

Department of Chemistry

Minutes of the Meeting of the Board of Studies in Chemistry( M.Phil)

A meeting of the Board of Studies in Chemistry (M.Phil) was held on 31.08.2019 at 4.30 p.m. in the DMT.

**Members Present**

Chairman : Dr. S. R. Xavier Rajarathinam.

Members : Dr. T. Jayabalan.  
Rev. Dr. Praveen Peter  
Dr. V. Collins Arun Prakash  
Dr. R. Jude Vimal Micheal  
Dr. Nahren Manuel Mascarenhas  
Mr. J. Mario Leo Joseph  
Mr. A. Arokia Nepolean Raj  
Mr. R. Dhiwakar  
Dr. M. Wilson Bosco Paul  
Mrs. M. Thenmozhi  
Dr. N. Vilvamani  
Mrs. C. Elavarasi  
Dr. C. Jayakumar  
Mrs. V. M. Divya  
Mrs. A. P. Angeline Mary

**Student Representatives**

Mr. Abdul Hamid Malhon. B II M. Sc Chemistry  
Mr. Sasikumar Ph.D Scholar

**Agenda:**

1. To evaluate the present syllabus
2. Varia

**Resolution:**

After the detailed discussion, it is resolved to follow the current syllabus without any change.

S. Xavier Rajarathinam

**Department of Physics**  
**Minutes of Meeting of Board of Studies in Physics (UG)**  
**09 – 01 - 2020**

A Meeting of the Board of studies in Physics (UG) was held on 9-1-2020 at 11-30 am in the Board Room. The following members were present for the meeting.

Chairman: Dr. A. Albert Irudayaraj

Members:

- Mr. C. Tirupathi
- Mr. D. Daniel Lawrence
- Mr. M. Aravinthraj
- Miss. S. Kalaiarasi
- Mr. R. Ramesh
- Mr. D. Rajkumar
- Dr. A. Dhayal Raj
- Mr. N. Madhavan
- Dr. M. Jose
- Dr. S. A. Martin Britto Dhas
- Rev. Dr. G. Theophil Anand
- Mr. G. Jayakumar
- Mr. D. Magimai Antoni Raj
- Mr. L. Anandaraj
- Dr. S. John Sundaram

University Nominee: Dr. F. Liakath Ali Khan,  
Associate Professor of Physics,  
Controller of Examination,  
Islamiah college, Vaniyambadi

Subject Expert: Dr. S. Pauline  
Associate Professor,  
Department of Physics,  
Loyola college, Chennai.

Alumnus: Dr. R. Robert,  
Assistant Professor,  
Department of Physics,  
Government Arts college, Krishnagiri.

Student representatives:

- N. Neethiarasi  
III B.Sc. Physics (Shift – I)
- C. Vibin Chandra Paul  
III B.Sc. Physics (Shift – II)

## Department of Chemistry

### Minutes of the Meeting of the Board of Studies in Chemistry (UG)

A meeting of the Board of Studies in Chemistry (UG) was held on 31.08.2019 at 2.30 p.m. in the DMT.

#### Members Present

Chairman : Dr. S. R. Xavier Rajarathinam.

Members : Dr. T. Jayabalan.  
Rev. Dr. Praveen Peter  
Dr. V. Collins Arun Prakash  
Dr. R. Jude Vimal Micheal  
Dr. Nahren Manuel Mascarenhas  
Mr. J. Mario Leo Joseph  
Mr. A. Arokia Nepolean Raj  
Mr. R. Dhiwakar  
Dr. M. Wilson Bosco Paul ✓  
Mrs. M. Thenmozhi  
Dr. N. Vilvamani  
Mrs. C. Elavarasi  
Dr. C. Jayakumar  
Mrs. V. M. Divya  
Mrs. A. P. Angeline Mary

#### Student Representatives

Mr. Abdul Hamid Malhon. B II M. Sc Chemistry  
Mr. Sasikumar Ph.D Scholar

#### Agenda:

1. Evaluation of the present syllabus
2. To discuss and pass the methodology for the evaluation of the certificate course..
3. Any other

**Department of Commerce (Computer Applications)**  
**Sacred Heart College (Autonomous), Tirupattur – Vellore Dist.**

Minutes of Board of Studies Commerce (CA)

The board of studies of Department of B.Com (Computer Applications) was held on 12<sup>th</sup> December, 2018 (Wednesday) at 10:30 am in APRC (Board Room). The meeting started with prayer, followed by a formal welcome to the external members and the department staff by Prof.P.Saravanan, Head of the department of B.Com (CA).

The following members were present for the meeting:

Chairman: Mr. P. Saravanan  
Members: Mr. B. Seenivasan  
Dr. D. Valarmathi  
Mr. B. Berty Roy  
Mrs. C. Dharma Devi (Dept of BCA)

University Nominee:

Dr. A. Noor Mohamed  
Associate Professor & Head  
PG & Research Department of Commerce  
Islamiah College (Autonomous)  
Vaniyambadi – 635 752      Mobile: 9443968382

Subject Expert:

Dr. S. Sreedaran  
Associate Professor & Head, Dept of Commerce,  
Muthurangam Govt. Arts College (Autonomous),  
Vellore -Dt      Mobile No: 9442978990

Industrial Expert:

Mr. CA.T. Pothimadhavan  
Chartered Accountant,  
B2. Elcanso Building  
No 10, Casa Major Road  
Egmore, Chennai 600008  
Phone no: 044 28190120  
Mobile no: 9994554678

Alumni Representative:

T. Niranjan (Studying MBA)  
SRM Art & Science College  
Affiliated to university of Madras  
Chennai - 89      Mobile No: 8015250867

Student Representative:

B. Harshith      III Year B.COM (CA)

### Board of Studies for (UG & PG)

Date: 17.12.2018

Venue: Board Room

Time: 2.00 PM

Name & Address

Signature:

Dr. G. Jayasankar

Associate Prof. of Economics

Muthurangan Govt. Arts college

Vellore - 632 002

Mobile: 9992730066

E-mail: Profgigactum@gmail.com

G. Jayasankar  
17/12/18

Dr. M. Selvaraj

Associate Prof. of Economics

Loyola college (Autonomous)

Nungambakkam

Chennai - 600 034

Mobile: 9791245699 E-Mail: J. Selvaraj

M. Selvaraj  
17/12/18

Dr. Sigamani Pannoo

Department of Social work

School of Social Sciences and Humanities

Central University of Tamil Nadu

Tiruvannamur - 610 005

Mobile: 9716074575 E-Mail: sigamuni@cutn.ac.in

Sigamani Pannoo  
17/12/18

Ms. Gunalan

UCT, Union Tiles & Traders

5A, Church Street

Tennangudi

Collar - Post, Karaikal - 609 607

Mobile: 9994396502 G-Mail: unicitamxt@gmail.com

Gunalan  
17/12/2018

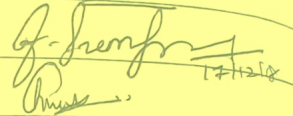
# M.Phil Research scholars

Date

Page

1. Premkumar A
2. Suresh V
3. Kannappan A

Signature

A.Ky  
27/12/18

## Agenda: M.Phil syllabus (course structure)

Name of the faculties

Signature

Dr. A. Xavier Susairaj

A. Xavier

Dr. J. Jacob Stanley Inbaraj

J. Jacob

Dr. A. Perispananagaramy

A. Perispananagaramy

Dr. R. Sankaran

R. Sankaran

Dr. K. Sivakumar

Dr. A. Rosal Edmond Williams

A. Rosal

Mr. C. John Sundar

C. John Sundar

Dr. U. Ramesh

U. Ramesh

Dr. R. Gurusaji Malar

R. Gurusaji

The welcome address was delivered by Dr. A. Xavier Susairaj, Associate Professor and Head of the Department. Dr. J. Jacob Stanley Inbaraj explained the structure of M.Phil syllabus. The University nominee suggested to change the structure of the M.Phil syllabus and the selected reference books.

The university nominee mentioned the syllabus covered all the theories in to this paper. Dr. A. Perispananagaramy mentioned the methodology of every units we are going to adopt. The university nominee

appreciated the good contents of the M.Phil syllabus. He also mentioned the invited talk on the syllabus topics. Dr. Selvaraj. M suggested to interchange the third unit to first unit and first unit should be in third unit.

