

A Don Bosco Institution of Higher Education, Founded in 1951 * Affiliated to Thiruvalluvar University, Vellore * Autonomous since 1987 Accredited by NAAC (4th Cycle – under RAF) with CGPA of 3.31 / 4 at 'A+' Grade

6.5.3 QUALITY ASSURANCE INITIATIVES OF THE INSTITUTION

ACCREDITATIONS AND CERTIFICATIONS

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NAAC 1st CYCLE ACCREDITATION CERTIFICATE







An Autonomous Institution of the University Grants Commission Bangalore

CERTIFICATE OF ACCREDITATION

The Executive Committee of the National Assessment and Accreditation Council on the recommendation of the duly appointed Peer Team, is pleased to declare the Sacred Heart College (Autonomous), Tirupattur,

affiliated to the University of Madras, Tamil Nadu, as

Accredited



2.

at the Four star level². (among the Autonomous Colleges)

Date: February 07, 2000

Bin hairman

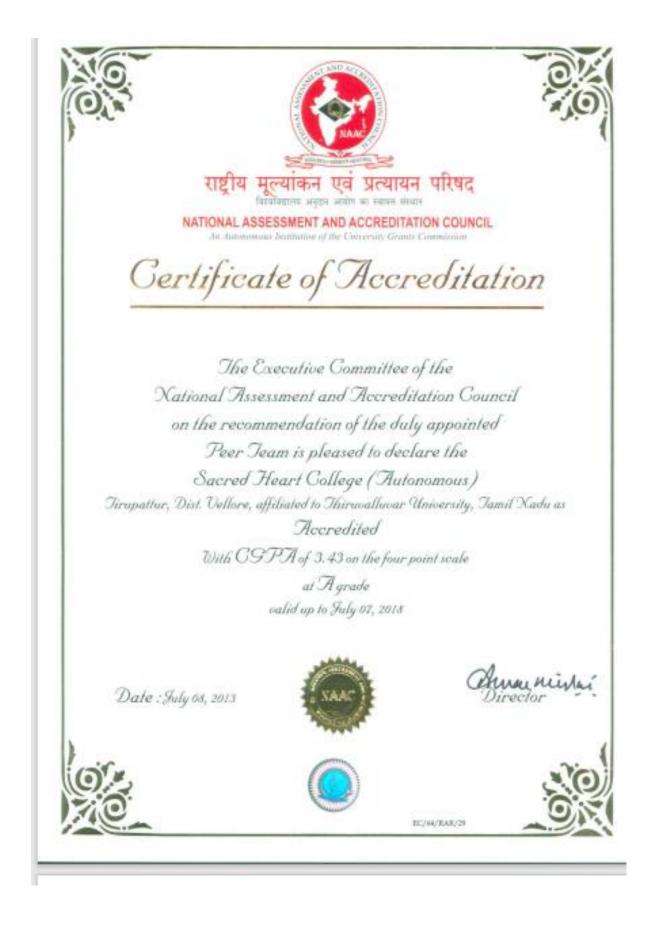
1. This certification is valid for a period of 5 years with effect from the assessment academic year 1999-2000.

- An institutional score (%) in the range of 55-60 denotes one star, 60-65 two stars, 65-70 three stars,
- 70-75 four stars, and 75 and above five stars (upper limit exclusive).

NAAC 2nd CYCLE ACCREDITATION CERTIFICATE



NAAC 3rd CYCLE ACCREDITATION CERTIFICATE



NAAC 4^{rth}CYCLE ACCREDITATION CERTIFICATE



INSTITUTION INNOVATION COUNCIL (IIC) CERTIFICATION



UGC-PARAMARSH SCHEME

SACRED HEART COLLEGE

An Autonomous College Accredited by NAAC (4th Cycle) with 'A⁺' Grade [3.31] Tirupattur, Tirupattur Dt, Tamilnadu – 635 601.



Submitting

Expenditure of Statement with Utilization Certificate



UNIVERSITY GRANTS COMMISSION BAHADUR SHAH ZAFAR MARG, NEW DELHI - 110002.



