Registration who is come and also who is out and also create a few rules for students Amendments. Restroom for Girls and Boys.

SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR, DIST.

Greetings from the desk of IQAC, Sacred Heart College, Tirupattur!

The Meeting of IQAC will be held on 15.11.2022 at 02.30 p.m. in Board Room. Kindly make it convenient to attend.

IQAC Meeting		
Date : 15.11.2022	Time : 02.30 p.m. to 03.30 p.m.	Place : Board Room
Members		Signature
Principal	Rev. Dr. D. Maria Antony Raj	
Additional Principal	Rev. Dr. K.A. Maria Arokiaraj	
Vice Principal (Shift I)	Rev. Dr. G. Theophil Anand	
COE	Rev. Dr. S. John Borg	
IQAC Coordinator	Dr. V. Collins Arun Prakash	
Members	Dr. S.R. Xavier Rajarathinam	
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	Dr. P. Selvakumar	
	Dr. K. Arockiaraj	-ab-
	Dr. A. Merceline Anita	
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	Dr. P. Saranraj	
Dr. Clayton Michael Fonceca		
Office Representative	Mr.S.Gnanapragasam	
Student Representative	Fr. K. Nidhin George	-ab-
IQAC Secretary	Mrs. S. Sasireka	

Agenda

1. Prayer
2. Meeting with Criterion Heads - Submission of Policies and Write-up- Status
3. Registration of NIRF 2023
4. Teaching Learning Evaluation- Varia
5. Faculty Assessment format
6. Document submission for Next AQAR
7. Position of Research Assistance
8. OBE Framework for the College

Station : Tirupattur
Date : 14.11.2022

IQAC Coordinator



Internal Quality Assurance Cell (IQAC) Sacred Heart College (Autonomous)

Affiliated to Thiruvalluvar University
Accredited by NAAC (4th Cycle) with CGPA of 3.31/4 at 'A+' grade
Ranked as 82nd College Among the Colleges of India 2022.
Tirupattur District- 635601

Minutes of the meeting held on 15.11.2022

The meeting of IQAC was held on 15th November 2022, Tuesday at 2:30 pm in the board room and the following members were present.

- Rev. Dr. D. Maria Antony Raj, Principal
- Rev. Dr. K.A. Maria Arokiaraj, Addl. Principal
- Rev. Dr. G. Theophil Anand, Vice-Principal (Admin), Shift - 1
- Rev. Dr. S. John Borg, Controller of Examinations
- Dr. V. Collins Arun Prakash, IQAC Coordinator
- Dr. S.R. Xavier Rajarathinam, Vice-Principal (Acad), Shift - 1
- Dr. A. George Maria Selvam
- Dr. L. Ravi
- Dr. S. Sagayaraj
- Dr. M. Maria Dominic
- Dr. A. George Louis Raja
- Dr. P. Selvakumar
- Dr. K. Arockiaraj
- Dr. A. Merceline Anita
- Dr. M. Nahren Manuel
- Mrs. J. Mary Jenif
- Dr. S.U. Vasantha Kumar
- Dr. S. A. Martin Britto Dhas
- Dr. S. Hariharan

Dr. P. Saranraj

Dr. Clayton Michael Fonceca

Mr.S.Gnanapragasam, Office Superintendent

Fr. K. Nidhin George

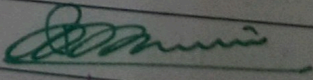
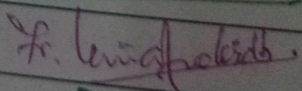
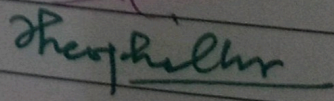
Mrs. S. Sasireka, IQAC Secretary

The meeting started with the prayer by Rev. Dr. D. Maria Antony Raj, the Principal and Dr. V. Collins Arun Prakash, the IQAC coordinator welcomed the members and presented the agenda for the meeting.

Dr. Collins briefed the august body about the meeting schedule for the criterion heads of the steering committee and informed that the write-ups and finalizing the policies for SSR in coming to a finish and soon be ready.