---

*A. Xavier*  
**Dr. A. Xavier Susairaj**  
Associate Professor  
Head of the Department  
PG & Research Dept. of Economics,  
Sacred Heart College (Autonomous),  
Tirupattur-635 601, Tirupattur Dist. (TN)

### Board of Studies for (UG & PG)

Date: 17.12.2018

Venue: Board Room

Time: 2.00 PM

Name & Address

Signature:

Dr. G. Jayasankar

Associate Prof. of Economics

Muthurangan Govt. Arts College

Vellore - 632 002

Mobile: 9992730066

E-mail: Profgigactum@gmail.com

G. Jayasankar  
17/12/18

Dr. M. Selvaraj

Associate Prof. of Economics

Loyola College (Autonomous)

Nungambakkam

Chennai - 600 034

Mobile: 9791245699 E-Mail: J. Selvaraj

M. Selvaraj  
17/12/18

Dr. Sigamani Pannoo

Department of Social Work

School of Social Sciences and Humanities

Central University of Tamil Nadu

Tiruvannamur - 610 005

Mobile: 9716074575 E-Mail: sigamuni@cutn.ac.in

Sigamani Pannoo  
17/12/18

Mrs. Gunalan

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Mobile: 9994396502. G-Mail: unicitamxt@gmail.com

Gunalan  
17/12/2018



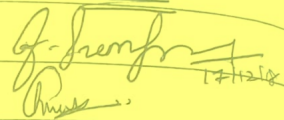
# M.Phil Research scholars

Date

Page

1. Premkumar A
2. Suresh V
3. Kannappan A

Signature

A.Ky  
27/12/18

## Agenda: M.Phil syllabus (course structure)

Name of the faculties

Signature

Dr. A. Xavier Susairaj

A. Xavier

Dr. J. Jacob Stanley Inbaraj

J. Jacob

Dr. A. Perispanayagamany

A. Perispanayagamany

Dr. R. Sankaran

R. Sankaran

Dr. K. Sivakumar

Dr. A. Rosal Edmond Williams

A. Rosal Edmond Williams

Mr. C. John Sundar

C. John Sundar

Dr. U. Ramesh

U. Ramesh

Dr. R. Gurusaji Malar

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appreciated the good contents of the M.Phil syllabus. He also mentioned the invited talk on the syllabus topics. Dr. Selvaraj. M suggested to interchange the third unit to first unit and first unit should be in third unit.

---

*A. Xavier*  
**Dr. A. Xavier Susairaj**  
Associate Professor  
Head of the Department  
PG & Research Dept. of Economics,  
Sacred Heart College (Autonomous),  
Tirupattur-635 601, Tirupattur Dist. (TN)

**தமிழ் முதுகலை & ஆய்வுத்துறை**

**தாய நெஞ்சக் கல்லூரி (தன்னாட்சி)**

**திருப்பத்தூர் - 635601, வேலூர் மாவட்டம்**



**பாடத்திட்டக் குழுக்கூட்டம்**

**முதுகலைத் தமிழ்**

**21.12.2018**

**வெள்ளிக் கிழமை**

# தமிழ் முதுகலை & ஆய்வுத்துறை

தூய நெஞ்சக் கல்லூரி (தன்னாட்சி)

திருப்பத்தூர் - 635601, வேலூர் மாவட்டம்.

## முதுகலைத் தமிழ்

தமிழ்ப் பாடத்திட்டக் குழுக்கூட்டம் முதுகலைத் தமிழ்ப்பாடம் குறித்து 21.12.2018 வெள்ளிக்கிழமை காலை 11.00 மணியளவில் ஆபிரகாம் பனம்பாரா ஆய்வு மையத்தில் நடைபெற்றது. இப்பாடத்திட்டக் குழுக்கூட்டத்தில் தலைவர் மற்றும் உறுப்பினர்கள் அனைவரும் கலந்து கொண்டனர்.

### தலைவர் :

முனைவர் பி. பாலசுப்பிரமணியன்  
தமிழ்த்துறைத் தலைவர்  
தூய நெஞ்சக் கல்லூரி (தன்னாட்சி)  
திருப்பத்தூர்

### பல்கலைக்கழக நியமன உறுப்பினர் :

முனைவர் இராகு விவேகானந்தகோபால்  
தலைவர்  
தமிழ்த்துறை & மொழிபெயர்ப்பியல் துறை  
திராவிடப் பல்கலைக்கழகம்,  
குப்பம், ஆந்திரமாநிலம்.

### பாடத்திட்ட வல்லுநர் :

முனைவர் (திருமதி) வி. அநுராதா  
தமிழ்த்துறைத்தலைவர்  
அறிஞர் அண்ணா மகளிர் கலைக் கல்லூரி  
வாலாஜாபேட்டை

மாணவப் பிரதிநிதி :

பு. தனலட்சுமி

முதுகலைத் தமிழ்

தூய நெஞ்சக் கல்லூரி (தன்னாட்சி)

திருப்பத்தூர். வே.மா.

உறுப்பினர்கள் :

முனைவர் பொன். செல்வகுமார்

முனைவர் கி.பார்த்திபராஜா

முனைவர் க.மோகன்காந்தி

முனைவர் ம.சரளாதேவி

பேரா. வெ.சாக்கன்

பேரா. ம.பரிமளாதேவி

பேரா. மு.ரோஸ்

முனைவர் ச.சிவசந்திரகுமார்

முனைவர் ந.சோழன்

முதுமுனைவர் இரா.சங்கர்

முனைவர் ஆ.சந்திரன்

முனைவர் ஆ.பிரபு

முனைவர் தி.அ. இரமேஷ்

முனைவர் ஆ.முத்தையன்

முனைவர் க.அன்பரசு

முனைவர் சு.அம்பேத்கார்

முதுகலைத் தமிழ்ப் பாடத்திட்டத்தில் மாற்றங்கள் ஏதுமில்லை

தீர்மானங்கள்:

ஏற்கனவே ஏற்றுக் கொள்ளப்பட்ட பாடத்திட்டம், தரக்குறியீடுகள், வினாத்தாள்களின் அமைப்பு, மதிப்பெண் பகிர்வுகள் ஆகியவற்றில் எந்த மாற்றங்களும் செய்யப்படவில்லை.

# தமிழ் முதுகலை & ஆய்வுத்துறை

தூய நெஞ்சக் கல்லூரி (தன்னாட்சி)




திருப்பத்தூர் - 635601, வேலூர் மாவட்டம்.


## முதுகலைத் தமிழ்

தமிழ்ப் பாடத்திட்டக் குழுக்கூட்டம் முதுகலைத் தமிழ்பாடம் குறித்து 21.12.2018

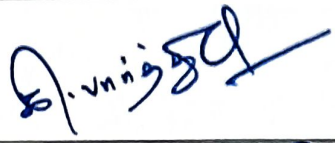


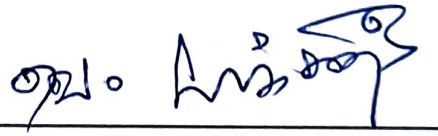
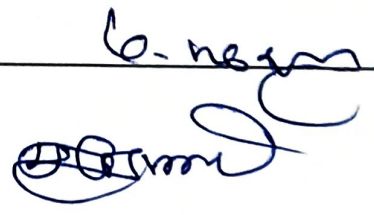




வெள்ளிக்கிழமை காலை 11.00 மணியளவில் ஆபிரகாம் பனம்பாரா ஆய்வு மையத்தில்

நடைபெற்றது. இக்கூட்டத்தில் பங்கு பெற்றவர்கள்.