SACRED HEART COLLEGE

College : (04179) 220553 Resi. : (04179) 220103

(Autonomous)

: (04179) 226423

Tirupattur - 635 601, Tirupattur Dt. 💠 Tamil Nadu 💠 South India

Every Good Work

A Don Bosco Institution of Higher Education, Founded in 1951 * Affiliated to Thiruvalluvar University, Vellore * Autonomous since 1987 Accredited by NAAC (4" Cycle - under RAF) with CGPA of 3.31/4 at 'A+' Grade

SHC-IQAC/PARAMARSH/S5-001

Date: 17.12.2021

Fax.

To

Kind Attention: The Section Officer - IC Section, (Room No. 508-A) University Grants Commission, Bahadur Shah Zafar Marg, New Delhi - 110002.

Respected Sir/ Madam,

Sub: Submission of Final Audit Report of PARAMARSH Grant for the Financial Year 2019-2021 - Reg.

Ref: Your Office Letter No. 50-123/2019(IC) dated 11.12.2019

Greetings from "Sacred Heart College (Autonomous)", Tirupattur-635601.

With reference to your letter cited above, we are pleased to submit the final report with utilization Certificate and Statement of Expenditure on PARAMARSH Grants for the period of February 2020 to September 2021 (in GFR 12-A form). Please find attached the soft copy of the Progress Report with Utilization Certificate and Statement of Expenditure for your kind perusal.

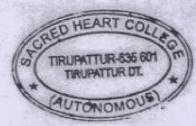
Kindly do the needful

Thanking you,

Yours faithfully.

Rev. Dr. Dfaria Antony Raj Principal

Secred Heart College (Autonomous) Thrupattur-635 601, Tirupattur Dist



Encl: 1. Final report with utilization certificate (in GFR 12-A form).

- 2. Proof of refunded Amount.
- 3. Statement of Expenditure.

URL : www.shctpt.edu Email : office@shctpt.edu Alumni : shcalum@gmail.com aicte placement officer@shctpt.edu

M/S. SACRED HEART COLLEGE (AUTONOMOUS) – TIRUPATTUR TIRUPATTUR DISTRICT – 635601. TAMIL NADU

UTILISATION CERTIFICATE

Certified that the grant of Rs. 16,00,000/- (Rupees Sixteen Lakhs Only) released by the University Grants Commission – Bahadur Shah Zafar Marg, New Delhi – 110002 during the year 2019 – 20 to the Principal, Sacred Heart College (Autonomous), Tirupattur under PARAMARSH as per the Sanction Letter No. 50-123/2019(IC) dated 11.12.2019.

A sum of Rs. 10,50,931.45 (Rupees Ten Lakh fifty Thousand Nine Hundred Thirty one and Forty Five Paisa Only) has been Spent up to 30.09.2021 for the purpose for which it was sanctioned and in accordance with the terms and conditions laid down by the University University Grants Commission – Bahadur Shah Zafar Marg, New Delhi – 110002.

The receipts and Payments account are annexed here with

tinal

Sacred Heart College Trupattur Principal Sacred Heart College (Autonomous) Trupattur-635 601, Tirupattur Dist

> Place: Tirupattur Date: 17.12.2021



Mr. PUKRAJ KUMAR Chartered Accountants.

T.PUKRAJ KUMAR B.Gm., FGA, 054, CH. ARTERED ACCOUNTANT M. No: 026839.

roprietor

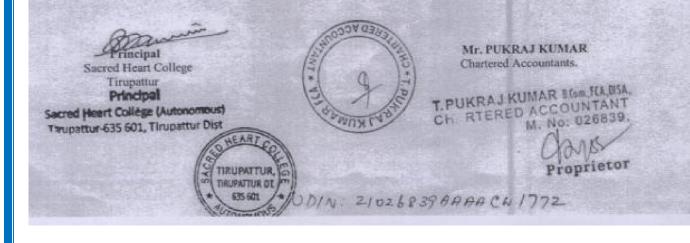
UDIN: 21026839 AAAA CW 1772

Internal Quality Assurance Cell (IQAC) Sacred Heart College (Autonomous)