He also informed the members about the 12 parameters on which the teaching learning is evaluated. He also presented the format for faculty assessment. He also updated about the data collection status for the upcoming AQAR submission for 2021-2022. He also proposed about the creation of a Post of Research Assistant in the Departments so that more research could be encouraged for which Fr. Principal responded asking the team to work on the modalities and rules to be framed the aforesaid post. The final agenda was to discuss about the OBE framework which was presented by Dr. Collins. Many members asked for several explanations regarding the framework and it was decided that the corrected format would be recommended and forwarded to the appropriate decision making bodies.

Rev. Dr. K. A. Maria Arokia Raj suggested that more initiatives should proposed and implemented towards enhancing teaching learning practices of the Institution. The meeting concluded with the formal vote of thanks by Dr. V. Collins Arun Prakash, the IQAC coordinator.

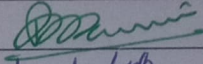
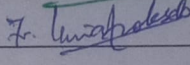
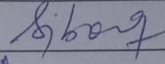
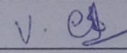

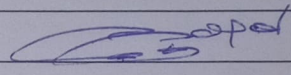
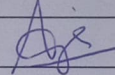
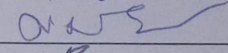
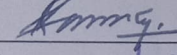
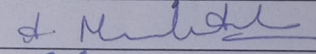
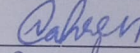
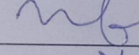
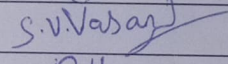

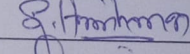
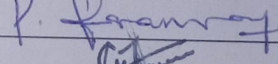
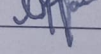
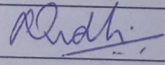
Members		Signature
Principal	Rev. Dr. D. Maria Antony Raj	
Additional Principal	Rev. Dr. K.A. Maria Arokiaraj	
Vice Principal (Shift I)	Rev. Dr. G. Theophil Anand	

COE	Rev. Dr. S. John Borg	
IQAC Coordinator	Dr. V. Collins Arun Prakash	
Members	Dr. S.R. Xavier Rajarathinam	S. Xavier
	Dr. A. George Maria Selvam	
	Dr. L. Ravi	
	Dr. S. Sagayaraj	
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	Dr. A. Merceline Anita	
	Dr. M. Nahren Manuel	Nahren
	Mrs. J. Mary Jenif	
	Dr. S.U. Vasantha Kumar	
	Dr. S. A. Martin Britto Dhas	
	Dr. S. Hariharan	S. Hariharan
	Dr. P. Saranraj	
Dr. Clayton Michael Fonceca		
Office Representative	Mr.S.Gnanapragasam	
Student Representative	Fr. K. Nidhin George	
IQAC Secretary	Mrs. S. Sasireka	

SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR, DIST.

Greetings from the desk of IQAC, Sacred Heart College, Tirupattur!

The Meeting of IQAC will be held on 10.01.2023 at 03.00 p.m. in Board Room. Kindly make it convenient to attend.

IQAC Meeting		
Date : 10.01.2023	Time : 03.00 p.m. to 04.00 p.m.	Place : Board Room
Members		Signature
Principal	Rev. Dr. D. Maria Antony Raj	
Additional Principal	Rev. Dr. K.A. Maria Arokiaraj	
Vice Principal (Shift I)	Rev. Dr. G. Theophil Anand	
COE	Rev. Dr. S. John Borg	
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Dr. Clayton Michael Fonceca		
Office Representative	Mr.S.Gnanapragasam	
Student Representative	Fr. K. Nidhin George	
IQAC Secretary	Mrs. S. Sasireka	

Agenda

1. Prayer
2. NIRF status
3. Preparation for NAAC Conference.
4. AQAR preparation
5. Roadmap for NAAC visit
6. Any Other

Station : Tirupattur
Date : 10.01.2023

IQAC Coordinator



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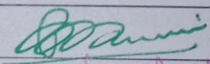
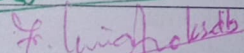
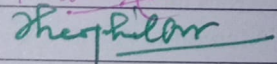
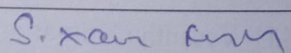
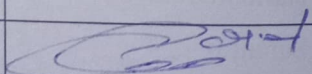

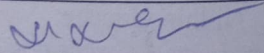
The IQAC meeting was held on 10.01.2023 in the Board room and Rev. Dr. D. Maria Antony Raj, the Principal offered the opening prayer. The IQAC coordinator Dr. V. Collins Arun Prakash welcomed the IQAC members and presented the agenda of the meeting. The following members were present for the meeting

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- Rev. Dr. K.A. Maria Arokiaraj, Addl. Principal
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- Fr. K. Nidhin George
- Mrs. S. Sasireka, IQAC Secretary

The IQAC coordinator inform the members that the NIRF submission date was extended up to 20th January 2023 and the compilation of the data has reached the final stage for verification and submission. Dr. Collins also informed about the preparations that are being done for the conduct of two-day National conference on Benchmarks in Quality Attainment in Higher Education Institutions in Accreditation Process to be held on 14th and 15th February 2023 and invited the participation of the members.

