



Ready for
Every Good Work

SACRED HEART COLLEGE (AUTONOMOUS)

Tirupattur – 635 601, Tamil Nadu, S.India

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College : (04179) 220553

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A Don Bosco Institution of Higher Education, Founded in 1951 * Affiliated to Thiruvalluvar University, Vellore * Autonomous since 1987

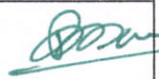
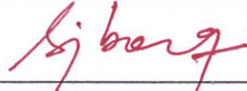

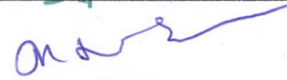
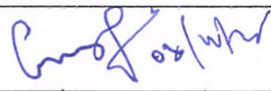
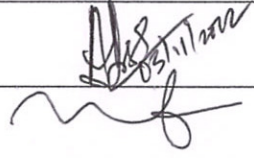

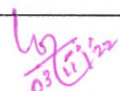



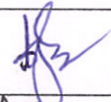
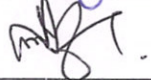
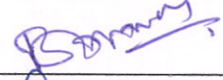

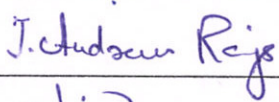


Accredited by NAAC (4th Cycle – under RAF) with CGPA of 3.31 / 4 at 'A+' Grade

6.1.1 Academic Council Meeting Minutes 2022-2023

Sacred Heart College (Autonomous), Tirupattur - 635 601

40th Academic Council on 26th November 2022

Name of the Chairman

S.No	Name of the Chairman	Signature
1	Rev. Dr. D. Maria Antony Raj, SDB Principal	
2	Rev. Dr. S. John Borg, SDB COE	
3	Rev. Dr. John Alexander, SDB Life Education	
4	Dr. P. Selvakumar Tamil (Part - I)	
5	Dr. P. Balasubramanian Tamil Literature (UG & PG)	
6	Mr. N. Arul Doss English (Part - II)	
7	Mrs. J. Mary Jenif English (Literature)	
8	Rev. Dr. Maria Arokiaraj, SDB English (PG)	
9	Dr. J. Jacob Stanley Inbaraj Economics (UG)	
10	Dr. A. Xavier Susairaj Economics (PG)	
11	Dr. D. Leslin History	
12	Dr. K.A. Maria John Joseph Commerce (UG)	
13	Dr. K. Anbalagan Commerce (PG)	
14	Dr. P. Saravanan Commerce (CA)	
15	Mr. R. Veerappan Business Administration	
16	Rev. Fr. J. Andrews Raja, SDB Social Work	
17	Mrs. E. Lisa Social Work HRM	
18	Dr. S. Sasikumar Management Studies	

S.No	Name of the Chairman	Signature
19	Dr. R. Murali Mathematics (UG)	R. Murali
20	Dr. A. George Maria Selvam Mathematics (PG)	A. George Maria Selvam
21	Dr. A. Albert Irudayaraj Physics (UG)	Albert
22	Dr. M. Jose Physics (PG)	M. Jose
23	Dr. S.R. Xavier Rajarathinam Chemistry (UG)	S.R. Xavier
24	Dr. V. Collins Arun Prakash Chemistry (PG)	V. Collins Arun Prakash
25	Dr. L. Ravi Computer Science (UG)	L. Ravi
26	Mrs. M. Poovizhi Computer Science (PG)	M. Poovizhi
27	Dr. A. Jayaprakash Biochemistry (UG)	A. Jayaprakash
28	Dr. A.C. Gomathi Biochemistry (PG)	A.C. Gomathi
29	Dr. P. Saranraj Microbiology & Applied Microbiology	P. Saranraj
30	Mr. A. John Martin Computer Applications (UG)	A. John Martin
31	Rev. Dr. I. Joe Sanjay Psychology & M.Sc. Counselling Psychology	I. Joe Sanjay
32	Dr. A. George Louis Raja Computer Applications (PG)	A. George Louis Raja
33	Dr. A. Bento Devaraj Physical Education	A. Bento Devaraj
34	Mr. M. Selvam College Librarian	M. Selvam
35	Mrs. A. Josephine Sahaya Mala Co-opted Member	A. Josephine Sahaya Mala
36	Mr. S. Gnanapragasam Office Superintendent	S. Gnanapragasam

Minutes of the 40th ordinary meeting of the Academic Council

Date: 26th November, 2022 Time: 10:30 A.M Platform: GMeet (Online)

Prayer and Welcoming

The 40th ordinary meeting of the academic council started with a prayer by Rev.Dr.D.Maria Antony Raj SDB, the Principal and Chairperson of the Academic Council. He prayed to the Almighty to bless the members to discuss and arrive at decisions for the academic growth of the college.