வ. எண்	பெயர்	கையொப்பம்
1.	தலைவர் : முனைவர் பி. பாலசுப்பிரமணியன் தமிழ்த்துறைத்தலைவர் (பிரிவு 2) தூயநெஞ்சக்கல்லூரி (தன்னாட்சி) திருப்பத்தூர்	 21/12/18
2.	பல்கலைக்கழக நியமன உறுப்பினர் : முனைவர் இராகு விவேகானந்தகோபால் தலைவர் தமிழ்த்துறை & மொழிபெயர்ப்பியல் துறை திராவிடப் பல்கலைக்கழகம் குப்பம், ஆந்திர மாநிலம்.	 21/12/2018
3.	பாடத்திட்ட வல்லுநர் : முனைவர் (திருமதி) வி. அநுராதா தமிழ்த்துறைத் தலைவர் அறிஞர் அண்ணா மகளிர் கலைக் கல்லூரி வாலாஜாபேட்டை	 21/12/2018

4.	மாணவப்பிரதிநிதி : பு. தனலட்சுமி முதுகலைத்தமிழ் தூயநெஞ்சக்கல்லூரி (தன்னாட்சி) திருப்பத்தூர்	
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**உறுப்பினர்கள்**

5.	முனைவர் பொன். செல்வகுமார்	
6.	முனைவர் கி.பார்த்திபராஜா	
7.	முனைவர் க.மோகன்காந்தி	
8.	முனைவர் ம.சரளாதேவி	
9.	பேரா. வெ.சாக்கன்	
10.	பேரா. ம.பரிமளாதேவி	
11.	பேரா. மு.ரோஸ்	
12.	முனைவர் சு.சிவசந்திரகுமார்	
13.	முனைவர் ந.சோழன்	
14.	முதுமுனைவர் இரா.சங்கர்	
15.	முனைவர் ஆ.சந்திரன்	

16.	முனைவர் ஆ.பிரபு	ஆ.பிரபு
17.	முனைவர் தி.அ. இரமேஷ்	தி.அ. இரமேஷ்
18.	முனைவர் ஆ.முத்தையன்	ஆ.முத்தையன்
19.	முனைவர் க.அன்பரசு	
20.	முனைவர் சு.அம்பேத்கார்	சு.அம்பேத்கார் ✓



**தமிழ் முதுகலை & ஆய்வுத்துறை**

**தாய நெஞ்சக் கல்லூரி (தன்னாட்சி)**

**திருப்பத்தூர் - 635601, வேலூர் மாவட்டம்.**



**பாடத்திட்டக் குழுக்கூட்டம்**

**இளங்கலைத் தமிழ்**

**21.12.2018**

**வெள்ளிக் கிழமை**

# தமிழ் முதுகலை & ஆய்வுத்துறை

தூய நெஞ்சக் கல்லூரி (தன்னாட்சி)

திருப்பத்தூர் - 635601, வேலூர் மாவட்டம்.

## இளங்கலைத் தமிழ்

தமிழ்ப் பாடத்திட்டக் குழுக்கூட்டம் இளங்கலைத் தமிழ்ப்பாடம் குறித்து 21.12.2018 வெள்ளிக்கிழமை காலை 10.30 மணியளவில் ஆபிரகாம் பனம்பாரா ஆய்வு மையத்தில் நடைபெற்றது. இப்பாடத்திட்டக் குழுக்கூட்டத்தில் தலைவர் மற்றும் உறுப்பினர்கள் அனைவரும் கலந்து கொண்டனர்.

### தலைவர் :

முனைவர் பி. பாலசுப்பிரமணியன்  
தமிழ்த்துறைத் தலைவர்  
தூய நெஞ்சக் கல்லூரி (தன்னாட்சி)  
திருப்பத்தூர்

### பல்கலைக்கழக நியமன உறுப்பினர் :

முனைவர் இராகு விவேகானந்த கோபால்  
தலைவர்  
தமிழ்த்துறை & மொழிபெயர்ப்பியல் துறை  
திராவிடப் பல்கலைக்கழகம்,  
குப்பம், ஆந்திர மாநிலம்.

### பாடத்திட்ட வல்லுநர் :

முனைவர் (திருமதி) வி. அநுராதா  
தமிழ்த்துறைத்தலைவர்  
அறிஞர் அண்ணா மகளிர் கலைக் கல்லூரி  
வாலாஜாபேட்டை

**மாணவப் பிரதிநிதி :**

ம. பிரியா

மூன்றாம் ஆண்டு தமிழ்

தூய நெஞ்சக் கல்லூரி (தன்னாட்சி)

திருப்பத்தூர். வே.மா.

**உறுப்பினர்கள் :**

முனைவர் பொன். செல்வகுமார்

முனைவர் கி.பார்த்திபராஜா

முனைவர் க.மோகன்காந்தி

முனைவர் ம.சரளாதேவி

பேரா. வெ.சாக்கன்

பேரா. ம.பரிமளாதேவி

பேரா. மு.ரோஸ்

முனைவர் சு.சிவசந்திரகுமார்

முனைவர் ந.சோழன்

முதுமுனைவர் இரா.சங்கர்

முனைவர் ஆ.சந்திரன்

முனைவர் ஆ.பிரபு

முனைவர் தி.அ. இரமேஷ்

முனைவர் ஆ.முத்தையன்

முனைவர் க.அன்பரசு

முனைவர் சு.அம்பேத்கார்

இளங்கலைத் தமிழ்ப் பாடத்திட்டத்தில் மாற்றங்கள் ஏதுமில்லை

**தீர்மானங்கள் :**

ஏற்கனவே ஏற்றுக் கொள்ளப்பட்ட பாடத்திட்டம், தரக்குறியீடுகள், வினாத்தாள்களின் அமைப்பு, மதிப்பெண் பகிர்வுகள் ஆகியவற்றில் எந்த மாற்றங்களும் செய்யப்படவில்லை.

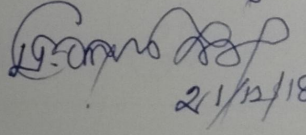
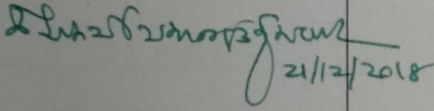
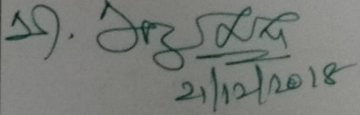
# தமிழ் முதுகலை & ஆய்வுத்துறை

தூய நெஞ்சக் கல்லூரி (தன்னாட்சி)

திருப்பத்தூர் - 635601, வேலூர் மாவட்டம்.

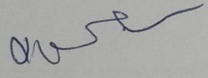
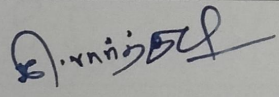
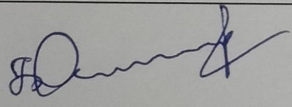
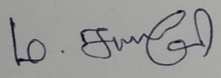
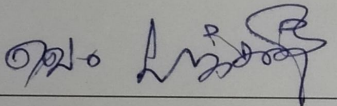
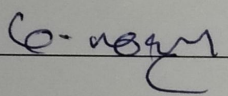
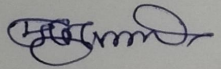
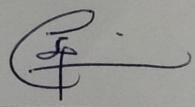
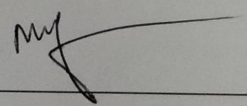
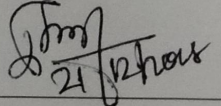
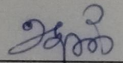
## இளங்கலைத் தமிழ்

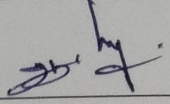
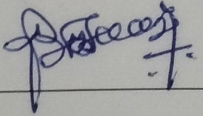
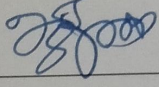
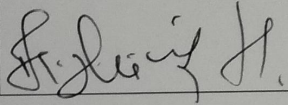
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வ. எண்	பெயர்	கையொப்பம்
1.	<b>தலைவர் :</b> முனைவர் பி. பாலசுப்பிரமணியன் தமிழ்த்துறைத்தலைவர் (பிரிவு 2) தூயநெஞ்சக்கல்லூரி (தன்னாட்சி) திருப்பத்தூர்	 21/12/18
2.	<b>பல்கலைக்கழக நியமன உறுப்பினர் :</b> முனைவர் இராகு விவேகானந்தகோபால் தலைவர் தமிழ்த்துறை & மொழிபெயர்ப்பியல் துறை திராவிடப் பல்கலைக்கழகம் குப்பம், ஆந்திர மாநிலம்.	 21/12/2018
3.	<b>பாடத்திட்ட வல்லுநர் :</b> முனைவர் (திருமதி) வி. அநுராதா தமிழ்த்துறைத் தலைவர் அறிஞர் அண்ணா மகளிர் கலைக் கல்லூரி வாலாஜாபேட்டை	 21/12/2018

<p>மாணவப்பிரதிநிதி :</p> <p>ம. பிரியா</p> <p>4. இளங்கலைத்தமிழ் தூயநெஞ்சக்கல்லூரி (தன்னாட்சி) திருப்பத்தூர்</p>	<p>M. Diji</p>
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உறுப்பினர்கள்

5.	முனைவர் பொன். செல்வகுமார்	
6.	முனைவர் கி.பார்த்திபராஜா	
7.	முனைவர் க.மோகன்காந்தி	
8.	முனைவர் ம.சரளாதேவி	
9.	பேரா. வெ.சாக்கன்	
10.	பேரா. ம.பரிமளாதேவி	
11.	பேரா. மு.ரோஸ்	
12.	முனைவர் சு.சிவசந்திரகுமார்	
13.	முனைவர் ந.சோழன்	
14.	முதுமுனைவர் இரா.சங்கர்	
15.	முனைவர் ஆ.சந்திரன்	

16.	முனைவர் ஆ.பிரபு	
17.	முனைவர் தி.அ. இரமேஷ்	
18.	முனைவர் ஆ.முத்தையன்	
19.	முனைவர் க.அன்பரசு	
20.	முனைவர் சு.அம்பேத்கார்	

28.01.2020

Department of Chemistry  
PG Board of Studies  
Minutes of the meeting.