It was then informed in the meeting that the AQAR submission deadline was intimated as 28th February and the details of the preparation of the AQAR was presented to the members. As a next agenda the road map for the upcoming NAAC visit was presented to the members which described the details of preparation to be made from different quarters of the institution and as a suggestion Rev. Dr. D. Maria Antony Raj conveyed that whether the process could be speeded up so that the uploading of SSR could be made in the month of August or September 2023 lest we should be caught up with last minute changes by NAAC and a revised time frame could be drafted and kept ready.

After few discussions on the points discussed above the meeting concluded with the formal vote of thanks by the IQAC coordinator.

Members		Signature
Principal	Rev. Dr. D. Maria Antony Raj	
Additional Principal	Rev. Dr. K.A. Maria Arokiaraj	
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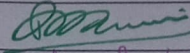
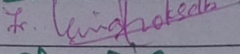
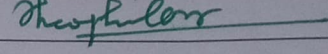
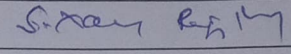
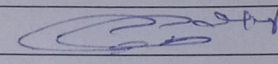

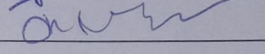
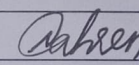
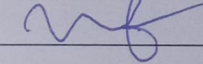

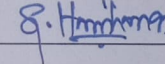
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	Dr. M. Nahren Manuel	<i>Nahren</i>
	Mrs. J. Mary Jenif	<i>Jenif</i>
	Dr. S.U. Vasantha Kumar	
	Dr. S. A. Martin Britto Dhas	<i>DBT</i>
	Dr. S. Hariharan	<i>S. Hariharan</i>
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SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR, DIST.

Greetings from the desk of IQAC, Sacred Heart College, Tirupattur!

The Meeting of IQAC will be held on 06.03.2023 at 03.00 p.m. in Board Room. Kindly make it convenient to attend.

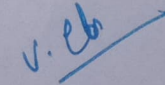
IQAC Meeting

Date : 06.03.2023	Time : 03.00 p.m. to 04.00 p.m.	Place : Board Room
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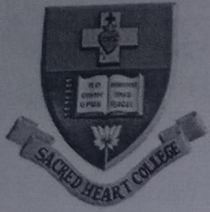
Agenda

1. Prayer
2. Report on the National Conference held on 14th & 15th February 2023
3. A re-visit on Roadmap for NAAC visit
4. Updation of teaching learning parameters
5. AQAR preparation
6. An overview on Benchmarks by NAAC
7. Any Other

Station : Tirupattur
Date : 06.03.2023


IQAC Coordinator

IQAC COORDINATOR,
Sacred Heart College (Autonomous)
Tirupattur-635 601, T.P.T.DI, TN, India.



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Tirupattur District- 635601

Minutes of the meeting held on 06.03.2023

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- Dr. S. A. Martin Britto Dhas
- Dr. S. Hariharan
- Dr. P. Saranraj
- Dr. Clayton Michael Fonceca
- Mr.S.Gnanapragasam
- Ms.S.Karthiga, IQAC Secretary

Prayer

Rev. Dr. D. Maria Antony Raj, the Principal started the meeting with a prayer. He prayed to the Lord for his guidance and asked to enlighten the members on various issues to be discussed in the meeting.

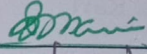
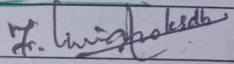
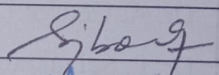
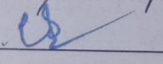
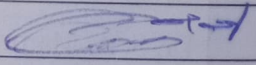
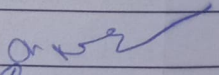
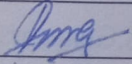
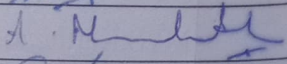
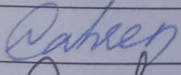
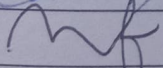
Agenda

Dr. V. Collins Arun Prakash explained the Agenda of the meeting .