Rev.Dr.D.Maria Antony Raj SDB, the Principal and Chairperson of the Academic Council then welcomed the members of the academic council to the meeting. He welcomed the University Nominees, Dr. C. Dhandapani, Member - Syndicate, Dean (CDC) i/c, Professor, Department of Economics, Dr. M. Chitra, Professor and Head, Department of Mathematics, Dr. M. Chandran, Professor, Department of Zoology, Thirvalluar University, Vellore and acknowledged their availability.

He then welcomed the outstanding experts Dr. F. Sagayaraj Francis, Professor, Department of Computer Science & Engineering, Pondicherry Technological University, Puducherry , Dr. Bushan D. Sudhakar, Professor & Head, Department of International Business School of Management, Pondicherry University, Puducherry , Rev. Dr. Charles Lasrado SJ, Principal , St Joseph's College of Commerce (Autonomous) , Bangalore, Dr.K.Srinivasan

Associate Professor ,School of Chemistry, Bharathidasan University, Tiruchrappalli. He then welcomed all the chairpersons of various board of studies to the meeting.

Rev.Dr.D.Maria Antony Raj SDB informed that Rev.Dr.John Alexander, Rector & Secretary and Head of the Department of Life Education has conveyed his inability to attend the meeting. Rev.Fr.Andrews Raja SDB, chairperson of the social work board was absent for the meeting.

Agenda

Rev.Dr.D.Maria Antony Raj SDB, the Chairperson then briefed the following as the agenda for the meeting:

- Minutes and Action Taken Report of the 39th ordinary meeting of the academic council.
- Presentation of minutes of the various boards of studies and Course Outcomes of respective curriculum for the 3rd and 4th Semesters.
- Presentation of the curriculum structure and syllabi for M.S.W (Human Resource Management) programme.
- Seeking approval of the academic council to permit the Introduction of language courses for B.Com, B.C.A. and B.Com CA. in the 3rd and 4th Semesters from the next academic year 2023-24 in accordance with the guidelines of the State Government and the affiliating University.
- Varia

Minutes and action taken report of the 39th ordinary meeting of the academic council and the Action Taken Report

Dr.A.George Louis Raja, the meeting secretary then read out the minutes of the 39th ordinary meeting of the academic council held on 2nd May, 2022. Dr.S.R.Xavier Rajarathinam then presented the action taken report of the meeting. Both the minutes and action taken report of the 39th ordinary meeting of the academic council were approved and passed by the members of the academic council.

Briefing by the Chairperson about the presentations by various Board of Studies

Rev.Dr.D.Maria Antony Raj SDB, the Principal and Chairperson of the Academic Council briefed that various boards have already presented the programme outcomes for UG and PG programmes along with the programme specific outcomes and course outcomes for the 1st and 2nd semesters during the previous 39th academic council meeting, and the boards will present the course outcomes of the courses offered in the 3rd

and 4th Semester during this meeting. Then the Chairperson announced the order of the presentation and invited the Chairperson of the respective boards to present the minutes of their board meetings along with the Course Outcomes of their respective Curriculum pertaining to the 3rd and 4th Semesters.

Presentations by various boards of studies

Department of Life Education

Dr. S.R. Xavier Rajarathinam, presented the minutes of the meeting of the board of studies in Life Education. The minutes of the meeting was approved and passed by the members of the academic council.

Department of Tamil (Language – Part I)

Dr.P. Selvakumar, the Chairperson presented the minutes of the meeting of the board of studies in Part- I (Tamil). The minutes of the meeting of Part- I (Tamil) was approved and passed by the members of the academic council.

Department of Tamil (UG & PG)

Dr.P. Balasubramanian, presented the minutes of the meetings of the UG & PG boards of studies in Tamil. The minutes of the meeting of UG and PG boards in Tamil were approved and passed by the members of the academic council.

Department of English (Language – Part II)

Prof.N. Arul Doss, the Chairperson presented the minutes of the meeting of the board of studies in Part- II (English). The minutes of the meeting was approved and passed by the members of the academic council.

Department of English (UG)

Mrs. J. Mary Jenif, the Chairperson presented the minutes of the meeting of the board of studies in UG (English). The minutes of the meeting was approved and passed by the members of the academic council.

Department of English (PG)

Rev. Dr. K.A. Maria Arokiaraj SDB, the Chairperson presented the minutes of the meeting of the board of studies in PG (English). The minutes of the meeting was approved and passed by the members of the academic council.

