



SACRED HEART COLLEGE (AUTONOMOUS)

Tirupattur – 635 601, Tamil Nadu, S.India

Resi : (04179) 220103

College : (04179) 220553

Fax : (04179) 226423

Ready for
Every Good Work

A Don Bosco Institution of Higher Education, Founded in 1951 * Affiliated to Thiruvalluvar University, Vellore * Autonomous since 1987

Accredited by NAAC (4th Cycle – under RAF) with CGPA of 3.31 / 4 at 'A+' Grade

6.3.1. Performance Appraisal System for Aided and Management Staff

(Self Assessment, Peer Assessment, Evaluation of HOD & HOD Assessment)

Self Assessment :: 2023

Scale: 1 = Very Poor; 2 = Poor; 3 = Satisfactory; 4 = Good; 5 = Very Good;

S. No	Question	Score
1	Developed any new major, allied, interdisciplinary, or foundation course. (1 per course, up to a maximum of 2)	0
2	Teaching plans prepared and submitted on time	0
3	Seminars and Assignments given based on the objective of the Course.	0
4	At least one day per year, I accompany students on outstation study tours/ field visit/ industrial visit.	0
5	Spend at least 5 hours per semester after regular hours with slow learners.	0
6	Keynote/invited lecture/practice training in specific topics for other institutions on an invited basis	0
7	Special invited member for any regional/national bodies on your expertise.	0
8	RESEARCH GUIDANCE - PG/ M. Phil/Ph.D	0
9	CONSULTANCY	0

Any other suggestions/comments

Save

Peer Assessment of Department Staff :: 2022

Scale: 1 = Very Poor; 2 = Poor; 3 = Satisfactory; 4 = Good; 5 = Very Good;

Staff

Mr. Veerappan R

Show

S. No	Question	Score
1	Effectively communicates with peer team, staff, and students.	0
2	Maintains an appropriate balance of research, teaching, and service.	0
3	Exhibits integrity	0
4	Remains active in research and consultancy	0
5	Is punctual	0
6	Is available for any work in the department	0
7	Spends extra hours with students	0
8	Completes the syllabus in time	0
9	Handles routine duties effectively	0
10	Has class room control	0

Any other suggestions/comments for the individual's professional development

Save

Evaluation of HOD :: 2022

Scale: 1 = Very Poor; 2 = Poor; 3 = Satisfactory; 4 = Good; 5 = Very Good;

HOD

Mr. Veerappan R



Show

S. No	Question	Score
1	She/He has a well-defined long-term strategy for the department.	0
2	She or he distributes work equally among the team members.	0
3	She/He is available and approachable.	0
4	She/He conveys academic/administrative information to and from appropriate authorities.	0
5	She/He motivates employees to excel in teaching, learning, research, consulting and extension.	0
6	She/He is open to staff suggestions and opinions.	0
7	She/He makes it simple to access department infrastructure and facilities.	0
8	She/He maintains a high academic standard.	0
9	She/He takes the initiative to build relationships with industry, user agencies, and financial institutions.	0
10	She/He is a good role model/mentor.	0

Any other suggestions/comments

Save

HOD Assessment of Department Staff :: 2022

Scale: 1 = Very Poor; 2 = Poor; 3 = Satisfactory; 4 = Good; 5 = Very Good;

Staff

Dr. Arockia Mary A



Show

S. No	Question	Score
1	Effectively communicates with peer team, staff, and students.	0
2	Maintains an appropriate balance of research, teaching, and service.	0
3	Exhibits integrity	0
4	Remains active in research and consultancy	0
5	Is punctual	0
6	Is available for any work in the department	0
7	Spends extra hours with students	0
8	Completes the syllabus in time	0
9	Handles routine duties effectively	0
10	Has class room control	0

Any other suggestions/comments for the individual's professional development

Save



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Performance appraisal system for teaching staff-Sample

The screenshot shows a web application interface for a performance appraisal system. The page title is "Student Feedback :: CS540 - B.Sc. Computer Science - Shift I". The interface includes a navigation menu with options like Home, Profile, Achievement, Research Activities, Attendance, Examination, SHAPE, QP Audit, Moodle, and Ph.D. A sidebar on the left lists various user actions such as Edit Profile, Academic Qualification, Experience, Academic Credentials, Apply Leave, Apply OD, Joining Report after OD, Annual Plan, Teaching Plan, Teaching Plan Upload, Assessment, Self Assessment, Evaluation of HOD, Assessment (NT), Assessment Report, Student Feedback, Staff Intended Annual Plan, Teaching, Learning & Evaluation, View Profile, Student Library Hours, Class wise Library Hours, and Change Password. The main content area contains a form for entering feedback details, including Subject, Attendance (Above 75), and Arrear (No Arrear). Below the form is a list of 10 criteria for evaluation. At the bottom, there is a table showing the results of the feedback process.

	Q.No 1	Q.No 2	Q.No 3	Q.No 4	Q.No 5	Q.No 6	Q.No 7	Q.No 8	Q.No 9	Q.No 10
Below Threshold	0	0	1	1	0	1	1	1	2	1
Satisfactory	3	1	1	2	2	3	4	2	1	2
Good	4	10	9	8	8	6	4	7	7	7
Very Good	18	14	14	14	15	15	16	15	15	15

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https://leapshc.org:8443/Staff/feedprocess.jsp#showHi...

