



Ready for
Every Good Work

SACRED HEART COLLEGE (AUTONOMOUS)

Tirupattur – 635 601, Tamil Nadu, S.India

Resi : (04179) 220103

College : (04179) 220553

Fax : (04179) 226423

A Don Bosco Institution of Higher Education, Founded in 1951 * Affiliated to Thiruvalluvar University, Vellore * Autonomous since 1987

Accredited by NAAC (4th Cycle – under RAF) with CGPA of 3.31 / 4 at 'A+' Grade

6.3.1 Maternity Leave Report 2022-2023



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SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR

MATERNITY LEAVE – 2022 – 2023

S. No	Name of the Faculty	Department	Period
1	Dr. Sujatha	Counselling Psychology	18.07.2022 – 23.12.2022
2	Dr. A. Poongothai	Bio - Chemistry	01.02.2023 – 21.04.2023
3	Mrs. M. Rose	Tamil	25.01.2023 - 21.04.2023

Principal

Principal

Sacred Heart College (Autonomous)
Tirupattur-635 601, Tirupattur - Dist

From

Dr. Sujatha
Assistant Professor
Department of Psychology
Sacred Heart College (Autonomous)
Tirupattur - 635601

To

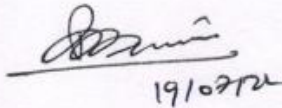
Rev. Fr. John Alexander
Rector & Secretary
Sacred Heart College (Autonomous)
Tirupattur - 635601

Respected Father,

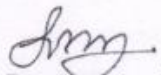
Sub: Maternity Leave - Reg.

As the due date for the delivery is on 1st Aug 2022, I would like to take
- maternity leave for three months from 18.07.2022 to 17.10.2022. Kindly grant
me leave on the above said days.

Thanking you



19/07/22


Dr. Sujatha
Assistant Professor
Department of Psychology

Place: Vellore

Date: 18-7-2022

25.01.2023

Vellore

From

Dr. Sujatha,
Assistant Professor,
Department of Psychology,
Sacred Heart College (Autonomous),
Tirupattur – 635601.

To

Rev. Fr. John Alexander SDB,
Rector & Secretary,
Sacred Heart College (Autonomous),
Tirupattur – 635601.

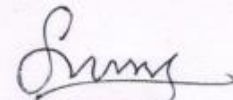
Respected Father,

Sub: Extending Maternity Leave – Reg.

I appreciate the concern you have towards me. I would like to extend my parental leave until March 31, 2023. Please accept my request and forward it to the persons concerned.

Thanking you

Yours Sincerely,



(Dr. Sujatha)



25/01/23

SACRED HEART COLLEGE											(Autonomous), Tirupattur, Tirupattur District																							
Register of Attendance of - Teaching Staff											for the Month of July 2022																							
S.No.	Name	Designation	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Remarks
117	MRS. S. JAYANTHI																																	
	COUNSELLING PSYCHOLOGY																																	
118	REV. DR. I. JOE SANJAY	ASSISTANT PROFESSOR																																
119	REV. SR. ANTHONYAMMAL																																	
120	REV. DR. KURIKOSE AUGUSTINE																																	
121	MR. S. ARUL PRABAKARAN																																	
122	DR. SUJATHA																																	
123	MS. G. SHEEBA																																	
124	MR. D. BALAKRISHNAN																																	
	M.S.W																																	
125	MRS. E. LISA	ASSISTANT PROFESSOR																																
126	REV. DR. D. SHANMUGAN																																	
127	MR. A. SEBASTIAN																																	
Total No. of Working Days for the month:											Signature of the Principal																							

SACRED HEART COLLEGE											(Autonomous), Tirupattur, Tirupattur District																							
Register of Attendance of - Teaching Staff											for the Month of - AUGUST 2022																							
S.No.	Name	Designation	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Remarks
	BBA																																	
119	MR. R. VEERAPPAN	ASSISTANT PROFESSOR																																
120	DR. A. BROCKIANNY																																	
121	MR. J. ANAND RAJ																																	
122	MRS. S. JAYANTHI																																	
	COUNSELLING PSYCHOLOGY																																	
123	REV. DR. I. JOE SANJAY	ASSISTANT PROFESSOR																																
124	REV. SR. ANTHONYAMMAL																																	
125	REV. DR. KURIKOSE AUGUSTINE																																	
126	MR. S. ARUL PRABAKARAN																																	
127	DR. SUJATHA																																	
128	MR. D. BALAKRISHNAN																																	
129	MS. G. SHEEBA																																	
MATERIYITY																																		