Department of Economics (UG)

Dr. J. Jacob Stanley Inbaraj, the Chairperson presented the minutes of the meeting of the board of studies in UG (Economics). The minutes of the meeting was approved and passed by the members of the academic council.

Department of Economics (PG)

Dr. A. Xavier Susairaj, the Chairperson presented the minutes of the meeting of the board of studies in PG (Economics). The minutes of the meeting was approved and passed by the members of the academic council.

Department of History

Dr. D.Leslin, the Chairperson presented the minutes of the meeting of the board of studies in History. The minutes of the meeting was approved and passed by the members of the academic council.

Department of Commerce (UG)

Dr. K.A. Maria John Joseph, the Chairperson presented the minutes of the meeting of the board of studies in Commerce (UG). The minutes of the meeting was approved and passed by the members of the academic council.

Department of Commerce (PG)

Dr. K. Anbalagan, the Chairperson presented the minutes of the meeting of the board of studies in Commerce (PG). The minutes of the meeting was approved and passed by the members of the academic council.

Department of Commerce (CA)

Dr. P.Saravanan, the Chairperson presented the minutes of the meeting of the board of studies in Commerce with Computer Applications. The minutes of the meeting was approved and passed by the members of the academic council.

Department of Business Administration (B.B.A)

Mr. R.Veerapan, the Chairperson presented the minutes of the meeting of the board of studies in Business Administration. The minutes of the meeting was approved and passed by the members of the academic council.

Department of Social Work

The department of social work failed to organize the board of studies meeting and to submit the minutes of the meetings to the academic council.

Department of Social Work (HRM)

Mrs.E.Lisa, the Chairperson presented the minutes of the meeting of the board of studies in Social Work. She also presented the proposed curriculum structure and the detailed syllabi for the courses of the first and second semester of M.S.W. (H.R.M) programme for ratification. The structure and the syllabi were ratified by the members of the academic council.

Department of Management Studies (M.B.A.)

Dr. S.Sasikumar, the Chairperson presented the minutes of the meeting of the board of studies in Management Studies. The minutes of the meeting was approved and passed by the members of the academic council.

Department of Mathematics (UG)

Dr. R.Murali, the Chairperson presented the minutes of the meeting of the board of studies in Mathematics (UG). He also presented the regulations and guidelines for the mandatory internship course in the B.Sc., (Mathematics) programme. Rev.Dr.D.Maia Antony Raj SDB, the

Chairperson appreciated the efforts of the department in framing the regulations and guidelines for the internship programme. The minutes of the meeting was approved and passed by the members of the academic council.

Department of Mathematics (PG)

Dr. A.George Maria Selvam, the Chairperson presented the minutes of the meeting of the board of studies in Mathematics (PG). The minutes of the meeting was approved and passed by the members of the academic council.

Department of Physics (UG)

Dr. A.Albert Irudayaraj, the Chairperson presented the minutes of the meeting of the board of studies in Physics (UG). The minutes of the meeting was approved and passed by the members of the academic council.

Department of Physics (PG)

Dr. M.Jose, the Chairperson presented the minutes of the meeting of the board of studies in Physics (PG). The minutes of the meeting was approved and passed by the members of the academic council.

Department of Chemistry (UG)

Dr. S.R.Xavier Rajarathinam, the Chairperson presented the minutes of the meeting of the board of studies in Chemistry (UG). The minutes of the meeting was approved and passed by the members of the academic council.

Department of Chemistry (PG)

Dr. V.Collins Arun Prakash, the Chairperson presented the minutes of the meeting of the board of studies in Chemistry (PG). The minutes of the meeting was approved and passed by the members of the academic council.

Department of Computer Science (UG)

Dr. L.Ravi, the Chairperson presented the minutes of the meeting of the board of studies in Computer Science (UG). The minutes of the meeting was approved and passed by the members of the academic council.

Department of Computer Science (PG)

Mrs. M.Poovizhi, the Chairperson presented the minutes of the meeting of the board of studies in Computer Science (PG). The minutes of the meeting was approved and passed by the members of the academic council.

Department of Biochemistry (UG)

Dr. A.Jeyaprakash, the Chairperson presented the minutes of the meeting of the board of studies in Biochemistry (UG). The minutes of the meetings was approved and passed by the members of the academic council.

Department of Biochemistry (PG)

Dr. A.C.Gomathi, the Chairperson presented the minutes of the meeting of the board of studies in Biochemistry (PG). The minutes of the meetings was approved and passed by the members of the academic council.

Department of Microbiology

Dr. P.Saranraj, the Chairperson presented the minutes of the meeting of the board of studies in UG Microbiology & PG Applied Microbiology. The minutes of the meeting was approved and passed by the members of the academic council.