Item	Unutilized Grant available from previous Year	1000000000	ived a UGC ang the		oenditure ing the r	Unspent balance	Rema	rks
Item listed in the below payment heads	0.00	1,60	00,000,00	20)19-20,21	608,015.55		Nil
Receipts			Amount		Cardena (Expenses		Amount
Fellowship for Accreditation			1,86,000	0.00	0 Fellowship for Accred Ambassador		n	3,72,000.00
Ambassador Honouring for Guest Lectures			1,50,000.00		Honouring for Guest Lectures		res	1,000.00
Organising workshop/Training			4,00,000.00 Organising workshop/Traini			1,09,782.45		
TA/DA(as Per Extent Rules)			succession of the second se	4,00,000.00 TA/DA(as Per Extent Rules)			1,10,736.00	
Honorarium to Resource Person/Experts/Mentors/Participants/In stitutional Representative/Coordinators from Mentee Institution			2,50,00		Honorarium to Resource Person/Experts/Mentors/Partic ipants/Institutional Representative/Coordinators from Mentee Institution		urtic	2,30,000.00
Honorarium to Director of IQAC					im to Director of		96,000.00	
Engagement of Project Staff					ent of Project Staff		1,20,000.00	
Contingencies			60,00	and the second second	the second se			0.00
Any Other Expenditure			46,00	0.00	Any Other Expenditure			11,413.00
Bank Interest			a second s	,947	Cash at Bank			608,015.55
Total			16,58,947	7.00	Total		1	6,58,947.00

Abstract of Expenditure

Month: February 2020 to October 2021



FDPDiary No.6956 Dated 26-11-2019

December, 2019

11 DEC 2019

187.

UNIVERSITY GRANTS COMMISSION BAHADURSHAH ZAFAR MARG **NEW DELHI-110002**

187-193

S. No. 2 (I)/Por

No.F 50-123/2019 (IC)

The Under Secretary (FD-III) University Grants Commission Bahadur Shah Zafar Marg New Delhi-110 002

Subject: Release of Grants-in-aid to Sacred Heart College, Tirupattur, District Vellore - 635 601, Tamil Nadu under PARAMARSH for the year 2019-2020.

Sir.

2

I am directed to convey the sanction of the University Grants Commission for payment of grant of Rs. 1600000/- (Rupees Sixteen Lakhs Only) to Sacred Heart College, Tirupattur, District Vellore - 635 601, Tamil Nadu as first installment towards the UGC scheme for mentoring NAAC Accreditation Aspirant Institutions to promote Quality Assurance in Higher Education under PARAMARSH for the year 2019-2020.

Name of the Item	Head of Account	Allocation	Grant Now Being Sanctioned	Total Grant
Fellowship for Accreditation Ambassador @ Rs 31,000/- p.m.		372000	186000	186000
Guest Lectures		300000	150000	150000
Organizing workshop/Trainings		800000	400000	400000
TA/DA (as per extant rules)	15	800000	400000	400000
Honorarium to experts/resource/ persons/mentors/participants/institutional representative/coordinators from mentee institutions	(C(i)81 (V)C	500000	250000	250000
Honorarium to Director of IQAC @ Rs.8000/- p.m.	Ř	96000	48000	48000
Engagement of project staff		120000	60000	60000
Contingencies	1	120000	60000	60000
Any other expenditure	1	92000	46000	46000
Total		3200000	1600000	1600000

The sanctioned amount is debitable under the head of account 3(A) 18(ii).31 and is valid for payment during the financial year 2019-2020 only.

The University/Institution shall ensure that all the payments of approval to the beneficiaries/venders shall be made only through the EAT module of PFMS.

The amount of the Grant shall be drawn by the US/EO (DDO) UGC on the Grants-in-aid bill and shall 3. he disbursed to and credited to the Principal, Sacred Heart College, Tirupattur, District Vellore -635 601, Tamil Nadu through Electronic mode as per the following details:

Details (Name & Address) of Account Holder	Principal, Sacred Heart College, Tirupattur, District Vellore - 635 601
Account No	0805101024535 074503751234190008 Cathelic
Name & address of Bank branch	Ganara Bank, Banerjoe Road, Ernakulam 5971a gonk
MICR Code	682013000 0000 47000 Timpetur-
IFSC Code	ENRODODEDS CSBK ODDD745 Vettore-6356
Type of Account	SB Tomit de l
	Account No Name & address of Bank branch MICR Code

Pm"



The Grant is Subject to the adjustment on the basis of Utilization Certificate in the prescribed proforma * submitted by the University/Institution.

