

Minutes of the Governing Body Meeting

Date: 7th August, 2023 Time: 3:00 PM Venue: Board Room

Prayer and Welcoming

Rev.Dr.D.Maria Antony Raj SDB, the Principal started the meeting with an audio visual prayer song. Rev.Fr.Praveen Peter SDB, the Rector & Secretary then welcomed the members of the governing body to the meeting. He welcomed Rev.Fr.Don Bosco, the Chairman of the College and the Provincial of Chennai Province, Dr.G.Ezhilan, the Regional Joint Director of Collegiate Education, Vellore Region, Dr.J.Madhavan, University Nominee, Thiruvalluvar University, Rev.Dr.D.Maria Antony Raj SDB, the Principal, Rev.Dr.K.A.Maria Arokiaraj SDB, the Additional Principal, Rev.Dr.G.Theophil Anand SDB, Vice-Principal (Administration-shift I), Rev.Dr.D.Shamugam SDB, Vice-Principal (Administration-shift II), Dr.A.George Maria Selvam and Dr.L.Ravi, the Teacher representatives, Mr.S.Gnanapragasam, the Office Superintendent to the meeting.

Rev.Dr.D.Maria Antony Raj SDB, the Principal mentioned that Rev.Dr.Arockiasamy Xavier SJ has expressed his inability to attend the meeting. Dr. Sachin Sharma, the UGC nominee was communicated about the meeting, and he acknowledged the same, but he is unable to attend the meeting.

Rev.Dr.D.Maria Antony Raj SDB, the Principal was happy to share that the college has been ranked as the 42nd college among the arts and colleges in India in the NIRF 2023 ranking. He also added that the college is also declared as the best affiliated college by the Thiruvalluvar University for 2023.

Proceedings

Minutes of the meeting and ATR of the previous governing body meeting held on 13th January, 2023

Rev.Dr.D.Maria Antony Raj SDB, the Principal read out the minutes and presented the Action Taken Report (ATR) of the previous governing body meeting held on 13th January, 2023. The minutes of the meeting and the ATR were approved and passed by the members.

Minutes of the meeting and ATR of the finance committee meeting held on 1st August, 2023

Rev.Dr.D.Shanmugam SDB, the Vice-Principal (Administration-shift II) read out the minutes of the previous finance committee meeting held on 1st August, 2023. The minutes of the meeting was approved and passed by the members.

Rev.Dr.D.Maria Antony Raj SDB, the Principal then presented the ATR of the finance committee meeting, and highlighted the following:

- Rev.Fr.Rector and Secretary has consented to start the breakfast scheme for 100 students on trial basis from September, 2023. The scheme will be extended to other deserving students in the future.
- The installation of solar panels is in progress, Rev.Fr.Principal greatly appreciate the efforts of Rev.Fr.Additional Principal for attracting funds for this project.
- The College is getting ready for the 5th Cycle of NAAC accreditation. The preparations of reports are in progress, and tentatively the Self Study Report (SSR) of the college will be uploaded in October, and the visit of the NAAC peer team is expected during January/February, 2024.

The ATR of the finance committee meeting was approved and passed by the members.

Minutes of the 41st ordinary meeting of the Academic Council held on 29th April, 2023.

Rev.Dr.D.Maria Antony Raj SDB, the Principal then presented the minutes of the 41st ordinary meeting of the academic council held on 29th April, 2023, and highlighted the following:

- The feedback analysis reports presented and approved by the board of studies of all the departments duly endorsed by Fr. Principal that was subsequently approved by the academic council was presented.
- He explained about the background, need and importance of Don Bosco Centre for Skill Courses, and briefed about the functions of

the centre. He noted that the major focus of the centre is to skill the students and make them employable.