Department of Computer Applications (UG)

Dr. A.John Martin, the Chairperson presented the minutes of the meeting of the board of studies in Computer Applications (UG). The minutes of the meeting was approved and passed by the members of the academic council.

Department of Counselling Psychology

Rev.Dr.I.Joe Sanjay OFM Cap, the Chairperson presented the minutes of the meeting of the board of studies in Counseling Psychology (UG & PG).

The minutes of the meeting was approved and passed by the members of the academic council.

Department of Computer Applications (PG)

Dr. A.George Louis Raja, the Chairperson presented the minutes of the meeting of the board of studies in Computer Applications (PG). The minutes of the meeting was approved and passed by the members of the academic council.

Introduction of language courses for B.Com, B.C.A. and B.Com (CA) in the 3rd and 4th Semesters.

Rev.Dr.D.Maria Antony Raj SDB, the Chairperson informed that as per the latest guidelines from the State Government and the Thiruvalluvar University, the colleges are directed to include the language courses for the B.Com., B.C.A and B.Com CA programmes in the 3rd and 4th Semester also.

In this regard, the college had sought the approval from the University to amend the changes from the next academic year 2023-24 onwards, and the University has also permitted the same. With reference to this subject, He wanted the approval from the members of the academic council, and after discussions, the members agreed to permit the introduction of language courses for the B.Com., B.C.A and B.Com CA programmes in the 3rd and 4th Semester from the next academic year 2023-24 onwards.

Suggestions from the External Members

Dr C.Dhandapani appreciated the steps taken by the members in formulating a quality curriculum. He suggested including entrepreneurial aspects in the curriculum.

Dr.M.Chitra acknowledged the efforts of various boards for designing a well formulated and structured curriculum.

Rev.Dr.Charles Lasrado SJ appreciated the academic council for diligently planning, presenting and discussing the academic matters.

Dr.F.Sagayaraj Francis appreciated the efforts of the academic council and added that the council has to seek expert guidance for the implementation of national educational policy in future.

Varia

Rev.Dr.D.Maria Antony Raj SDB, the Chairperson informed that the university is expecting the college to include skill oriented courses in the curriculum. In this regard, he directed the chairpersons of various boards to include skill oriented courses in their respective curriculum and present it during the next academic council.

The State Government is in the process of drafting the State Educational Policy, and once the guidelines are given, the boards should be ready to adapt and formulate curriculum as per the guidelines.

Vote of Thanks


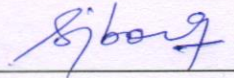
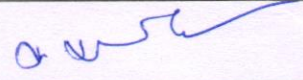


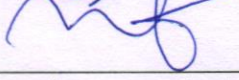
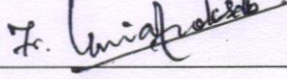
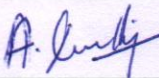

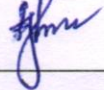
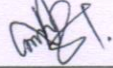
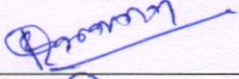

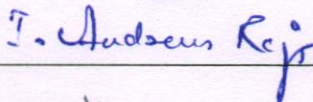

Rev.Dr.D.Maria Antony Raj SDB, the Principal and the Chairperson of the academic council acknowledged the contributions of all the members of the academic council, with which the 40th ordinary meeting of the Academic Council concluded.

Principal

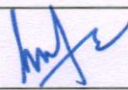
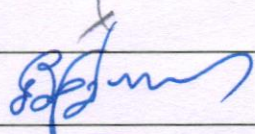
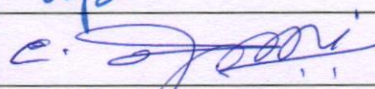
Sacred Heart College (Autonomous), Tirupattur - 635 601

41st Academic Council on 29th April 2023

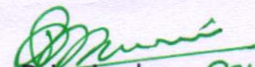
Name of the Chairman

S.No	Name of the Chairman	Signature
1	Rev. Dr. D. Maria Antony Raj, SDB Principal	
2	Rev. Dr. S. John Borg, SDB COE	
3	Rev. Dr. John Alexander, SDB Life Education	*
4	Dr. P. Selvakumar Tamil (Part - I)	
5	Dr. P. Balasubramanian Tamil Literature (UG & PG)	
6	Mr. N. Arul Doss English (Part - II)	
7	Mrs. J. Mary Jenif English (Literature)	
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10	Dr. A. Xavier Susairaj Economics (PG)	
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14	Dr. P. Saravanan Commerce (CA)	
15	Mr. R. Veerappan Business Administration	
16	Rev. Fr. J. Andrews Raja, SDB Social Work	
17	Mrs. E. Lisa Social Work HRM	*
18	Dr. S. Sasikumar Management Studies	