- The University / Institution shall maintain proper accounts of the expenditure out of the Grants which shall be utilized only on the approved items of expenditure.
- 6. The University / Institution may follow the General Financial Rules, 2017 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2017 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2017 and instructions/guideline there under from time to time.
- 7. The Utilization Certificate to the effect that the grant has been utilized for the purpose for which it has been sanctioned shall be furnished to UGC as early as possible after the close of current financial year.
- 8. The assets acquired wholly for substantially out of University Grants Commission's Grant shall not be disposed or encumbered or utilised for the purposes other than those for which the grants was given without proper sanction of the UGC and should at any time the University ceased to function, such assets shall revert to the University Grants Commission.
 - A Register of Assets acquired wholly or substantially out of the grant shall be maintained by the University in the prescribed proforma.
- 10. The grantee institution shall ensure the utilization of grants-in-aid for which it is being sanctioned / paid. In case of non-utilization/part utilization thereof, simple interest @ 10% per annum, as amended from time to time on the unutilized amount from the date of drawal to the date of refund as per provisions contained in General Financial Rules of Govt. of India, will be charged.
- 11. The University / Institution shall follow strictly the Government of India / UGC's guidelines regarding implementation of the reservation policy [both vertical (for SC, ST & OBC) and horizontal (for persons with disability etc.)] in teaching and non-teaching posts.
- 12. The University / Institution shall fully implement the Official Language Policy of Union Government and comply with the Official Language Act, 1963 and Official Languages (Use for Official Purposes of the Union) Rules, 1976 etc.
- The sanction is issued in exercise of the delegation of powers vide UGC Order No. 114/2014[F.No. 10-11/12 (Admn. IA & B)] dated 27-5-2014.
- The University /Institution shall strictly follow the UGC Regulations on curbing the menace of Ragging in Higher Education Institutions, 2009.
- The University / Institution shall take immediate action for its accreditation by National Assessment & Accreditation Council (NAAC).
- The accounts of the University / Institution will be open for audit by the Comptroller & Auditor General of India in accordance with the provisions of General Financial Rules, 2017.

4.

9.

The annual accounts i.e. balance sheet, income and expenditure statement and statement of receipts and payments are to be prepared strictly in accordance with the Uniform Format of Accounting prescribed by Government.

18. This issues with the concurrence of IFD vide Diary No. 2075 (IFD) dated 07-10-2019

19. This issues with the approval of CM, UGC vide Diary No. 51828 dated 28-10-2019

Yours faithfully,

(Mriganka Sekhar Sarma) Education Officer

04

Copy forwarded for information and necessary action for:-

1. The Registrar, Thiruvalluvar University Vellore, Tamil Nadu

... 17.

- The Principal, Sacred Heart College Tirupattur, District Vellore - 635 601,
- Office of the Director General of Audit, Central Revenues, AGCR Building, LP.Estate, New Delhi.

4. Accountant General Government of Tamil Nadu

5. Guard File

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P. B. Scathulalish (P. B. Senchulakshmi) Section Officer

Ole

AISHE UPLOAD CERTIFICATE- 2018-2019

3*0~0*0 **Government** of India Ministry of Human Resource Development All India Survey on H. Department of Higher Education All India Survey on Higher E Statistics Division Survey on Higher New Delhi adia Survey on Higher Certificate Reference No. C-36411-2018 This is to certify that Rev. Dr. Maria Antony Raj of Sacred Heart College(autonomous)Thirupattur-635 601 has successfully uploaded the data of All India Survey on Higher Education(AISHE) 2018-2019. All India Survey on Higher Education (Madan Mohan) Deputy Director General Dated: 11/01/2019 Name of the signatory

AISHE UPLOAD CERTIFICATE- 2019-2020

○★○○★○○★○★○ >0+C All India Survey on Higher Education All India Survey on Higher Ministry of Education urvey on Higher Education All India Survey on H Department of Higher Education on Higher Education All India Survey on Higher E Statistics Division Survey on Higher Education All India Survey on Higher Educa New Delhindia Survey on Higher Education Certificate Reference No. C-36411-2019 This is to certify that Rev. Dr. Maria Antony Raj of Sacred Heart College(autonomous)Thirupattur-635 601 has successfully uploaded the data of All India Survey on Higher Education(AISHE) 2019-2020. All India Survey on Higher Education All India (Madan Mohan) All Deputy Director General Dated: 05/03/2022 Name of the signatory