- The academic council has permitted the Controller of Examinations for the online evaluation of answer scripts on trial basis for few courses.
- The Tamil Nadu State Council for Higher Education (TANSCHÉ) had called for a meeting of the Principals of autonomous colleges during the 1st week of August, in which the following directions was given with regard to the implementation of the model curriculum prescribed by TANSCHÉ:
 1. The colleges who have already started following the TANSCHÉ model curriculum from this academic year 2023-24 can continue.
 2. Those colleges who have not yet adapted to the model curriculum are asked to implement the same from the next academic year 2024-25.

Results

The results of the November 2022 and April 2023 semester examinations was presented and passed in the governing body.

Scholarships

Rev.Dr.D.Maria Antony Raj SDB, the principal presented the details of the management scholarships disbursed during the period June'2022 till May'2023.

Annual Quality Assurance Report (AQAR)

Rev.Fr.Principal presented the AQAR for the academic year 2021-22, and the members of the governing body approved it.

Up-gradations of smart class rooms

Rev.Fr.Principal informed that this project is in proposal, and few class rooms will be upgraded to smart class rooms during this academic year.

Enhancement of Laboratories

The physics laboratory will be updated with new instruments worth Rs.40 Lakhs during this academic year.

Classrooms for New courses

The proposal to construct new classrooms will be drafted and the same will be forwarded to Rev.Fr.Provincial for approval.

Don Bosco Center for Skill Development (DBCSD)

Rev.Fr.Principal explained about the functions of DBCSD and the members approved and acknowledged the inception of the centre.

SHC App

Rev.Fr.Principal briefed about the development of SHC App (which will work in android platform). He mentioned that this app is indigenously designed and developed by the data centre of the college. The App will feature modules for handling of later comers, marking of attendance, parking etc.,. The app will be launched in the first week of September.

Suggestions and Remarks by the External Members

Dr.J.Madhavan, the University Nominee highly appreciated the efforts of the college for the initiative of Don Bosco Centre for Skill Development, and for upgrading the Physics Laboratory.

Dr.G.Ezhilan, the Regional Joint Director of Collegiate Education, Vellore Region mentioned that Sacred Heart College is one of the oldest and premier higher education institutes in the Country. He noted that lot of students are benefitted by the college. He wished that Sacred Heart College should join the list of top 10 colleges in the country in the future NIRF rankings.

Rev.Fr.Don Bosco, the Chairman and Provincial of the Chennai province was happy to observe that 88% of the students admitted in the college are from economically backward class. He wished that the college should continue serving the under privileged section of the society.

Rev.Dr.D.Shanmugam SDB, the Vice-Principal (shift II-Administration) thanked Rev.Fr.Provincial and SURABI for sanctioning the Gypsy and Irular scholarships. He also noted that they have also promised to provide tricycles for the differently-abled students.

Rev.Fr.Provincial shared that the Salesians of Don Bosco, Chennai Province has become an authorized partner with the Tamilnadu Skill

Development Corporation (TNSDC) in its Green Channel Initiative. He opened up the possibility of Don Bosco Centre for Skill Development of the college to join hands with the province towards skilling the youth of the State.

Vote of Thanks

Rev.Dr.D.Maria Antony Raj SDB, the Principal then thanked all the members for their support and encouragement. He thanked the contributions of Rev.Fr.Don Bosco, the Chairman of the College and the Provincial of Chennai Province, Dr.J.Madhavan, University Nominee, Thiruvalluvar University, Dr.G.Ezhilan, the Regional Joint Director of Collegiate Education, Vellore Region, Rev.Dr.Praveen Peter SDB, the Rector and Secretary, Rev.Dr.K.A.Maria Arokiaraj SDB, the Additional Principal, Rev.Dr.G.Theophil Anand SDB, Vice-Principal (Administration-shift I), Rev.Dr.D.Shamugam SDB, Vice-Principal (Administration-shift II), Dr.A.George Maria Selvam and Dr.L.Ravi, the Teacher representatives, Mr.S.Gnanapragasam, the Office Superintendent.

The meeting concluded with a group photograph followed by high tea.

Minutes prepared by
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Principal

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