	Name of the Chairman	Signature
19	Dr. R. Murali Mathematics (UG)	R. Murali 29.4.2023
20	Dr. A. George Maria Selvam Mathematics (PG)	A. George Maria Selvam 19/04/2023
21	Dr. A. Albert Irudayaraj Physics (UG)	A. Albert Irudayaraj
22	Dr. M. Jose Physics (PG)	M. Jose
23	Dr. S.R. Xavier Rajarathinam Chemistry (UG)	S. R. Xavier Rajarathinam
24	Dr. V. Collins Arun Prakash Chemistry (PG)	V. Collins Arun Prakash
25	Dr. L. Ravi Computer Science (UG)	L. Ravi
26	Mrs. M. Poovizhi Computer Science (PG)	M. Poovizhi
27	Dr. A. Jayaprakash Biochemistry (UG) & Zoology (UG)	A. Jayaprakash
28	Dr. A.C. Gomathi Biochemistry (PG)	A. C. Gomathi
29	Dr. P. Saranraj Microbiology & Applied Microbiology	P. Saranraj
30	Dr. A. John Martin Computer Applications (UG)	A. John Martin
31	Rev. Dr. I. Joe Sanjay Psychology & M.Sc. Counselling Psychology	I. Joe Sanjay
32	Dr. A. George Louis Raja Computer Applications (PG) & Data Science (UG)	A. George Louis Raja
33	Dr. A. Bento Devaraj Physical Education	A. Bento Devaraj
34	Mr. M. Selvam College Librarian	M. Selvam
35	Mr. S. Gnanapragasam Office Superintendent	S. Gnanapragasam

External Members		
36	Dr. F. Sagayaraj Francis	
37	Dr. Bushan D.Sudhakar	+
38	Rev. Dr. Charles Louis Lasrado	+
39	Dr. K. Srinivasan	
40	Dr. C. Dhandapani	
41	Dr. M. Chitra	M.Chitra 29.4.2023.
42	Dr. M. Chandran	

Date: 29/04/2023


Principal 29/04/23

Minutes of the 41st ordinary meeting of the Academic Council

Date: 29th April, 2023

Time: 10:00 A.M

Venue: D.M.T Hall

Prayer and Welcoming

The 41st ordinary meeting of the academic council started with a prayer by Rev.Dr.D.Maria Antony Raj SDB, the Principal and Chairperson of the Academic Council.

Rev.Dr.D.Maria Antony Raj SDB, the Principal and Chairperson of the Academic Council then welcomed the members of the academic council to the meeting. He welcomed the University Nominees, Dr. C. Dhandapani, Member - Syndicate, Dean (CDC) i/c, Professor, Department of Economics, Dr. M. Chitra, Professor and Head, Department of Mathematics, Thirvalluvar University, Vellore and acknowledged their availability.

He then welcomed the outstanding experts Dr. F. Sagayaraj Francis, Professor, Department of Computer Science & Engineering, Puducherry Technological University, Puducherry, Dr.K.Srinivasan, Associate Professor, School of Chemistry, Bharathidasan University, Tiruchrappalli. He then welcomed all the chairpersons of various boards of studies to the meeting.

Rev.Dr.D.Maria Antony Raj SDB informed that Rev.Dr.John Alexander, Rector & Secretary and Head of the Department of Life Education, Dr.J.Jacob Stanley Inbaraj, Chairperson, Department of Economics (UG), Mrs.E.Lisa, Chairperson, Department of Social Work (HRM), Dr. M. Chandran, Professor, Department of Zoology, Thirvalluvar University, Vellore, Dr. Bushan D. Sudhakar, Professor & Head, Department of International Business School of Management, Pondicherry University, Puducherry and Rev. Dr. Charles Lasrado SJ, Principal, St Joseph's College of Commerce (Autonomous), Bangalore have conveyed their inability to attend the meeting.

Agenda

Rev.Dr.D.Maria Antony Raj SDB, the Chairperson then briefed the following as the agenda for the meeting:

- Minutes and Action Taken Report of the 40th ordinary meeting of the academic council.
- Minutes of the Curriculum Development Cell (CDC) meetings.
- Mapping of Programme Outcomes and Programme Specific Outcomes with Course Outcomes.
- Presentation of minutes of the various boards of studies and the skill courses offered by the boards.
- Presentation of the curriculum structure and syllabi for B.Sc., (Data Science) programme.
- Presentation of the curriculum structure and syllabi for B.Sc., (Zoology) programme.
- Varia

Minutes of the 40th ordinary meeting of the academic council

Dr.A.George Louis Raja, the meeting secretary then read out the minutes of the 40th ordinary meeting of the academic council held on 26th November, 2022. It was noted to include "B.B.A" in the item "Introduction of language courses for B.Com, B.C.A. and B.Com (CA) in the 3rd and 4th Semesters".