Date: 28<sup>th</sup> January 2020 Time: 11:30 am. Venue: (11 MSc classroom) Room no: 57


Agenda:

- (i) Suggestions to review the PG syllabus
- (ii) Varria.

The ordinary meeting of the PG board of studies began with a prayer by Dr. V. Collins and the HOD welcomed all the members.


Resolutions:


- (i) It was discussed and resolved to carry out the PG syllabus ~~and~~ revision in the coming year.
  - (ii) It was decided to frame the syllabus in a progressive manner so that there will be a continuation in the contents.
  - (iii) PG Project work to be monitored to enhance the quality of the same.
  - (iv) The syllabus and contents of PG practicals to be revised and adopted.
  - (v) It was resolved unanimously to carry out the suggested corrections in the upcoming revision.
- The meeting ended with vote of thanks by the HOD.

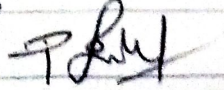
Chairman : Dr. V. Collins Anon Pankash. V. 

Faculty Members:

Dr. S.R. Xavier Rajasathinam 

Dr. T. Jeyabalan 

Rev. Dr. Praveen Peter. 

Dr. R. Jude Vimal. 

- ~~Dr. M. Nathan~~
- Mr. J. Maria Lou Josen. ~~S~~ June
- Mr. A. Anukia Nepolean Raj ~~S~~
- Mr. R. Dhiwakar
- Dr. M. Wilson Pasco ~~S~~
- Mrs. M. Thennathi ~~S~~
- Dr. R.S. Diana Sangeetha ~~S~~
- Dr. C. Jayakumar ~~S~~
- Mrs. V.M. Divya ~~S~~
- Mrs. A.P. Angeline Mary ~~S~~

Student representative.  
Mr. Diwakar D MSc Chem.

Members Absent  
Dr. N. Vilvamani P. N.V.

The following Members expressed their inability to attend the meeting.

1. Dr. M.N. Anuragham, the University nominee.
2. Dr. Jhansy Mary, Head, Dept. of chem, Auxilium College.
3. Mr. R. Dhiwakar
4. Mrs. C. Elavarasi.



# MINUTES OF 11<sup>TH</sup> ORDINARY MEETING OF BOARD OF STUDIES

## PG and Research Department of Computer Applications Sacred Heart College (Autonomous), Tirupattur

Date : 15<sup>th</sup> February 2020

Venue : John Med Block

Time : 02.00 PM

### MEMBERS

S.No	Name of the Member	Designation
1	<b>Dr. A. George Louis Raja</b> Head, PG and Research Department of Computer Application, Sacred Heart College(Autonomous), Tirupattur	<b>Chairman</b>
2	<b>Dr. L. Arockiam</b> Associate Professor Department of Computer Science St. Joseph's College (Autonomous), Tiruchirappalli – 620 002.	<b>University Nominee</b>
3	<b>Dr. S. S. Manikandasaran</b> Director and Assistant Professor PG and Research Dept. of Computer Science Adaikalamatha College Vallam, Tanjore – 613 403.	<b>Subject Expert</b>
4	<b>Mr. P. L. Abraham Regis Raj</b> Director - India Delivery, Sequent Asia IT Pvt Ltd, A: Unit 3A, Zenith Building, Ascendas International Tech Park, CSIR Road, Taramani, Chennai – 600 113.	<b>Industry Representative</b>
5	<b>Mr. Kriushanth</b> Head, Assistant Professor PG & Research Department of CS Don Bosco College, Geuzou Nagar Yelagiri Hills, Vellore Dist	<b>Alumni Representative</b>
6	<b>Dr. L. Ravi</b> Director, PG and Research Department of Computer Application, Sacred Heart College(Autonomous), Tirupattur	<b>Member</b>
7	Mr. V. Thomas Immanuel	<b>Member</b>
8	Mr. A. John Martin	<b>Member</b>
9	Mrs. K. Saravanapriya	<b>Member</b>
10	Mr. S. Anthony Philomen Raj	<b>Member</b>
11	Mr. P. Sugumar	<b>Member</b>
12	Mr. R. Veeraragavan	<b>Member</b>
13	Mrs. N. Priyanka	<b>Student Representative</b>

## **AGENDA**

1. Prayer Song
2. Welcome Address
3. Minutes of Meeting of Board of Studies Meeting, held on 07<sup>th</sup> September 2019
4. Outcome Based Education Framework for MCA Programme
5. Recommendations of Academic Audit
6. Valuation and Question Paper Setting of TCP and Elective courses
7. Ratification on the present MCA Curriculum
8. Revision of the MPhil Curriculum
9. Varia
10. Vote of Thanks

### **Proceedings**

The 11<sup>th</sup> ordinary meeting of the Board of Studies began at 02.00 PM with an invocation. All board members were present for the meeting. Dr. A. George Louis Raja welcomed the board members and read out the Minutes of 10<sup>th</sup> Board of Studies Meeting held on 07/09/2019. The minutes was approved and passed by the members. Each of the item in the agenda was taken up for discussion and the members arrived at various decisions. The proceedings and the resolutions of the meeting were recorded. The meeting came to an end with words of gratitude by Dr. A. George Louis Raja.

### **Suggestions**

#### **Outcome Based Education Framework**

1. The Outcome Based Education framework for the MCA programme was discussed. The panel members accepted and approved the proposed framework. It was pointed out that the Programme Outcomes (POs) listed in the framework represents the Programme Specific Outcomes (PSOs), and hence it was resolved to change the title PO into PSO.
2. In this regard to the OBE based framework, it was suggested to draft and finalize the policy documents on the graduate attributes of the MCA programme.

## **MCA Curriculum**

1. The proposal by AICTE to change the duration of the MCA programme from 3 years to 2 years was discussed in depth in the Board. The board members agreed that this proposal may be implemented from the academic year 2020-21. They also felt that AICTE may also revert the decision and proceed with the 3 years pattern. After discussions, since the regulation is not clear, it was resolved to continue with the existing syllabus of MCA
2. The Board members recommended to continue with the 3 year pattern of the curriculum in case of the existing duration of 3 years is to be followed, or to adapt the 2 year curriculum designed for the lateral entry students, in case the course duration has to be for 2 years for all the incumbents.
3. If the duration of MCA program is two years, two core papers (Business Process and Optimization Techniques) should be taught during the 4<sup>th</sup> semester along with the main project (the duration of main project can be 3 months preferably February to April).

## **Evaluation Pattern**

1. It was proposed by the Board members to exercise the departmental autonomy to design, teach and evaluate a course to the maximum potential.
2. The board recommended designing the question paper based on bloom's taxonomy. It was directed to earmark the sections focusing on specific levels in bloom's taxonomy. (For example, Section – A can contain the questions based on Level 1 and 2, Section – B can contain the questions based on Level 2 and 3, Section – C can contain the questions based on Level 4, 5 respectively).

It was also felt that this guideline may ease the performance analysis of the students after valuation.

It was directed to follow the common guidelines of the Curriculum Development Cell for the distribution of marks in each of the sections (correlating with the levels in the blooms taxonomy).

3. It was expressed by the members that the top four levels (remember, understand, apply and analyze) is enough to be tested in the Post graduation level.
4. The evaluation pattern of technology paper should test the problem solving / technical skill of the student besides all other levels.

5. The policy document with proper guidelines is to be framed, presenting the modalities for internal evaluation and question paper setting.
6. A separate evaluation methodology has to be designed for the TCP (Theory Combined Practical) papers.
7. It was recommended to propose only the latest editions of books which are listed as text/references.
8. The bibliographic references should follow IEEE referencing standard.