AISHE UPLOAD CERTIFICATE- 2020-2021

Government of India Ministry of Education Department of Higher Education Statistics Division New Delhi Certificate 01 Reference No.C-36411-2020 This is to certify that Rev. Dr. Maria Antony Raj of Sacred Heart College(autonomous)Thirupattur-635 601 has successfully uploaded the data of All India Survey on Higher Education(AISHE) 2020-2021. RRajesh (Shri R. Rajesh) Deputy Director General Dated: 25/02/2022

CRITERION VI

NAAC 5th CYCLE

AISHE UPLOAD CERTIFICATE- 2021-2022

 $\neg + c$ **Government** of India Ministry of Education Department of Higher Education Statistics Division New Delhi Certificate 01 Reference No. C-36411-2021 This is to certify that Dr G Kalaimurugan of Sacred Heart College(autonomous)Thirupattur-635 601 has successfully uploaded the data of All India Survey on Higher Education(AISHE) 2021-2022. RRajes (Shri R. Rajesh) Dated: 19/01/2023 **Deputy Director General**

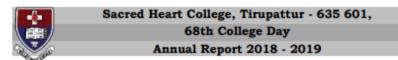
PARTICIPATION IN NIRF – 2022



PARTICIPATION IN NIRF – 2023



COLLEGE DAY REPORT- 2018-2019



Pleasant evening to one and all present here.

I deem it a great privilege to stand before you on this joyous occasion of 68th College Day celebrations of Sacred Heart College and I take this opportunity to welcome our Respected Rev.Fr.Rector, Dr.C.Antonyraj, SDB, our distinguished Chief Guest, **Mr. Mangat Ram Sharma**, I.A.S., Principal Secretary, Department of Higher Education, Government of Tamil Nadu, our guest of honour, Prof. **Dr.K.Murugan**, Vice Chancellor, Thiruvalluvar University, Serkadu, Vellore, Additional Principal Rev.Dr.K.A.Maria Arokiaraj, SDB, Vice Principals of Shift–I & II, Deans, HODs, faculty members, parents, friends, well-wishers, members of the Press & Media and my dear students.

It has been a great and satisfying year for all of us and thanks be to God almighty and to our Blessed Mother, who through their benevolence and blessings have made this year a remarkable and memorable one.

"You will be blessed and you will be a blessing" promised our God and yes, true to His promises and blessings, we witnessed a year full of fruitful activities and meaningful accomplishments that make me stand before you with a sense of satisfaction and gratitude for all that has happened in our College.

In a special way, I thank Rev. Fr.K.M.Jose, SDB, the chairman of this College for his unstinted support for the growth and development of the College. He never wants the second, but always suggests the best for the institution and I whole heartedly thank him for his guidance and support for the development of this institution.

Rev.Dr.C.Antonyraj, SDB, the Rector and Secretary of this institution has been the motivating force for all our successes in our journey of excellence. Setting high standards in principles and practices of the College, he guides, motivates and inspires us every single moment and I profoundly thank him for his presence and help.

The services rendered by Rev.Dr.K.A.Maria Arokiaraj, SDB, as the Additional Principal of Shift – II are praiseworthy. Known for his exceptional leadership qualities and exquisite administrative abilities, he enhances the administration of the College and I thank him for his services.

My special thanks to Rev.Dr.Praveen Peter, SDB, who holds the office of Controller of Examinations along with that of Vice Principal – Administration for his tireless and noble support in conducting the examinations and also looking into the overall programmes of the College.

I take this opportunity to thank Rev.Dr.G.Theophil Anand, SDB, for his able administration as Vice Principal (Administration shift-II).

My heartfelt thanks are due also to the Vice Principals (Academics) of both Shifts, Dr.S.R.Xavier Raja Rathinam and Mrs. A.Josephine Sagaya Mala for

1 |68th College Day Report 2018-19

COLLEGE DAY REPORT- 2019-2020



Sacred Heart College, Tirupattur - 635 601 69th College Day Annual Report 2019 - 2020

Pleasant evening to one and all.

"The Lord shall open up his good treasure ... to bless all the work of thine hand" says the Holy Bible.

As Sacred Heart College has gone through another year of its striving to reach the pinnacle of success, I am herewith honoured to share with you the annual report of our college for the year 2019-2020.