SACRED HEART COLLEGE											(Autonomous), Tirupattur, Tirupattur District																								
Register of Attendance of - Teaching Staff											for the Month of SEPTEMBER 2022																								
S.No.	Name	Designation	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Remarks	
	BBA																																		
	MR. R. VEERAPPAN	ASSISTANT PROFESSOR																																	
	DR. A. AROCKIAMARY	"																																	
	MR. J. ANAND RAJ	"																																	
	MRS. S. JAYANTHI	"																																	
	COUNSELLING PSYCHOLOGY																																		
	REV. DR. I. JOE SANJAY	ASSISTANT PROFESSOR																																	
	REV. SR. ANTHONIAMMAL	"																																	
	REV. DR. KURIKOSE AUGUSTINE	"																																	
	MR. S. ARUL PRABHAKARAN	"																																	
	DR. SUJATHA	"																																	MATERNITY
	MR. D. BALAMURUGAN	"																																	
	MRS. G. SHEEBA	"																																	

SACRED HEART COLLEGE											(Autonomous), Tirupattur, Tirupattur District																								
Register of Attendance of - Teaching Staff											for the Month of OCTOBER 2022																								
S.No.	Name	Designation	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Remarks	
	BBA																																		
	MR. R. VEERAPPAN	ASSISTANT PROFESSOR																																	
	DR. A. AROCKIAMARY	"																																	
	MR. J. ANAND RAJ	"																																	
	MRS. S. JAYANTHI	"																																	
	COUNSELLING PSYCHOLOGY																																		
	REV. DR. I. JOE SANJAY	ASSISTANT PROFESSOR																																	
	REV. SR. ANTHONIAMMAL	"																																	
	REV. DR. KURIKOSE AUGUSTINE	"																																	
	MR. S. ARUL PRABHAKARAN	"																																	
	DR. SUJATHA	"																																	MATERNITY
	MR. D. BALAMURUGAN	"																																	
	MRS. G. SHEEBA	"																																	

REQUISITION LETTER

(For Maternity Leave)

Tirupattur (TPT. Dt.)

31-01-2023

From

Dr. A. Poongothai,
Assistant Professor,
Department of Biochemistry (Shift-1),
Sacred Heart College (Autonomous),
Tirupattur (Tirupattur Dt.), PIN - 635601.

To

The Rector and Secretary,
Sacred Heart College (Autonomous),
Tirupattur (Tirupattur Dt.), PIN - 635601.

Respected Father,

Sub: Requesting Permission - Maternity Leave (3 Months) - Reg.

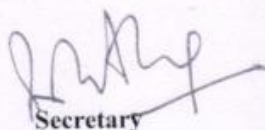
Greetings...! This is to inform you that I am **carrying a baby** and it is nearing the due date for delivery. I am taking the consultation for the past three months at **CMC Hospital, Vellore**. The doctors have given that the expected due date for delivery will be 2nd week of February, 2023. They also advised me to be under their supervision as soon as possible.

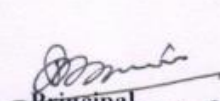
So, I am requesting you that I need Maternity Leave for 3 months which starts from 1st Feb, 2023 onwards. I will resume for my regular duties immediately once the Maternity Leave period gets completed. Hence, kindly consider my request and allow me to take the Maternity Leave, which will be very helpful.

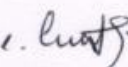
I had requested the Heads of the Department and Staff Members to make necessary adjustments for the classes and other department activities, during my absence.


Thanking You.

Yours Sincerely,


Secretary


Principal
11/02/23


HOD


Dr. A. Poongothai

Register of Attendance of <i>Teaching Staff</i>										for the Month of <i>APRIL</i> 2023																										
S.No.	Name	Designation	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Remarks		
BIOCHEMISTRY																																				
93	DR. AC. GOMATHI	ASSISTANT PROFESSOR	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
94	DR. M. FERDINANDUS DURAI	"	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
95	DR. A. POONIGOTHAJ	"	← MATERNITY →																																	
96	DR. A. JAYAPRAKASH	"	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
97	DR. I. NIYAS AHMED	"	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
98	DR. G. SIVA ELANGO	"	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
99	DR. V. GOPALA KRISHNAN	"	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
100	DR. K. PRABHU	"	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
101	MRS. K. SHEELA	"	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
MICROBIOLOGY																																				
99	DR. P. SARANI RAJ	ASSISTANT PROFESSOR	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
99	DR. K. AMALA	"	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
99	DR. M. MANIGANDAN	"	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
99	MR. K. VIJAY	"	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Total No. of Working Days for the month:										Signature of the Principal																										

அனுப்பநாள்

சு. ரோஸ்
உதவிப் பேராசிரியர்,
தமிழ் குழுவை மற்றும் சீய்வுத்திறை,
சூய நெடுசகை கல்லூரி,
திருப்பத்தூர்.