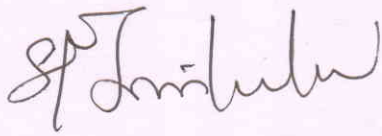






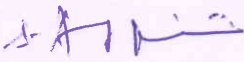
### **M.Phil. (Computer Applications)**



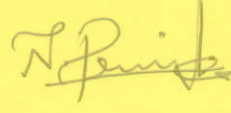
1. It was suggested to adhere to the university curriculum structure and pattern for M.Phil course. But, after discussions it was agreed to design the course structure indigenously.
2. It was recommended to include a unit on basic mathematics and statistics in the Research Methodology course.
3. The M.Phil research scholars could be encouraged to undergo a week long Seminar/workshop relating with research, which can be considered in the CA component.
4. It was suggested to include the topic of Augmented Reality in the E-Learning course.
5. It was advised to establish a research center partially funded by the Government/ NGO/ Industry to improve the quality of research.

### **Resolutions**

1. It was resolved to follow the existing structure and the syllabus for the students admitted during the year 2020 - 2021.
2. The revised structure and syllabus for M.Phil (Computer Applications) was accepted and approved with recommendations.

## ACKNOWLEDGEMENT

S.No	Name of the Member	Signature
1	<b>Dr. A. George Louis Raja</b> Head, PG and Reséarch Department of Computer Application, Sacred Heart College(Autonomous), Tirupattur	
2	<b>Dr.L. Arockiam</b> Associate Professor Department of Computer Science St. Joseph's College (Autonomous), Tiruchirappalli – 620 002.	
3	<b>Dr. S. S. Manikandasaran</b> Director and Assistant Professor PG and Research Dept. of Computer Science Adaikalamatha College Vallam, Tanjore – 613 403.	
4	<b>Mr. P. L. Abraham Regis Raj</b> Director - India Delivery, Sequent Asia IT Pvt Ltd, A: Unit 3A, Zenith Building, Ascendas International Tech Park, CSIR Road, Taramani, Chennai – 600 113.	
5	<b>Mr. Kriushanth</b> Head, Assistant Professor PG & Research Department of CS Don Bosco College, Geuzou Nagar Yelagiri Hills, Tirupattur Dist	
6	<b>Dr. L. Ravi</b> Director, PG and Research Department of Computer Application, Sacred Heart College(Autonomous), Tirupattur	
7	Mr. V. Thomas Immanuel	
8	Mr. A. John Martin	
9	Mrs. K. Saravanapriya	
10	Mr. S. Anthony Philomen Raj	

11	Mr. P. Sugumar	
12	Mr. R. Veerāragavan	
13	Mrs. N. Priyaka	


**Department of English**  
**Sacred Heart College (Autonomous) Tirupattur**  
**Meeting Minutes of Part II English Board of Studies**

**Date:** 22.01.2020

**Venue:** Mother Teresa Hall

**Time:** 2.00 p.m.

- Chair Person** : Mr. N. Arul Doss  
Head,UG Department of English,  
Sacred Heart College (Autonomous),  
Tirupattur – 635 601, Vellore Dt.
- University Nominee** : **Dr. S. Thirunavukarasu**  
Assistant Professor  
Department of English  
Muthurangam College  
Vellore-Dt
- Subject Expert** : **Rev.Dr.(Sr.) Amala Valarmathy A.**  
Assistant Professor,  
Department of English,  
Auxilium College  
Katpadi- 632 115, Vellore-Dt
- Industrial Expert** : **Mr. Preveen**  
CEO, Inspire Academy for Communication  
Yelagiri  
Thirupattur-Dt

- Alumni Representative** : **Mrs. Vanamathi**  
PG Assistant  
Govt. Girls Secondary School, Natrampalli
- Members Present** : Rev. Dr. K.A. Maria Arokia Raj  
Mrs. J. Mary Jenif   
Dr. F. Julian Xercies Rigley  
Mr. V. Madhan Kumar  
Mr. A. Peter Conisious Prabu  
Mr. D. Louis Sahaya Henston  
Mr. S. Jeevananthan  
Mr. A. Sangeeth Kumar  
Mr. S. Prabhakaran  
Mr. S. Vimal Raj  
Mrs. L. Thirunrai  
Mrs. S. Alphonsa Mary  
Ms. U. Anto Maria Eusobia  
Mr. S. Saravanan  
Ms. S. Sofia Selvarani  
Mr. S. Ganesh Kumar  
Ms. Themachurin  
Mr. A. Augustin  
Dr. D. Joy Christina

**Student Representative s** : Masil Simon Raj J (AU181106)  
Ambrish Richard Pascal L (AU181125)



# 14<sup>th</sup> BOARD OF STUDIES IN P.G. COMPUTER SCIENCE

SACRED HEART COLLEGE (AUTONOMOUS), TIRUPATTUR, VELLORE DT

Date: 19<sup>th</sup> April 2021

Time: 05:00 pm

Video-Communication Service: Google Meet

## I. Constitution of the Board

1. Dr. S. Sagayaraj Chairperson – PG
2. Dr. L. Ravi Chairperson – UG & M.Phil
3. Mr. J. John Arokiaraj Member
4. Dr. M. Maria Dominic Member
5. Mrs. A. Josephine Sahaya Mala Member
6. Mrs. R. Sandrilla Member
7. Mrs. M. Poovizhi Member
8. Mr. P. Karthick Member
9. Mr. S. John Bosco Member
10. Miss D. Gajalakshmi Member
11. Mr. M. Sarlinraj Member
12. Mr. S. Mohanraj Member
13. Mr. R. Denis Member
14. Mr. C. Sathishkumar Member
15. Mr. M. Santhoshkumar Member
16. Dr. E. George Dharma Prakash Raj University Nominee  
Associate Professor,  
School of Computer Science and Engineering,  
Bharathidasan University, Tiruchirapalli,  
Tamil Nadu, India.  
Cell: 9443191790 Email:georgeprakashraj@yahoo.com
17. Dr. D. I. George Amalarethinam Subject Expert  
Associate Professor  
Department of Computer Science  
Jamal Mohamad College (Autonomous)  
Tiruchirapalli – 620 020  
Tamilnadu, India  
Email: di\_george@ymail.com

18. Ms. Sorna  
Project Assistant  
NPTEL office, 3<sup>rd</sup> Floor  
ICSR Building  
IIT Madras, Chennai 600036  
[sorna@nptel.iitm.ac.in](mailto:sorna@nptel.iitm.ac.in)

Alumni Representative

19. Mr. Srinivasan Narasimhan  
Srinivasan Narasimhan  
Principal Architect - Networking,  
Acalvio Technologies Pvt Ltd  
C/O Awfis Space Solutions Pvt. Ltd  
Sabari Complex,  
24 Residency Road,  
Bangalore - 560025  
Email: [srinivasan.narasimhan@gmail.com](mailto:srinivasan.narasimhan@gmail.com)

Industry Representative

20. Rev. Fr. Xavier Mattam  
Ph.D. Research Scholar  
[xaviermattam@hotmail.com](mailto:xaviermattam@hotmail.com)

Student Member

21. Ms. S. Geethashree (BP190521)  
II M.Sc. Computer Science  
[geethasrishekar@gmail.com](mailto:geethasrishekar@gmail.com)

Student Member

22. Mr. A. Cyril Ruban (AU10505)  
III B.Sc. Computer Science  
[acyrilrub23@gmail.com](mailto:acyrilrub23@gmail.com)

Student Member

23. Mr. S. B. Devanand (BU180505)  
III B.Sc. Computer Science  
[devanandsbofficial@gmail.com](mailto:devanandsbofficial@gmail.com)

Student Member

## II Agenda (PG)

1. Prayer of Invocation - Dr. L.Ravi
2. Welcome Address – Dr. S.Sagayaraj
3. MOM
  - Minutes of the 14<sup>th</sup> meeting of the Board of Studies of Post Graduate Dept. of Computer Science – Ms. D. Gajalakshmi
4. Business to be transacted
  - Proposal to recommend the Programme Structure of M.Sc. Computer Science under the Choice Based Credit System (CBCS).
  - Proposal to recommend the regulations for the theory and practical courses of M.Sc. Computer Science under the CBCS.
  - Proposal to recommend the curriculum for the 4 semesters of M.Sc. Computer Science under the CBCS.
5. Vote of thanks – Mrs. A. Josephine Sahaya Mala

**PG and Research Department of Physics**  
**Minutes of the Meeting of Board of Studies in Physics (PG)**

The meeting of the Board of Studies in Physics (PG) was held on Monday, 17<sup>th</sup> December, 2018 at 7.15 P.M. in Di Fiore Hall. The following members were present for the meeting.