Respected Rev. Fr. Rector, Distinguished Chief Guest of this day Mr.K.Ravi, B.Tech., Senior General Manager - PE, TVS Motor, Company Ltd, Hosur, Additional Principal Rev.Dr.K.A.Maria Arokiaraj,SDB, Vice Principals of Shift-I & II, Deans, HODs, faculty members, parents, friends, well- wishers, members of the fourth estate (Press & Media) and beloved students, a warm and hearty welcome to all of you.

I am deeply honoured to stand before you on this acclaimed occasion of the 69th College Day celebrations of our college. On this distinguished day, I wish to acknowledge the support and guidance rendered by our college chairman and provincial of our Chennai Province, **Rev.Fr.K.M.Jose, SDB.** He has been the cornerstone for the growth and development of this institution. On behalf of the college, I place on record our sincere gratitude and appreciation for all that he has rendered to our college.

I extend my whole hearted gratitude to our beloved Rector **Rev.Dr.C.Antonyraj,SDB**, for his versatile direction, profound leadership, and significant support that have made Sacred Heart College, reach greater heights. He is steadfast in administration & academics, and is always willing to help us and guide us when we need him the most. I sincerely thank him for all that he is to us.

I also record my gratitude to **Rev.Dr.K.A.Maria Arokiaraj,SDB** for his wonderful support and administrative help for the successful functioning of Shift-II of our college.

COLLEGE DAY REPORT- 2021-2022



Sacred Heart College (Autonomous), Tirupattur - 635601 70th College Day Annual Report: 2020-2021

Good morning to one and all and a pleasant word of greetings and welcome to all the delegates and guests for the 70th College Day celebrations.

If anyone had ever told us that the succeeding year would be spent in despair and isolation, nobody would have believed it. But it happened in front of our eyes, how the panic and frustration took over our lives and of many others in the last year. Yet, **"I will never leave you and nor forsake you"** assures our Lord and true to his promise He carried this great institution during this challenging time of pandemic.

With the blessings of our Blessed Mother and our founder and Father St. John Bosco we were able to sail through the storm and emerge successful in delivering quality education to our young people. In this regard I am very grateful for the support rendered by the various stake holders of the College during this crucial period. I owe my gratitude to **Rev. Fr. K. M. Jose, SDB**, the Provincial and Chairman of this great institution for his unstinted support and encouragement in every endeavor of this institution. I am bound to express my gratitude to **Rev. Dr. C. Antonyraj, SDB**, the former Rector and Secretary of this College for his valuable guidance and support towards the growth of this Institution for the past six years. As he takes up his next assignment, we would like to thank him profoundly for what he has been to this institution and wish him all the best in his new office. I wholeheartedly welcome **Rev. Dr. John Alexander, SDB**, the new Rector and Secretary of this college who assumed the office in the month of May 2020. I thank him profoundly for his marvelous support and leadership in lifting this institution to greater heights.

I take this opportunity to thank Rev. **Dr. K. A. Maria Arokiaraj, SDB**, for his benevolent help and leadership in administering the affairs of Shift-II. My gratitude to **Rev. Dr. Praveen Peter, SDB**, the Controller of Examinations, and

COLLEGE DAY REPORT- 2022-2023

SACRED HEART COLLEGE (Autonomous) TIRUPATTUR, TIRUPATTUR DIST. 635601 71* COLLEGE DAY REPORT 2022

A pleasant good evening to one and all.

"Our Good Deeds have an Evangelistic Effect" (Matthew 5: 14-16), as says the Holy Bible, here I am to let the light shine on the good deeds of Sacred Heart College for the year 2021- 2022.

Respected Chief Guest of the day, distinguished dignitaries, dear fathers, professors, non-teaching staff, media persons, my dear students and friends.

I consider it an honour to address you on this wonderful occasion of Sacred Heart College's 71st College Day festivities. As I have been entrusted with the task of managing the College as the Principal, I have the highest satisfaction and pleasure in bringing to you the annual report of this profound institution, which has evolved in leaps and bounds from its glorious start in 1951.

"Arise and shine, and let your light show upon mankind," God says, and we have seen God's promises coming true in the personal and corporate lives of this College. "Let us continue as we have done thus far and put everything in God's hands," as our founder and father, St. John Bosco, stated. As a result, we continue to put our faith in our Lord and enthusiastically pursue greatness.