பெறுநாள்

கிவந்த தந்தை சிவர்கள்,
சூய நெடுசகை கல்லூரி,
திருப்பத்தூர்

மதிப்பிற்குரிய,

பொருள்: மகப்பேறு உட்படி வேண்டுகல் தொடர்பாக

அருட்தந்தை சிவர்களுக்கு வணக்கம்.
எனக்கு 24.1.2023 அன்று அறுவைச் சிகிச்சை
கூடம் குழந்தை பிழிந்துள்ளது. எனது உடல்நலன்
கருகியும் குழந்தையைப் பராமரிப்பதற்காகவும்
24.1.2023 முதல் 30.04.2023 வரை மகப்பேறு
உட்படி அளிக்கமாறு மகவும் பணிவுடன்
கேட்டுக்கொள்கிறேன்.

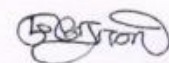


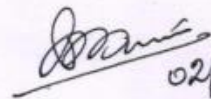
மக்க நன்றியுடன்,

கிடம்: திருப்பத்தூர்

நாள்: 01.02.2023

உண்மைபுள்ள,




02/02/23

SACRED HEART COLLEGE											(Autonomous), Tirupattur, Tirupattur District																								
Register of Attendance of - Teaching Staff											for the Month of JANUARY 2023																								
S.No.	Name	Designation	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Re	
	TAMIL																																		
1	DR. P. BALA SUBRAMANIAM	ASSISTANT PROFESSOR	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
2	DR. M. SARALA DEVI	"	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
3	MRS. M. ROSE	"	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
4	DR. S. SIVA CHANDRA KUMAR	"	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
5	DR. N. CHOLAN	"	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
6	DR. R. SANJAY	"	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
7	DR. A. CHANDIRAN	"	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
8	DR. A. MUTHAIYAN	"	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
9	DR. K. ANBARASU	"	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
10	DR. S. AMBETHKAR	"	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
11	DR. P. SURESH	"	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
12	DR. J. JAYACHITHEA	"	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
13	DR. M. VIDYA	"	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
14	DR. R. RAJA	"	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	

SACRED HEART COLLEGE											(Autonomous), Tirupattur, Tirupattur District																								
Register of Attendance of - Teaching Staff											for the Month of FEBRUARY 2023																								
S.No.	Name	Designation	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Remarks	
	TAMIL																																		
1	DR. P. BALA SUBRAMANIAM	ASSISTANT PROFESSOR	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
2	DR. M. SARALA DEVI	"	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
3	MRS. M. ROSE	"	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	Maternity
4	DR. S. SIVA CHANDRA KUMAR	"	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
5	DR. N. CHOLAN	"	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
6	DR. R. SANJAY	"	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
7	DR. A. CHANDIRAN	"	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
8	DR. A. MUTHAIYAN	"	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
9	DR. K. ANBARASU	"	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
10	DR. P. SURESH	"	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
11	DR. J. JAYACHITHEA	"	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
12	DR. M. VIDYA	"	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
13	DR. R. RAJA	"	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
14	DR. E. SAILAJA	"	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
15	DR. G. KAMALA	"	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	

Register of Attendance of - Teaching Staff

for the Month of MARCH 2023

S.No.	Name	Designation	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Remarks	
TAMIL																																			
1	DR. P. BALA SUBRAMANIAN	ASSISTANT PROFESSOR	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
2	DR. M. SARALA DEVI		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
3	MRS. M. ROSE		← MATERNITY →																																
4	DR. S. SIVA CHANDRA KUMAR		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
5	DR. N. CHOLAN		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
6	DR. R. SANKAR		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
7	DR. A. CHANDIRAN		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
8	DR. A. MUTHAIYAN		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
9	DR. K. ANBARASU		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
10	DR. P. SURESH		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
11	DR. J. JAYA CHITRA		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
12	DR. M. VIDYA		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
13	DR. R. RASA		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
14	DR. E. SAILAJA		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
15	DR. G. KAMALA		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Total No. of Working Days for the month:																																			

Signature of the Principal

Register of Attendance of - Teaching Staff

for the Month of APRIL 2023

S.No.	Name	Designation	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Remarks	
TAMIL																																			
1	DR. P. BALA SUBRAMANIAN	ASSISTANT PROFESSOR	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
2	DR. M. SARALA DEVI		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
3	MRS. M. ROSE		← MATERNITY →																																
4	DR. S. SIVA CHANDRA KUMAR		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
5	DR. N. CHOLAN		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
6	DR. R. SANKAR		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
7	DR. A. CHANDIRAN		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
8	DR. A. MUTHAIYAN		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
9	DR. K. ANBARASU		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
10	DR. P. SURESH		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
11	DR. J. JAYA CHITRA		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
12	DR. M. VIDYA		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
13	DR. R. RASA		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
14	DR. E. SAILAJA		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
15	DR. G. KAMALA		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Total No. of Working Days for the month:																																			

Signature of the Principal