



Ready for  
Every Good Work

# SACRED HEART COLLEGE (AUTONOMOUS)

Tirupattur – 635 601, Tamil Nadu, S.India

Resi : (04179) 220103

College : (04179) 220553

Fax : (04179) 226423

A Don Bosco Institution of Higher Education, Founded in 1951 \* Affiliated to Thiruvalluvar University, Vellore \* Autonomous since 1987

Accredited by NAAC (4<sup>th</sup> Cycle – under RAF) with CGPA of 3.31 / 4 at 'A+' Grade

## 6.4.1 Students General Insurance 2018-2023

Sacred Heart College (Autonomous), Tirupattur - 635 601

**Minutes of the Governing Body Meeting**

**Date: 01/09/2018**

**Venue: Board Room**

**Prayer and Welcoming**

The Governing body meeting started with an audio visual prayer song. Rev.Dr.C.Antonyraj the Rector and Secretary welcomed the august members of the Governing body to the meeting. He was happy to welcome Dr.M.Valarmathi, the Joint Director of Collegiate Education, Vellore Region to the meeting amidst her busy schedule. He extended his welcome to Rev.Dr.Xavier Arockiasamy SJ, Principal, St Joseph's College, Tiruchirappali (Outstanding Educationalist) and to Dr.V.Balu, the University Nominee. He finally welcomed all the internal members of the Governing body and in a special way Dr.S.R.Xavier Raja Rathinam and Dr A Periyayanayagasamy, the Teacher Representative to the meeting.

Rev.Dr.D.Maria Antony Raj, the Principal informed that advance communication has been sent to all the members of the Governing body before a month. Prof.Sydney Rebeiro, the UGC Nominee, has conveyed his inability to attend the meeting on personal reasons. The communication sent to Dr.Shakeel Ahamed, the Outstanding Educationalist, has returned back. Since his current position and location is not confirmed he was unable to be contacted.

**Minutes of the previous Governing body meeting**

Rev Dr D Maria Antony Raj, read out the minutes of the previous Governing body meeting held on 1<sup>st</sup> September, 2017. It was directed to change the minute entry 'renovation of indoor stadium' into 'construction of indoor stadium'. The following actions were taken in the light of the suggestions given during the previous Governing body meeting.

- All the five journals of the College have procured the ISSN.
- All the PG projects and M.Phil Dissertations are put into plagiarism check using the Turnitin Anti- Plagiarism Software which has improved the quality of research. Rev.Dr.Xavier Arockiasamy highly appreciated this effort of the college to ensure quality in research.
- Transfer of fund from one head to another has been reduced to a greater extend.
- The management learned that the laid norms and procedures towards the student insurance scheme are highly impractical. Hence, with the consent of the Joint Director of Collegiate Education, the College has implemented an in-house insurance system. The student contribution towards insurance is collected and maintained in an exclusive general insurance account. Whenever a student is in need, the college management quickly responds and disburses the fund. Dr.M.Valarmathi and Rev.Dr.Xavier Arockiasamy acknowledged this venture of the college.
- The construction of the new Chemistry Laboratory is completed.

# Governing Body meeting - report 1/9/2018.

and Arts disciplines. Three Journals have already acquired the ISSN. The Editorial Board operates in three tiers with International, National and Local Editors to keep up to the international standards of research. The Quality of the Articles is scrutinized thoroughly for Plagiarism and Originality before publication.

- Sacred Heart College is the only Arts and Science College in the State to procure Turnitin- an Anti Plagiarism Software. The Software costs Rs.5 Lakhs with annual renewal charges more than that. The college has decided to test all the P.G. projects and M.Phil., Dissertation for Plagiarism detection using the Turnitin Tool to enhance the quality of research.
- The college is concerned about the students who belong to the poor section of the society, who are unable to acquire the noon meal. The college supports these deprived students through the Mid-day meal system, and at present 200 deserving students are benefited out of this.
- The library has configured four biometric devices to monitor the attendance of the students.

## Minutes of the Finance Committee meeting

The Minutes of the Finance Committee held on 24.08.2017 was presented and the following clarifications were made.

- The accounting heads has been reworked and standardized. It was resolved that Movement of fund from one head to another will be avoided to greater extend.
- ✓ It is felt that providing insurance coverage for the students with insurance companies is not viable due to their impractical procedures. It was decided that a separate account for students' insurance will be maintained from which funds can be granted to the needy students during emergency situations.
- Sacred Heart student project scheme is initiated to provide financial assistance to aid student research. Don Bosco grant for research is granted to assist the faculty researches.
- Due to Lack of admissions in M.Sc., (Software Technology), the course is suspended for this year and will be revamped from the next academic year.
- The infrastructure of the institution is upgraded periodically. This year the innovation of the chemistry lab is to be carried over. Additional facilities including Lift, Garden, Roads and L.E.D sign boards should be installed in various blocks.

## Agenda

Rev. Fr.Principal put forth various agenda for discussions.