**Members Present**

**Chairperson**

Dr. M. Jose

**Members**

Dr. A. Albert Irudayaraj  
Mr. C. Tirupathi  
Mr. D. Daniel Lawrence  
Mr. M. Aravinthraj  
Dr. S. Kalaiarasi  
Mr. R. Ramesh  
Mr. D. Rajkumar  
Dr. A. Dhayal Raj  
Mr. N. Madhavan  
Dr. S.A. Martin Britto Dhas  
Mr. G. Jayakumar  
Mr. D. Magimai Antoni Raj  
Rev. Dr. G. Theophil Anand, SDB  
Mr. L. Anandaraj  
Dr. S. John Sundaram  
Mrs. K. Kalaiarsi

**University Nominee**

Dr. F. Liakath Ali Khan,  
Associate Professor,  
Department of Physics,  
Islamiah College, Vaniyambadi.

**Meritorious Alumnus**

Dr. R. Robert,  
Assistant Professor,  
Department of Physics,  
Government Arts College, Krishnagiri.

### Student Representatives

R.Sylvia Reena( BP170325)

T.Niha (BP180316)

The subject expert (Dr. S. Pauline) and the Industry Representative (Mr.Gerald Benedict) expressed their inability to attend the meeting.

### Agenda

1. To approve the existing programme structure (effective from 2017-18 onwards), syllabi, regulations for theory, practical and project work for M.Sc. Physics.
2. To discuss and evaluate the syllabus prescribed for the I, II and III semester of M.Sc Physics for the students admitted from the academic year 2017-2018 and thereafter.

### Resolutions

After due deliberations, the following suggestions were given by the members of board of studies

1. Recommend the existing programme structure (effective from 2017-18 onwards), syllabi, regulations for theory, practical and project work for M.Sc. Physics.
2. M.Sc. students expressed their difficulties with the Mathematical Physics paper. They requested to break the paper into two.
3. M.Sc. student expressed that the mathematical paper will be useful for competitive exams and hence can be studied in two semesters.
4. Dr. Albert Irudayaraj raised the problem of asking only one problem solving question in section B pertaining to Mathematical Physics paper. Most of the staff members agreed that a separate pattern must be followed for Mathematical Physics paper.
5. Dr. S.Kalaiarasi suggested that, in Classical and Statistical mechanics, the fifth unit has to be trimmed where as all the other units are ok.
6. Dr. F. Liakath Ali Khan said that the existing syllabus of Classical and Statistical paper is good and need not be changed.
7. Rev. Dr. Theophil Anand said that, In Quantum mechanics paper the third unit can be trimmed a little.
8. The M.Sc., students expressed that the portions related to opto electronics can be removed and replaced by electronic devices.

**Department of Management Studies  
Sacred Heart College (Autonomous)  
Minutes of Board of Studies**

A meeting of the Board of Studies in the Department of Management Studies was held on 08/12/2018 (Saturday) at 11:00 am in John Med Block.

The following members were present for the meeting:

- Chairman : Dr. S. Sasi kumar  
Director : Rev. Dr. D. Maria Antony Raj  
Members : Dr. J. Sasiganth  
Mr. R. Alexander  
Dr. R. Arockiamary  
Mr. R. Veerappan  
Mr. K. Anbalagan  
Mr. Praveen Kumar S
- Subject Expert : 1. Dr. G. Suresh  
Associate Professor  
Builders Engineering College,  
Kangayam, Tirupur District - 638 108,  
Mobile: 98653 86559  
Email: gs.fom@ebet.edu.in
- Industrial Representative : Mr. L. Maria Antony Jude Raj,  
Manager –HR  
(Learning and Development),  
ELGI Equipments Ltd,  
Coimbatore.  
Mobile No: 7667793433.  
E-mail: mariaa@elgi.com.
- Alumni Representatives : 1. Mr. Sajan M George  
Don Bosco Institute,  
Chennai  
Mobile No: 09786134537  
Email ID: sajansdb@rediffmail.com  
2. Mr. J. Donald Jude Michal  
HR Assistant  
ARM Embedded Technologies  
Bengaluru, Karnataka  
Mobile No: 9677990770  
Email ID:donaldjude@gmail.com
- Student Representatives : Miss Swetha II MBA  
Mr. Nizamudeen II MBA  
Mr. Gokul II MBA  
Miss Janaki II MBA

# MINUTES OF THE MEETING OF BOARD OF STUDIES

## DEPARTMENT OF MICROBIOLOGY

### M.Sc Applied Microbiology

A meeting of the Board of Studies in Microbiology was held on Thursday, 15<sup>th</sup> April, 2021 at 5.30 p.m. in Google meet platform. The BOS meeting was started with prayer and Dr. P. Saranraj welcomed the gathering with his warm words.

#### MEMBERS PRESENT

<b>Subject Expert I</b>	Dr. K. Anandaraj Principal, Shanmuga Industries Arts and Science College, Tiruvannamalai. Mobile No: 9092860015 Email id: kanandaraj2010@gmail.com
<b>Subject Expert II</b>	Dr. P. Sivasakthivelan, Assistant Professor, Department of Agricultural Microbiology, Faculty of Agriculture, Annamalai Nagar, Chidambaram. Mobile No: 9842389847 Email id: plantdoctorsiva@yahoo.co.in
<b>Industrialist</b>	Dr. J. Subburaj, Director, Exonn Biosciences, TICEL Bio Park Ltd., Taramani, Chennai – 600 113. Mobile No: 9786901812 Email id: subbujraj@gmail.com
<b>Chair Person</b>	Dr. P. Saranraj
<b>Members</b>	Dr. K. Amala Dr. R. Bright Dr. Neethu Asokan
<b>Meritorious Alumni</b>	Mr. D. Tamilselvan I M.Sc Microbiology, Department of Microbiology, Periyar University, Salem, Tamil Nadu, India Mobile No: 6383314954 Email id: microtamilselvan@gmail.com

**Student Members**

Ms. A. Sudha (BU181510)

Ms. S. Tanuja (BU181549)

## **MINUTES OF THE MEETING OF BOARD OF STUDIES PG DEPARTMENT OF MICROBIOLOGY**

A meeting of the **PG Board of Studies in Applied Microbiology** was held on Friday, 31<sup>st</sup> March, 2023 at 02.00 p.m. in II M.Sc Applied Microbiology Class Room. The Board of Studies meeting (BOS) was started with prayer and Dr. P. Saranraj welcomed the gathering with his warm words. The following members were present for the BOS meeting.

### **MEMBERS PRESENT**

<b>University Nominee</b>	Dr. K. Anandaraj Principal, Shanmuga Industries Arts and Science College, Tiruvannamalai.
<b>Subject Expert</b>	Dr. O. Sivapriya, Assistant Professor and Head, Department of Microbiology, Government Arts College for Men, Krishnagiri – 635 001
<b>Industrialist</b>	Dr. S. P. Manivannan, Head, Department of Microbiology, Freedom Bio Pharma Pvt. Ltd., Sipcot, Hosur – 635 126.
<b>Chair Person</b>	Dr. P. Saranraj
<b>Members</b>	Dr. K. Amala Dr. M. Manigandan Mr. K. Vijay Dr. V. Padmavathi Mrs. P. Amudhanila
<b>Meritorious Alumni</b>	Ms. P. Divya, Assistant Lab Technician, Shri Ganesh Laboratory, Tirupattur – 635 601.

<b>Student Members</b>	Ms. M. Monisha (II M.Sc Applied Microbiology)
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**BOARD OF STUDIES,  
SEPTEMBER 2019**

**P.G. & Research Department  
of Social Work**

**Sacred Heart College (Autonomous)**

**Tirupattur – 635601**

**Vellore District**

**Date: 05/09/2019**

**PG & RESEARCH DEPARTMENT OF SOCIAL WORK  
SACRED HEART COLLEGE, TIRUPATTUR, VELLORE DIST**

**BOARD OF STUDIES MEETING**

**Date: 05/09/2019 Venue: Department of Social Work Time: 11.00 am to 1:30pm**

**AGENDA**

**Prayer**

**Introduction and Welcome**

**Semester III**

**Semester IV**

**Resolution**

**Vote of Thanks**

## **MINUTES OF BOARD OF STUDIES**

### **PG & Research Department of Social Work, Sacred Heart College, Tirupattur**

The Board of Studies of the PG & Research Department of Social Work, Sacred Heart College, - Tirupattur was conducted on 5<sup>th</sup> September, 2019 at the Department of Social Work from 11.00 AM to 2.00 PM. The following members were present for the meeting.