With the above amendment, the minutes of the 40th ordinary meeting of the academic council was approved and passed by the members of the academic council.

Minutes of the Curriculum Development Cell (CDC) meetings.

Rev.Dr.D.Maria Antony Raj SDB, the Principal presented the minutes of the CDC meetings held on 31st March, 2023 and 12th April, 2023.

He highlighted that during the first meeting, the mapping of PO with PSOs and the change of structure in B.B.A, B.C.A, B.Com., and B.Com. (CA),

due to the introduction of language courses in the 3rd and 4th semesters as per the guidelines of the State government were discussed.

He highlighted that during the second meeting, the guidelines for the skill courses were discussed, followed by the presentation and discussion of skill courses by various boards.

Minutes of both the CDC meetings was approved and passed by the members of the academic council.

Mapping of Programme Outcomes and Programme Specific Outcomes with Course Outcomes

Rev.Dr.D.Maria Antony Raj SDB, the Principal and Chairperson of the academic council informed that during the CDC meeting held on 31st march, 2023, various departments have presented and discussed the mapping of Programme Outcomes, Programme Specific Outcomes with Course Outcomes.

This item was put into discussion, and the members of the academic council allowed and passed the mapping of POs and PSOs with COs across all programmes and courses of various boards of studies.

Briefing by the Chairperson about the presentations by various Board of Studies

Rev.Dr.D.Maria Antony Raj SDB, the Principal and Chairperson of the Academic Council briefed that various boards will present the minutes of their board meetings and the syllabi of skill courses. Then, he announced the order of the presentations and invited the Chairperson of the respective boards to present the minutes of their board meetings along with the skill courses.

Presentations by various boards of studies

Department of Tamil (Language – Part I)

Dr.P. Selvakumar, the Chairperson presented the minutes of the meeting of the board of studies in Part- I (Tamil). The minutes of the meeting of Part- I (Tamil) was approved and passed by the members of the academic council.

Department of Tamil (UG & PG)

Dr.P. Balasubramanian, presented the minutes of the meetings of the UG & PG boards of studies in Tamil and the skill courses offered. The minutes of the meeting of UG and PG boards and the skill courses offered in Tamil were approved and passed by the members of the academic council.

Department of English (UG)

Mrs. J. Mary Jenif, the Chairperson presented the minutes of the meeting of the board of studies in UG (English) and the curriculum of the skill courses.

Dr.K.Srinivasan, the outstanding expert, suggested to change the term "Boost your" as "Boosting", and the chairperson of the board assured to incorporate the change.

With this amendment, the minutes of the meeting and the skill courses were passed by the members of the academic council.

Department of English (PG)

Rev. Dr. K.A. Maria Arokiaraj SDB, the Chairperson presented the minutes of the meeting of the board of studies in PG (English). He highlighted about the changes proposed in the courses: Post Colonial Literature, Research Methodology and Eco-Literature for the batches to be admitted from 2023-24 onwards. The minutes of the meeting was approved and passed by the members of the academic council.

Department of Economics (UG&PG)

Dr. A. Xavier Susairaj, the Chairperson presented the minutes of the meeting of the board of studies in UG and PG (Economics) along with the details of the skill courses offered by the department.

It was suggested to remove the number of credits found in the curriculum, since the skill courses are non-credit courses and to include the evaluation pattern in the syllabus. The minutes of the meeting and the skill courses were approved and passed by the members of the academic council.

Department of History

Dr. D.Leslin, the Chairperson presented the minutes of the meeting of the board of studies in History and the content of the skill courses. The minutes of the meeting and the skill courses were approved and passed by the members of the academic council.

Department of Commerce (UG)

Dr. K.A. Maria John Joseph, the Chairperson presented the minutes of the meeting of the board of studies and the curriculum for the skill courses offered in Commerce (UG). The minutes of the meeting and the skill courses were approved and passed by the members of the academic council.

Department of Commerce (PG)

Dr. K.Anbalagan, the Chairperson presented the minutes of the meeting of the board of studies in Commerce (PG) and the content of the skill courses offered by the department. Dr.C.Dhandapani asked the rationale behind the varying distribution of hours for the units, Dr.K.Anbalagan replied that this is because of the practical to be carried out in units 3, 4 and 5. The minutes of the meeting and the skill courses were approved and passed by the members of the academic council.