	Q.No 1	Q.No 2	Q.No 3	Q.No 4	Q.No 5	Q.No 6	Q.No 7	Q.No 8	Q.No 9	Q.No 10
Below Threshold	0	0	1	1	0	1	1	1	2	1
Satisfactory	3	1	1	2	2	3	4	2	1	2
Good	4	10	9	8	8	6	4	7	7	7
Very Good	18	14	14	14	15	15	16	15	15	15

Chart : Consolidated

Evaluation Chart : Consolidated

Category	Count	Percentage
Very Good	151	60.40%
Good	70	28.00%
Satisfactory	21	8.40%
Below threshold	8	3.20%

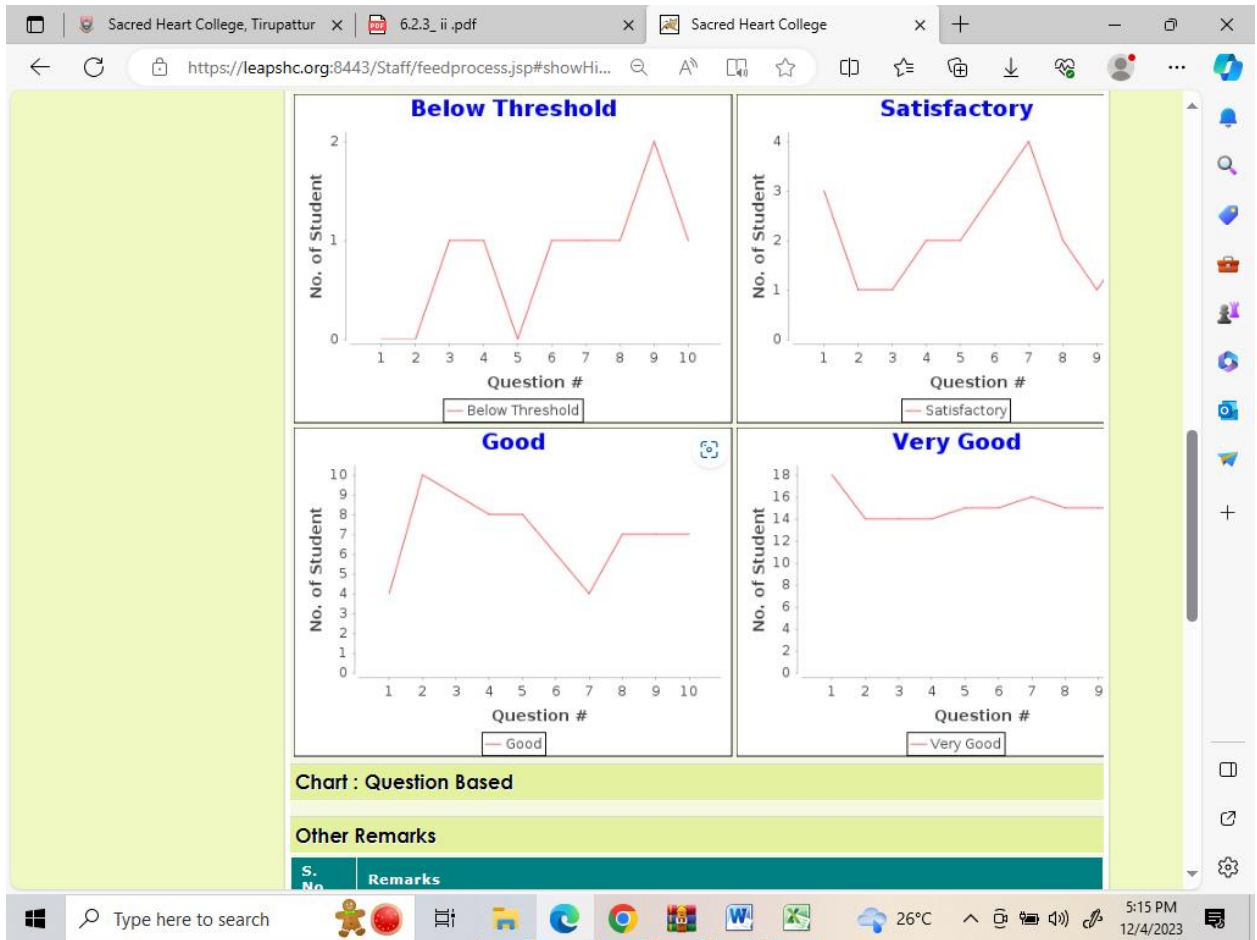
Chart : Category Based

Chart : Question Based

Other Remarks

S. Remarks

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Question # Good

Question # Very Good

Chart : Question Based

Evaluation Chart : Question Based

Question #	Below threshold	Satisfactory	Good	Very Good
3	1	1	9	14
4	1	2	8	14
6	1	3	6	15
7	1	4	7	16
8	1	2	7	15
9	2	2	7	15
10	1	2	7	15
1	1	3	4	18
2	1	1	10	14
5	1	2	8	15

Other Remarks

S. No.	Remarks
1	Bad
2	Difficult to get internal marks
3	Difficult to score internal
4	From top to bottom He is always taking the class in English . Need to teach in little bit tamil

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S. No.	Remarks
1	Bad
2	Difficult to get internal marks
3	Difficult to score internal
4	From top to bottom He is always taking the class in English . Need to teach in little bit tamil
5	Genuine person
6	Good (7)
7	He all ways giving heavy work
8	he is very perfect
9	He is wonderful teacher👍👍
10	Intellectual class
11	Need to explain clearly the concept
12	Nil
13	No (10)
14	No remarks (2)
15	No suggestions
16	Not bad
17	Not putting marks in cia exam whether the answers is in the book, go and ask means also not putting
18	nothig
19	Nothing (12)
20	Null (2)
21	Poor
22	Teach lesson in both tamil and English.

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