Dr. S. Paul Raj, Member, Chairperson, Head & Associate Professor

Rev. Fr. J. Andrews Raja, Member, Assistant Professor

Dr. K. Arockia Raj, Member, Assistant Professor

Dr. C.R. Christi Anandan, Member, Assistant Professor

Rev. Fr. Henry Daniel Ambrose, Member, Assistant Professor

Ms. E. Lisa, Member, Assistant Professor

Dr. Clayton Michael Fonceca, Assistant Professor

Dr. T. Selvam, Member, Assistant Professor

#### **External Experts who were Present for the meeting**

##### **University Nominee**

- Dr. Raja Samual, Principal, Madras School of Social Work , Chennai

##### **Expert from Industry**

- Mr. S.D. Jawahar Michael, Hi5 Careers Pvt. Ltd. Chennai.

##### **Student Representative**

- Sr. Sumi Joseph, Alumni/Ph.D Scholar, P.G. & Research Department of Social Work, Sacred Heart College, Tirupattur.

##### **Member Absent**

- Nil

##### **Agenda:**

To review the existing MSW syllabus for semesters III and IV  
(To be presented to the Academic Council in (2019 – 2020).

##### **Description:**

Dr. S. Paul Raj, Chairperson, Head & Associate Professor, of the P.G & Research Department of Social Work, SHC, started the meeting at 11.00 AM. He welcomed the members for the meeting and introduced the university nominee, Dr. Raja Samual, Principal, Madras School of Social Work, Chennai, the field expert, Mr. S.D. Jawahar Michael, Hi5 Careers Pvt Ltd, Chennai and Sr. Sumi Joseph, Student Representative, Alumni, Ph.D Scholar, P.G.& Research Department of Social Work, Sacred Heart College, Tirupattur. Each Staff from the Department of Social Work, Sacred Heart College introduced themselves in the meeting and then the chairperson gave an introduction to the external experts about the purpose of conducting this Board of Studies meeting which is to revise the III and IV semester subjects with minor corrections only.

Such minor corrections or changes will be implemented with immediate effect during the commencement of the even semester of 2019-2020 without affecting the subject code. However, major suggestion/corrections/changes will come into effect from 2020 – 2021 onwards.

Dr. S. Paul Raj presented the purpose of the meeting:

1. *Review of the current syllabus of III and IV semester.*
2. *Revision of credits for subjects introduced as certificate courses through online/offline.*

Dr. S. Paul Raj presented the subjects semester wise from Semester III to Semester IV and the experts along with the panel members presented their suggestions and revisions. The external members systematically presented their views. Their recommendations along with the suggestions for the next Board of Studies will be presented during the Academic Council Meeting (2019-2020).

Dr. Arockia Raj presented the syllabus to the experts and each subject was taken for discussion. The subjects of Semester III and IV were taken one by one and a proper review was done by the members. The following points were the output of the meeting

**THE FOLLOWING SUBJECTS DO NOT REQUIRE CODE CHANGES; HENCE THE CHANGES WILL COME INTO EFFECT FROM THE EVEN SEMESTER OF 2019 - 2020**

### **SEMESTER III**

#### **MSW320T: Social Work Research & Statistics**

- Unit 1: Types of Social Work Research along with specific types is to be included
- Unit 2: Data Collection method for Qualitative Research: FGD, Case Study, Observation Guide, In depth Interview.
- Unit 5: T- Test can be specifically given as Independent Sample T Test and Paired Sample T-Test is to be included
- In the syllabus at the end there can be a point included that only concepts and software application is taught so that the question paper setter may not ask manual calculations in the exams.

#### **MSW321A: Rural & Urban Community Development**

- No Changes Required

#### **MSW321B: Industrial Relations**

- Process of conducting Domestic Enquiry as a topic can be included
- Unit 4: Political Affiliation of Trade Unions is added

### **MSW321C: Youth Development**

- Unit 2: Youth Indicators derived from SDGs to be changed instead of Sustainable Development Goals of the United Nations Organization

### **MSW322A: Rural and Urban Governance**

- Unit 1: Panchayat Raj- Concept and Evolution (Pre and Post Independence) is to be changed instead of Concept & Evolution of Panchayat Raj
- Unit 5: Data Driven Governance should be included after E- Governance

### **MSW322B: Human Resource Management in Service Sectors**

- Unit 1: Nature of Service Sectors is removed and Characteristics of Service Sector is retained since many points are overlapping.
- Unit 4: Unit Title is to be changed as HRM in various Settings, HR in Health Sector topic to be included. HRM in insurance and Banking Sector is included. HRM in Education Management Systems is retained and Practice and Marketing Innovative practice is removed since it is irrelevant to the subject.
- Unit 5: HR in IT Sector to Practice and Marketing innovative practice is added in Unit 4. Unit 5 is titled as Issues and Challenges in Service Sectors. Legal Provisions is removed since it is cover in Labor Legislations Subject during the II Semester.

### **MSW322C: Strategies for Youth Development**

- No Changes Required

### **MSW325S: Data Processing & Analysis Skill**

- Unit 3: Use of Charts and Diagrams using Excel is added since it is a demand in the job market. Single Frequency and Cross tabulation is added.

### **MSW323A: Qualitative research**

- No Changes Required

### **MSW323B: Hospital Administration**

- No Changes Required

### **MSW323C: Therapeutic Intervention in Social Work**

- No Changes Required

### **MSW324A: Corporate Social Responsibility**

- Unit 3: Occupational Health and Safety Management System- 18001 is removed since it is irrelevant to the subject Corporate Social Responsibility and ISO-(SA) 8000
- Unit 4: Social Returns on Investment topic can be included since it is a current topic
- Unit 5: TATA is replaced with TISS and TISCO. Success Stories of Tech Mahindra is further added.

### **MSW323C: Disaster Management**

- Unit 2: Disaster Management Policy year is changed from 2005 to 2009 since it is the recent policy introduced by the Indian Government
- Unit 5: Role of International Organizations - CRS, CARITAS, USA, DFIT, International Red Cross, Red Crescent, European Union

### **MSW326F: Concurrent Field Work III**

- No Changes Required

### **MSW327J: Research Project I**

- No Changes Required

### **MSW328X: Psychometric & Testing Tools**

- No Changes Required

### **MSW327J: Research Project I**

- No Changes Required

## **SEMESTER IV**

### **MSW 420T: Human Rights and Social Legislations**

- Recent amendments in each act are to be considered while teaching so the following acts have been changed with the recent amendments.  
Right to Information Act, 2019, Juvenile Justice Act, 2015, POCSO (2012)

### **MSW421B: Organizational Behavior**

- Unit 4: Just In Time, Six Sigma, Lean Six Sigma, ISO is not relevant to Organizational Behavior so it is removed. Suggestion Scheme, Quality of Work Life and Work Life Balance are added. Self management Teams can be added since it is current trend in Organizational Behavior.

### **MSW422A: Livelihood & Social Audit**

- No Changes Required

### **MSW422B: Human Resource Development**

- Unit 2: Identifying Training Needs based on Business Strategies is included in the beginning instead of Competitive Benchmarking. Peoples Capability Maturity Model topic is added since it is a current topic. HR Key Indicators, HR Effectiveness Index, HR Management by Objectives are replaced with Measuring HR Key Indicators.
- Unit 4: Improving training utility by following up training action plans is changed as Following up Training Action Plan, Cost Benefit Analysis and Effectiveness of training is added
- Unit 5: Kaplan Balance Score Card is shifted to Unit 1

### **MSW423A: Project Monitoring and Evaluation**

- No Changes Required

### **MSW423B: Skill Matrix & Competency Mapping**

- Unit 2: Machine Utility and Employee Capability, Concept of Skill based Matrix can be removed since it is repeated.

### **MSW423C: Social Work with Family and Children**

- No Changes Required

### **MSW424B: Performance Management**

- Unit 1: This unit is a repetition of first unit of Human Resource development.
- Application of Performance Management System and Performance Appraisal in NGOs and other sectors can be included

### **MSW424C: Social Entrepreneurship**

- Unit 2: M.S. Swaminathan and other names can be removed and the recent list of top entrepreneurs can be identified and included.
- Legal framework to become an entrepreneur can be included in Unit 1

### **MSW425S: Employability Skills**

- Unit 4: SWOC Analysis is replaced instead of SWOT analysis in sustaining relationship with classmates. Networking Skills as a topic can be included in team work skill

### **MSW427J: Research Project II**

- No Changes Required

### **MSW426F: Concurrent Field Work IV**

- No Changes Required

**THE FOLLOWING SUGGESTIONS/REVISIONS WILL COME INTO EFFECT FROM 2020-2021  
BATCH ONWARDS**

### **SEMESTER III**

#### **MSW324B: Hotel Front Office Management**

- No Changes Required. However there were suggestions from the experts that this paper is irrelevant so it can be replaced with some other elective paper when the department goes for restructuring.