## Admissions

All the seats in 18 UG courses are full including the 10% additional seats. All except seats in few PG courses are filled. The current strength of the college is 4400 students.

## Examination Reforms

Supplementary Examination is held immediately after the declaration of the even semester results. The final year students with one standing arrear are given another chance to

# Sacred Heart College - Tirupattur

Tirupattur - 635601, Vellore Dist.

## Receipts and Payments

For the Period: 01/04/2020 - 31/03/2021

### GEN06 - Students Insurance - Local

Code	Receipts	Amount (₹)	Code	Payments	Amount (₹)
<b>Opening Balance</b>					
	Cash-in-hand	0.00			
	Bank Accounts	1,76,454.00			
<b>Income</b>			<b>Expense</b>		
242	Bank Interest - SB	5,425.00	592	Bank charges	53.50
901	Inter Account Transfer	1,47,855.00	626	Life Insurance	50,000.00
<b>Closing Balance</b>					
	Cash-in-hand	0.00			
	Bank Accounts	2,79,680.50			
<b>Total Receipts</b>		<b>1,53,280.00</b>	<b>Total Payments</b>		<b>50,053.50</b>
<b>Grand Total</b>		<b>3,29,734.00</b>	<b>Grand Total</b>		<b>3,29,734.00</b>

# Sacred Heart College - Tirupattur

Tirupattur - 635601, Vellore Dist.

## Receipts and Payments

For the Period: 01/04/2021 - 31/03/2022

### GEN06 - Students Insurance - Local

Code	Receipts	Amount (₹)	Code	Payments	Amount (₹)
<b>Opening Balance</b>					
	Cash-in-hand	0.00			
	Bank Accounts	2,79,680.50			
<b>Income</b>			<b>Expense</b>		
242	Bank Interest - SB	6,610.00	592	Bank charges	53.50
			626	Life Insurance	18,970.00
<b>Closing Balance</b>					
	Cash-in-hand	0.00			
	Bank Accounts	2,67,267.00			
<b>Total Receipts</b>		<b>6,610.00</b>	<b>Total Payments</b>		<b>19,023.50</b>
<b>Grand Total</b>		<b>2,86,290.50</b>	<b>Grand Total</b>		<b>2,86,290.50</b>

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Tirupattur - 635601, Vellore Dist.

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For the Period: 01/04/2020 - 31/03/2021

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Code	Receipts	Amount (₹)	Code	Payments	Amount (₹)
<b>Opening Balance</b>					
Cash-in-hand		0.00			
Bank Accounts		1,76,454.00			
<b>Income</b>			<b>Expense</b>		
242	Bank Interest - SB	5,425.00	592	Bank charges	53.50
901	Inter Account Transfer	1,47,855.00	626	Life Insurance	50,000.00
<b>Closing Balance</b>					
Cash-in-hand		0.00			
Bank Accounts		2,79,680.50			
<b>Total Receipts</b>		<b>1,53,280.00</b>	<b>Total Payments</b>		<b>50,053.50</b>
<b>Grand Total</b>		<b>3,29,734.00</b>	<b>Grand Total</b>		<b>3,29,734.00</b>

அலெக்ஸ் ஆர்த்தோ கேர்



ALEX ORTHO CARE



42, சின்னகுளம் கோயில் தெரு,  
திருப்பத்தூர். வே. மா. 635 601.

ART TO CARE  
UR BONES

Phone : 04179 - 225960. Cell : 95009 96960

Name Vignesh Age 22 Sex M  
No. 1970 Op No : \_\_\_\_\_ Date 19/08/22

DRUG	№	
Doctor Consultation Fees		150/-
T-Affinac - MR	6	66/-
C-Dolpirine	6	90/-
T-Mextac	6	16/-
Arthro Hot Gel	1	108/-
<b>ALEX ORTHO CARE</b>		50/-
<b>Dr. S. AMARNATH, M.S. Ortho</b>		
<b>42, Chinnakulam Mariyamman Koil Street,</b>		
<b>TIRUPATTUR - 635 601</b>		
<b>TOTAL</b>		480/-

Rs - Four hundred Eighty only



**SACRED HEART COLLEGE (AUTONOMOUS)**  
**TIRUPATTUR, VELLORE DT - 635 601**

**PAYMENT VOUCHER**

LEDGER  
CODE NO.

EXPENSES  
HEAD

VOUCHER NO.

DATE

19 08 2022

AMOUNT

₹. 480.00

RUPEES (IN WORD)

Four Hundred and eighty only

MODE OF  
PAYMENT

CASH / CHEQUE / D.D/A.C NO.

BANK

DATE

IFSC CODE

BRANCH

PAID TO  
(NAME &  
ADDRESS)

E. VIGNESH (volley ball player)  
AP 210015

M.A Economics (Sacred Heart college)

DETAILS OF  
EXPENSES

Injured volley ball player Medical expenses

APPROVED BY

R. [Signature]

(RECEIVERS'S SIGNATURE)