Report on the National Conference held on 14th & 15th February 2023 on the topic "Benchmarks in Quality Attainment in Higher Education Institutions in Accreditation Process" was presented and accepted by the members.

Dr. V. Collins Arun Prakash presented the updated Roadmap for impending 5th Cycle NAAC Visit. Dr. Sagayaraj from the department of computer Science discussed on OBE, Skill courses and Benchmarks by NAAC. Rev. Dr. Maria Antony Raj, the Principal reminded the members to complete the Criteria write-ups and frame the pending Policies. Dr. Sagayaraj from the department of computer Science suggested the importance of introducing MOU course. He asked us to combine the reports of the year 2015 & 2018 and use it as Model. Mrs. J. Mary Jenif from the department of English shared the Photographs & reports on MOU course. Dr. V. Collins Arun Prakash discussed about AQAR 2021 -22 and informed that the last date was extended up to May 2023.

After few discussions on the points discussed above the meeting concluded with the formal vote of thanks by the IQAC Coordinator.

Members		Signature
Principal	Rev. Dr. D. Maria Antony Raj	
Additional Principal	Rev. Dr. K.A. Maria Arokiaraj	
Vice Principal (Shift I)	Rev. Dr. G. Theophil Anand	
COE	Rev. Dr. S. John Borg	
IQAC Coordinator	Dr. V. Collins Arun Prakash	
Members	Dr. S.R. Xavier Rajarathinam	
	Dr. A. George Maria Selvam	
	Dr. L. Ravi	
	Dr. S. Sagayaraj	
	Dr. M. Maria Dominic	
	Dr. A. George Louis Raja	
	Dr. P. Selvakumar	
	Dr. K. Arockiaraj	
	Dr. A. Merceline Anita	
	Dr. M. Nahren Manuel	
	Mrs. J. Mary Jenif	

	Dr. S.U. Vasantha Kumar	S.U. Vasanth
	Dr. S. A. Martin Britto Dhas	
	Dr. S. Hariharan	
	Dr. P. Saranraj	S. Arinthan
	Dr. Clayton Michael Fonceca	
Office Representative	Mr.S.Gnanapragasam	
Student Representative	Fr. K. Nidhin George	
IQAC Secretary	Ms. S. Karthiga	K. Nidhin S. Karthiga

SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR, DIST.

Greetings from the desk of IQAC, Sacred Heart College, Tirupattur!

The Meeting of IQAC will be held on 27.04.2023 at 03.00 p.m. in Board Room. Kindly make it convenient to attend.

IQAC Meeting

Date : 27.04.2023

Time : 03.00 p.m. to 04.00 p.m.

Place : Board Room

Members

Signature

Principal Rev. Dr. D. Maria Antony Raj

Additional Principal Rev. Dr. K.A. Maria Arokiaraj

Vice Principal (Shift I) Rev. Dr. G. Theophil Anand

COE Rev. Dr. S. John Borg

IQAC Coordinator Dr. V. Collins Arun Prakash

Members Dr. S.R. Xavier Rajarathinam

Dr. A. George Maria Selvam

Dr. L. Ravi

Dr. S. Sagayaraj

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Dr. S. Hariharan

Dr. P. Saranraj

Dr. Clayton Michael Fonceca

Office Representative Mr.S.Gnanapragasam

Student Representative Fr. K. Nidhin George

IQAC Secretary Ms. S. Karthiga

Agenda

1. Status of AQAR 2021-22
2. Revised time line for NAAC 5th cycle
3. Review on policies and write ups
4. Feedback and analysis
5. Any other

Station : Tirupattur
Date : 27.04.2023

IQAC Coordinator

IQAC COORDINATOR,
Sacred Hea. (Autonomous)
Tirupattur-635 001. TPT.Dt. TN, India.