Department of Commerce (CA)

Dr. P.Saravanan, the Chairperson presented the minutes of the meeting of the board of studies in Commerce with Computer Applications and the details of the skill courses. The minutes of the meeting and the skill courses were approved and passed by the members of the academic council.

Department of Business Administration (B.B.A)

Mr. R.Veerapan, the Chairperson presented the minutes of the meeting of the board of studies in Business Administration along with the syllabi of the skill courses. The minutes of the meeting and the skill courses were approved and passed by the members of the academic council.

Department of Social Work and Social Work(HRM)

Rev.Fr.J.Andrews Raja SDB, the Chairperson presented the minutes of the meeting of the board of studies in Social Work and Social Work (HRM) along with the syllabi of the skill courses. The minutes of the meeting and the skill courses were approved and passed by the members of the academic council.

Department of Management Studies (M.B.A.)

Dr. S.Sasikumar, the Chairperson presented the minutes of the meeting of the board of studies in Management Studies and the content of the skill courses. Dr.F.Sagayaraj Francis suggested including more entrepreneurial skills in the courses. The minutes of the meeting and skill courses were approved and passed by the members of the academic council.

Department of Mathematics (UG)

Dr. R.Murali, the Chairperson presented the minutes of the meeting of the board of studies in Mathematics (UG) and the skill courses. Dr.M.Chitra asked for a clarification if practical is included in the skill courses and Dr.R.Murali the Chairperson responded that practical is included. The minutes of the meeting and the skill courses were approved and passed by the members of the academic council.

Department of Mathematics (PG)

Dr. A.George Maria Selvam, the Chairperson presented the minutes of the meeting of the board of studies in Mathematics (PG) along with the details of the skill courses. Dr.F.Sagayaraj Francis suggested including "Tensors" in the skill course "Python for Mathematics". The minutes of the meeting and the skill courses were approved and passed by the members of the academic council.

Department of Physics (UG)

Dr. A.Albert Irudayaraj, the Chairperson presented the minutes of the meeting of the board of studies and the skill courses in Physics (UG). The minutes of the meeting and the skill courses were approved and passed by the members of the academic council.

Department of Chemistry (UG)

Dr. S.R.Xavier Rajarathinam, the Chairperson presented the minutes of the meeting of the board of studies in Chemistry (UG) and the content of the skill courses. The minutes of the meeting and the skill courses were approved and passed by the members of the academic council.

Department of Chemistry (PG)

Dr. V.Collins Arun Prakash, the Chairperson presented the minutes of the meeting of the board of studies in Chemistry (PG) and the syllabi of the skill courses.

He also briefed that the internship for M.Sc., (Chemistry) programme is moved to the 4th semester from 2nd semester. There was a discussion about fixing the duration for the internship, and it was decided to define the number of hours/number of man-days (8 hours per day) as a yardstick to fix the duration for the internship.

The minutes of the meeting and the skill courses were approved and passed by the members of the academic council.

Department of Computer Science (UG)

Dr. L.Ravi, the Chairperson presented the minutes of the meeting of the board of studies in Computer Science (UG) and the skill courses offered by the department. Dr.F.Sagayaraj Francis suggested offering more inter-disciplinary skill courses in computer science domain. The minutes of the meeting and the skill courses were approved and passed by the members of the academic council.

Department of Computer Science (PG)

Dr. M.Poovizhi, the Chairperson presented the minutes of the meeting of the board of studies in Computer Science (PG) and the details of the skill courses. Dr.F.Sagayaraj Francis suggested to offer skill courses for non-computer science disciplines and to include more concepts in the skill course "Python for Data Science". The minutes of the meeting and the skill courses were approved and passed by the members of the academic council.

Department of Biochemistry (UG)

Dr. A.Jayaprakash, the Chairperson presented the minutes of the meeting of the board of studies in Biochemistry (UG) and the content of the skill courses offered. It was suggested to use a common term instead of "hematology". The minutes of the meetings and the skill courses were approved and passed by the members of the academic council.

Department of Biochemistry (PG)

Dr. A.C.Gomathi, the Chairperson presented the minutes of the meeting of the board of studies in Biochemistry (PG) and the syllabus for the skill courses. The minutes of the meetings and the skill courses were approved and passed by the members of the academic council.

Department of Microbiology

Dr. P.Saranraj, the Chairperson presented the minutes of the meeting of the board of studies in UG Microbiology & PG Applied Microbiology and the skill courses. The minutes of the meeting and the skill courses were approved and passed by the members of the academic council.

Department of Computer Applications (UG)

Dr. A.John Martin, the Chairperson presented the minutes of the meeting of the board of studies in Computer Applications (UG) and the skill courses. The minutes of the meeting was approved and passed by the members of the academic council.