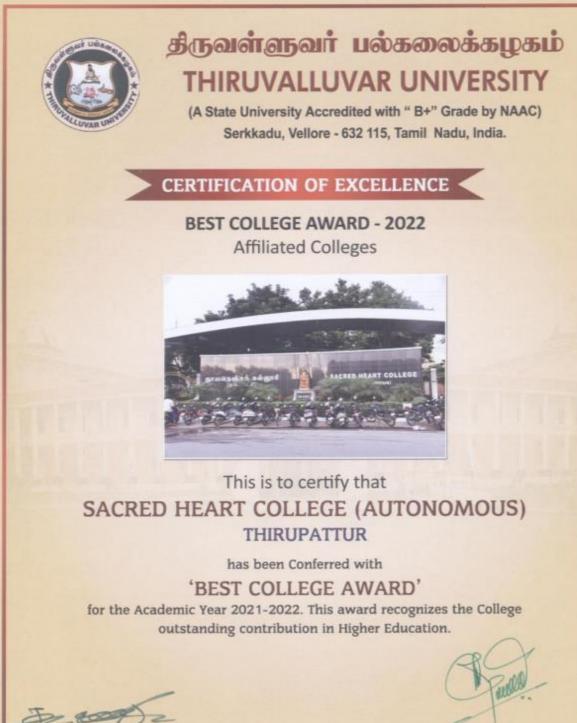
Recounting all God has done for this institution over the previous 71 years, especially during this epidemic period, seems incredible. Sacred Heart of Jesus, via our college, has prepared us for all great things, and I am confident that we have made use of all of the chances presented to us in our quest to improve in all the aspects of our lives.

On this special day, I'd like to express my gratitude to **Rev.Fr.K.M. Jose**, **SDB**, our college Chairman and the Provincial of our Chennai Province. He has been a cornerstone in the institution's growth and development. On behalf of the college, I want to express our heartfelt gratitude and appreciation for everything that he has done for us.

BEST GREEN CAMPUS AWARD



BEST COLLEGE AWARD



Prof. T. Arumugam Vice Chancellor

Dr. R. VIJAYARAGAVAN Registrar i/c **GREEN CHAMPION AWARD**



AWARD OF EXCELLENCE BY GYANAMITE



Library AUDIT

LIBRARY SERVICES AUDIT 12-05-2023

Department of Library Sacred Heart College (Autononous) Tirupattur – 635601 Tirupattur (Dt), Tamilnadu

LIBRARY AUDIT REPORT

I. Details of the Panel Members:

 Dr. K. Adhinarayanan, Associate Professor – Chief Knowledge Officer/Chief Librarian & Research Coordinator Bharathidasan Institute of Management, (School of Excellence of Bharathidasan University) BHEL Complex, Tinuchirappalli – 620014 Tamil Nadu, India.

 Dr. Shivakumar T C, Librarian, St. Joseph's College (Autonomous), Langford road, Bangalore-560 027

Dr. M.A. Bilal Ahmed, Assistant Professor Department of Commerce (Finance & Accounts) Islamiah College (Autonomous), Vaniyambadi - 635752 Tamil Nadu, India.

 Mrs. K. Shanthi, Librarian – Grade 3 Branch Library Kurisilappattu - 635 702 Tirupattur (Dt)

COE AUDIT & QP AUDIT

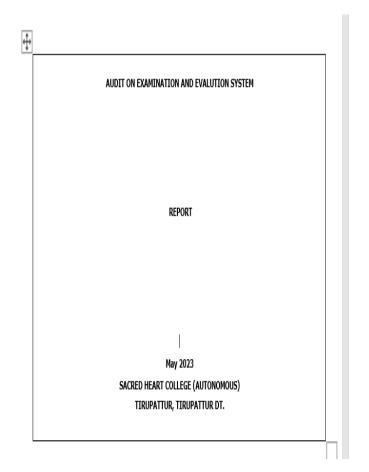


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AUDIT ON EXAMINATION AND EVALUATION SYSTEM -2022-2023

1. INTRODUCTION

The audit process of the Examination and Evaluation System (EES) at Sacred Heart College will be conducted once every five years with the following objectives:

- To identify, update, and highlight areas for improvement in the Examination and Evaluation System (EES) at SHC.
- To identify and address any gaps in the current Examination and Evaluation System (EES), aiming for improvement.
- To establish systems to overcome any limitations present in the existing Examination and Evaluation System (EES).