Internal Quality Assurance Cell (IQAC)
Sacred Heart College (Autonomous)
Affiliated to Thiruvalluvar University
Accredited by NAAC (4th Cycle) with CGPA of 3.31/4 at 'A⁺' grade
Ranked as 82nd College Among the Colleges of India 2022.
Tirupattur District- 635601

Minutes of the meeting held on 27.04.2023

The IQAC meeting was held on 27.04.2023 in the Board room and Rev. Dr. D. Maria Antony Raj, the Principal offered the opening prayer. The IQAC coordinator Dr. V. Collins Arun Prakash welcomed the IQAC members and presented the agenda of the meeting. The following members were present for the meeting

- Rev. Dr. D. Maria Antony Raj, Principal
- Rev. Dr. K.A. Maria Arokiaraj, Addl. Principal
- Rev. Dr. G. Theophil Anand, Vice-Principal (Admin), Shift - 1
- Rev. Dr. S. John Borg, Controller of Examinations
- Dr. V. Collins Arun Prakash, IQAC Coordinator
- Dr. S. R. Xavier Rajarathinam, Vice-Principal (Acad), Shift – 1
- Dr. A. George Maria Selvam
- Dr. L. Ravi
- Dr. S. Sagayaraj
- Dr. M. Maria Dominic
- Dr. A. George Louis Raja
- Dr. P. Selvakumar
- Dr. A. Merceline Anita
- Dr. M. Nahren Manuel
- Mrs. J. Mary Jenif
- Dr. S.U. Vasantha Kumar
- Dr. S. A. Martin Britto Dhas
- Dr. S. Hariharan
- Dr. P. Saranraj
- Dr. Clayton Michael Fonceca
- Mr.S.Gnanapragasam
- Ms.S.Karthiga, IQAC Secretary

Prayer

Rev. Dr. D. Maria Antony Raj, the Principal started the meeting with a prayer. He prayed to the Lord for his guidance and to enlighten the members on various issues to be discussed in the meeting

Agenda

Dr. V. Collins Arun Prakash presented an overview of Status of AQAR 2021-22.

Revised time line for NAAC 5th cycle

Dr. V. Collins Arun Prakash presented an overview of Revised time line for NAAC 5th cycle and plans to complete AQAR 2021-22 and SSR. He suggested completing write-ups, policy review and criteria data collected to be in the specified format. He also explained policies from revised RAF.

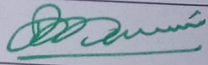
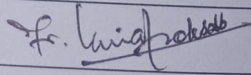
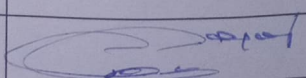
Rev. Dr. K.A. Maria Arokiaraj, the Additional Principal discussed about freeships. Mrs. J. Mary Jenif from the department of English briefly explained the agenda of freeships - scholarship and Feedback. She also said that we are following only online feedback type and to introduce the descriptive feedback.

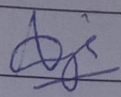
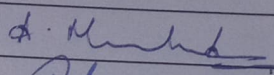
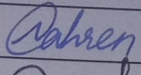
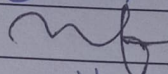
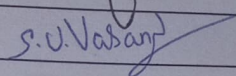
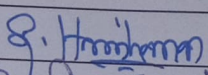
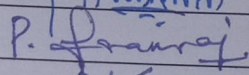
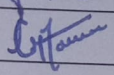
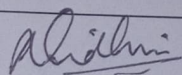

Dr. Sagayaraj from the department of computer Science explained the feedback collected from the Students, Teachers, Employers, Alumni and Parents. The analysed report was submitted and displayed in the website.

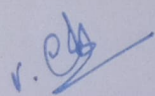
Dr. V. Collins Arun Prakash informed that OBE mapping deadline was on 30th April 2023 and to remind all the Department HODs about the same. Dr. L. Ravi from the department of computer Science briefed about Academic audit and Action Taken Reports. He mentioned that Academic Audit meeting would be conducted on 8th and 9th May 2023.

Dr. L. Ravi and Dr. V. Collins Arun Prakash would go through the collected write-ups.

Rev. Dr. D. Maria Antony Raj, the Principal instructed to complete AQAR & SSR before dead line. The meeting concluded with the formal vote of thanks by the IQAC Coordinator.

Members		Signature
Principal	Rev. Dr. D. Maria Antony Raj	
Additional Principal	Rev. Dr. K.A. Maria Arokiaraj	
Vice Principal (Shift I)	Rev. Dr. G. Theophil Anand	
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Office Representative	Mr.S.Gnanapragasam	
Student Representative	Fr. K. Nidhin George	
Secretary to IQAC Coordinator	Ms. S. Karthiga	


IQAC COORDINATOR,
 Sacred Heart College (Autonomous)
 Tirubattur-635 601. T.P.T. Di. TN, India.