Department of Counseling Psychology

Rev.Dr.I.Joe Sanjay OFM Cap, the Chairperson presented the minutes of the meeting of the board of studies in Counseling Psychology (UG & PG). The minutes of the meeting was approved and passed by the members of the academic council.

Department of Computer Applications (PG)

Dr. A. George Louis Raja, the Chairperson presented the minutes of the meeting of the board of studies in Computer Applications (PG) and the details of the skill courses offered. Dr.F.Sagayaraj Francis suggested including a unit on case studies specific to other departments. The

minutes of the meeting was approved and passed by the members of the academic council.

General Suggestions on Skill Courses

- It was directed to all the boards to remove the credits, if found in the syllabi of the skill courses.
- The boards are asked to include the evaluation pattern in the syllabi, if not already included.

Presentation of the curriculum structure and syllabi for B.Sc., (Zoology) programme.

Dr.A.Jayaprakash presented the curriculum structure and syllabi for B.Sc., Zoology for all the three years with six semesters. Since, it was suggested by the members to present and pass only the content of the first year with two semesters, to have more room for changes in the upcoming years, the structure and the content for the first year with two semesters was presented and passed, the same was also suggested for B.Sc., (Data Science).

Presentation of the curriculum structure and syllabi for B.Sc., (Data Science) programme.

Dr.A.George Louis Raja presented the structure and syllabi for B.Sc., Data Science for the first year with two semesters. , the structure and the content for the first year with two semesters was passed.

Further, it was directed to pass the courses for subsequent semesters during the upcoming academic council meetings.

Varia

Rev.Dr.S.John Borg SDB, the Controller of Examinations informed that the office of the CoE is working on including the revisions made in the curriculum and requested the chairpersons to forward the details of the skill courses with the changes amended as per the suggestions of the academic council to CoE.

With respect to the discussion on mapping of COs with PO and PSOs, it was suggested by Dr.F.Sagayaraj Francis not to confuse course outcomes with objectives. It was also proposed that the Bloom's taxonomical levels are inclusive and the students can be given awareness on the list of bloom's taxonomical verb.

Suggestions from the External Members

Dr.F.Sagayaraj Francis recorded that the intension and intensity of various boards in framing the skill courses is excellent. He mentioned that gradually the quality of skill courses could be analyzed and fine-tuned. He mentioned that product development aspect is not present in any skill courses, and should be included. He noted that the outcomes of syllabus revisions should be measured, and the mapping mechanism for PO-PSO-CO should be standardized.

Dr.C.Dhandapani appreciated the steps taken by the members in formulating skill courses. He suggested including entrepreneurial aspects in the curriculum, which can turn a graduate into job provider rather being a job seeker. He also suggested to offer credits to the skill courses. Further, he asked the boards to include the guidelines proposed by Tamil Nadu State Council for Higher Education (TANSCHÉ).

Dr.M.Chitra acknowledged the efforts of various boards for designing a well formulated and structured curriculum. She suggested that in B.Sc., Data Science curriculum, more computer science courses can be included and to move the course "Operations Research" to a later semester. She also insisted on the use of appropriate verbs during the setting up of question papers.

Dr.K.Srinivasan appreciated the various board of studies for meticulously framing the skill courses.

Resolutions

- i. The members of the academic council allowed and passed the mapping of POs and PSOs with COs across all programmes and courses of various boards of studies
- ii. The guidelines, mode and rationale for the skill subjects was approved and passed.
- iii. The skill courses presented by the Boards of studies in Tamil, English, Economics, History, Commerce, Commerce with Computer Applications, Business Administration, Social Work, Social Work (HRM), Management Studies, Mathematics, Physics, Chemistry, Computer Science, Bio-Chemistry, Microbiology, Computer Applications and Counseling Psychology were approved and passed in the Academic Council.
- iv. The structure and the syllabi for the first year with two semesters for the B.Sc.(Zoology) and B.Sc., (Data Science) programmes were approved and passed by the members, and it was directed to pass the courses for the subsequent semesters of these programmes during the upcoming academic council meetings.

Vote of Thanks

Rev.Dr.D.Maria Antony Raj SDB, the Principal and the Chairperson of the academic council acknowledged the contributions of all the members of the academic council, especially he placed on record his sincere thanks and appreciations towards the services of Rev.Dr.John Alexandar SDB, the Rector and Secretary, and Dr.S.R. Xavier Rajarathinam and Dr.P.Selvakumar. The 41st ordinary meeting of the Academic Council concluded with a group photo and lunch.

Principal