The first Examination and Evaluation System (EES) audit was conducted for the April 2018 semester examination evaluation process during the academic year 2017-2018. The second Examination and Evaluation System (EES) audit was conducted for the April 2023 semester examination evaluation process during the academic year 2022-2023.

2. PROCESS

The audit procedure is outlined as follows:

- The semester evaluation shall be completed according to the norms approved by the Academic Council of the Sacred Heart College.
- After the completion of the valuation, the audit of the Examination and Evaluation System (EES) shall commence.
- For each course, 20% of the answer scripts shall be randomly selected. This selection process covers all courses across the UG and PG programmes, with one answer script chosen randomly for every five consecutive answer scripts.
- Revaluation of the randomly selected answer scripts is conducted, ensuring that the evaluation process is
 entirely external. If an external expert is unavailable for a particular subject, the department's expertise
 can be utilized to assign a faculty member other than the one who initially evaluated the answer scripts
 and also not the one who taught the course.
- The Controller of Examinations, in consultation with the Head of the Department of the relevant discipline, may select the external examiner for a specific discipline.
- After completing the second valuation for 20% of the answer scripts, a comparison is made between the scores obtained in the first and second valuations. If there is a difference of 11/8 marks depending on the maximum external score of 70/50 marks, respectively, the valuation is considered substandard. If all the randomly selected answer scripts (5 out of 25 and 4 out of 20) from a bundle have a difference of

CÓE/APRIL 2023 EXAMS

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COE/APRIL 2023 EXAMS

Page 4 of 30

H.O. D'S VISIT TO CHRIST COLLEGE

VISIT TO CHRIST CENTRAL UNIVERSITY, BANGALORE.

Title: Report on the Visit of the Head of the Department to Christ University, Bangalore -Central Campus (Academic Year 2022-2023)

Introduction:

In the academic year 2022-2023, the Head of the Department, visited Christ University's Central Campus in Bangalore for the purpose of academic development and motivation. This report summarizes the objectives, activities, and outcomes of the visit.

Objectives of the Visit:

The visit had the following key objectives:

 a. To assess the academic environment and infrastructure of Christ University.
 b. To facilitate collaboration and knowledge exchange between our institution and Christ University.

c. To motivate students and faculty through academic and motivational sessions.

Activities and Program Highlights:

During the visit, several activities and programs were conducted to achieve the set objectives:

a. Campus Tour: The HOD was given a comprehensive tour of the Christ University campus to assess its infrastructure, library facilities, classrooms, laboratories, and recreational areas.

b. Academic Discussions: Meetings were held with the heads of departments at Christ University to discuss potential areas of collaboration, such as joint research projects, faculty exchange programs, and student internships.

c. Guest Lectures: The HOD delivered a series of guest lectures on academic development, emphasizing the importance of research, critical thinking, and interdisciplinary approaches in education.

d. Student Interaction: An interactive session was organized where the HOD engaged with students, shared experiences, and provided guidance on career development and academic success.

e. Motivational Workshops: Special workshops were conducted to motivate students and faculty, encouraging them to pursue excellence and to stay updated with the latest developments in their respective fields.

Outcomes and Benefits:

The visit of the HOD to Christ University vielded several positive outcomes and benefits:

a. Enhanced Collaboration: The visit strengthened the ties between our institution and Christ University, paving the way for potential collaborative projects in the future.

 Improved Infrastructure Insights: The HOD's assessment of the Christ University campus will help our department in making informed decisions about infrastructure upgrades.

c. Student and Faculty Motivation: The motivational sessions inspired students and faculty to strive for excellence and contributed to a positive learning environment.

d. Knowledge Exchange: The academic discussions and guest lectures facilitated the exchange of knowledge and ideas, benefitting both institutions.

Conclusion:

The visit of the Head of the Department to Christ University's Central Campus in Bangalore during the academic year 2022-2023 was a productive and enriching experience. It not only strengthened the bond between the two institutions but also motivated students and faculty while providing valuable insights into academic development and infrastructure assessment. This visit was a step forward in our ongoing commitment to fostering academic growth and collaboration within the education community. We look forward to the continued partnership and further collaborative opportunities with Christ University in the future.