### **SEMESTER IV**

#### **MSW421A: Development Strategies**

- Unit 4: Include Small Scale Industries instead of MSME
- Since some topics in the units are relevant to Environmental Social Work so the last unit can be reworked and added in the revision of syllabus

#### **MSW421C: NGO Management**

- Currently, this subject is only offered in the specialization of Youth Development.
- According to the panel, this paper can be learnt by all students as a common paper since it will be useful for employment.

#### **MSW422C: Counseling and Career Guidance**

- Unit 2: Title is changed as Adolescent Counseling. Enhancing early Adults Maternal Health among adolescents can be removed since it is repeated.
- Unit 3: Unit Title is changed as Counseling for Career Planning



- Unit 4: Certification of Career Guidance and School Counseling can be included so that the students will be aware of the certification available so that if they are interested they can get it out of their interest for their career purpose.
- Unit 4 and Unit 5 can be divided into Personality Testing Tools as one unit and Career Testing Tools as one unit by including some more tests related to these topics.

MSW424A: Environmental Social Work

- Unit 1: Environment Issues is retained and Consciousness is removed.
- Unit 4 and Unit 5 are to be reorganized. Unit 4 can be only related to acts and unit 5 can be related to innovative practices and role of social workers and NGOs towards environmental conservations. Social Impact Assessment and Environment Impact Assessment topic can be added. Energy Audit, ISO 14001 can be included since it is a audit which says how environment conservation is done in the industries and organizations.

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**Note:**

Students acquire 12 credits by pursuing certificate courses offered within the department or by various departments of the college. As the College and UGC now mandate students to enroll in online courses, Dr. Paul Raj requested the suggestion of the experts on this view. Experts came out with a suggestion that the department can retain 4 credits for block field work and the other 8 credits can be given for online course through NPTEL, MOOC or other government portals. Students interested to do such courses should get prior permission from the HoD and appear for the exams and come with a certificate of completion/exam passed for their respective credits. Experts suggested that the department can come out with the list of online courses which the students pertaining to the department of social work can enroll in.

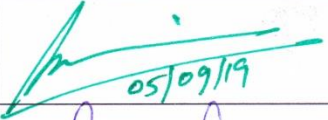
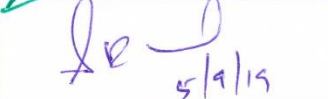
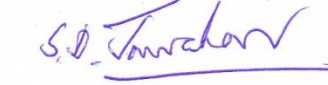
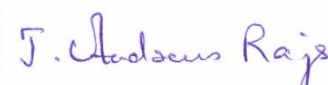

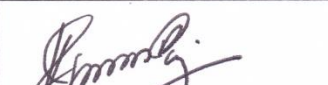


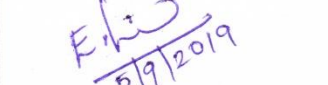

Based on the suggestions and recommendations facilitated by the experts the Department would rework the syllabus and send it to the Academic Council for final approval for the next academic year 2020-2021.

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The Board of Studies concluded with a vote of thanks rendered by Fr. Andrews Raja, Member, Assistant Professor, P.G. & Research Department of Social Work, Sacred Heart College (Autonomous), Tirupattur District - 635601

Place: Tirupattur

Date: 05/09/2019

Details of Members	Signature
Dr. S. Paul Raj, <i>Chairperson</i> , <b>Chairperson</b> , Associate Professor <i>Head</i>	 05/09/19
Dr. Raja Samuel, Principal, Madras School of Social Work Chennai – <b>University Nominee</b>	 5/9/19
Mr. S.D. Jawahar Michael, Hi5 Careers Pvt Ltd , Chennai – <b>External Expert</b>	 S.D. Jawahar
Sr. Sumi Joseph, Ph.D Scholar, P.G. & Research Department of Social Work, Sacred Heart College, Tirupattur- <b>Student Representative</b>	Sa. Sumi Joseph
Rev. Fr. J. Andrews Raja, Member, Assistant Professor	 J. Andrews Raja
Dr. C.R. Christi Anandan, Member, Assistant Professor	
Dr. K. Arockia Raj, Member, Assistant Professor	
Rev. Fr. Henry Daniel Ambrose, Member, Assistant Professor	
Dr. Clayton Michael Fonceca, Member, Assistant Professor	
Ms. E. Lisa, Member, Assistant Professor	 E. Lisa 5/9/2019
Dr. T. Selvam, Member, Assistant Professor	 Selvam 5/9/19

## Minutes of the Meeting of Board of Studies in Biochemistry (PG)

### PG and Research Department of Biochemistry

A meeting of the PG Board of Studies in Biochemistry was held on Tuesday, 11<sup>th</sup> December, 2018 at 2.30 p.m. in Board room. The meeting was started with a prayer lead by Dr. M. Fernandus Durai. Dr. A. Jayaprakash welcomed the gathering with his warm words. Dr. S. Anbu expressed the words of gratitude.

#### Members Present

**Chair Person** Mrs. A.C. Gomathi

**Academic Advisor** Rev. Fr. John Borg  
Administrator,  
Sacred Heart College

**Members** Prof. R. Ananthalakshmi  
Prof. Dr. M. FernandusDurai  
Prof. Dr. S. Anbu  
Prof. Dr. A. Poongothai  
Prof. Dr. P. Saranraj  
Prof. Dr. A. Jayaprakash  
Prof. Dr. V. Durga Devi  
Prof. Dr. I. NiyasAhamed  
Prof. Dr. M. Veeraraghavan  
Prof. Dr. K. Amala

**Subject Expert** Dr. A. Liyakath Ali, M.Sc., M.Phil., Ph.D.,  
Head, PG and Research Dept. of Biochemistry,  
Islamiah Men's College,  
Vaniyambadi. 635 752.  
Mobile No: 9150375657  
Email-ID: [alabio@rediffmail.com](mailto:alabio@rediffmail.com)

**Industrial Expert** Dr. E. S. Karthy M.Sc., Ph.D.,  
Director,  
AWECARE Analytical & Research Laboratories,  
11, Postal Nagar,  
Erode 638 011.  
Mobile No: 9842965753  
Email-ID: [awecare@gmail.com](mailto:awecare@gmail.com)

**Meritorious Alumni** K. Palanisamy c/o Dr. T. Devaki,  
Research Scholar,  
Dept of Biochemistry,

University of Madras,  
Gundy Campus, Chennai. 600 025  
Mobile:8754607966  
Email-ID: [palanisamybio@gmail.com](mailto:palanisamybio@gmail.com)

### **Student Representatives**

#### **II PG Biochemistry**

1. A. Jerry - BP170908
2. D. Sivaranjani - BP170903

#### **PGDMLT**

1. M. Gowthami (BCD180907)

The following outside member is expressed his inability to attend the BOS meeting

**University Nominee** Dr. A. Mohamed Sadiq, Ph.D.,  
Principal, Department of Biochemistry,  
Adhiparasakthi College of Arts and Science (Autonomous),  
G.B. Nagar, Kalavai – 632 506  
Mobile No: 9443449881  
Email-ID: [mohamed68@rediffmail.com](mailto:mohamed68@rediffmail.com)

#### **Agenda**

1. To review the revised syllabus of theory papers and practicals for the first two semesters of M.Sc., Biochemistry for the students admitted during the academic year 2017-2018 and thereafter.
2. To review the revised syllabus of theory papers and practicals for the first two semesters of PGDMLT for the students admitted during the academic year 2017-2018 and thereafter.

#### **Resolutions**

- Corrections have been made in the curriculum. But the corrections will be carried out in the next revision.

## **Meeting of the Board of Studies in Mathematics (PG& M.Phil.,)**

Minutes of the meeting of PG and M.Phil., Board of Studies in Mathematics which is held on Wednesday, 9<sup>th</sup> January 2019 at 12.30 PM in OASIS at Sacred Heart College (Autonomous), Tirupattur – 635 601, Vellore Dt.

### **AGENDA:**

1. To review the present Syllabi of M.Sc Mathematics and Subjects offered to M.Com, MBA, MSc (CS), M.Sc., (ST) and MCA, Self Study Papers and Certificate Courses (First three semesters).
2. To review and approve the Research Specific Papers for M.Phil., Mathematics

**Chair Person (PG): Dr. A. George Maria Selvam**

### **Members**

Dr. R. Murali  
Dr. G. Britto Antony Xavier  
Prof. S. Joseph  
Dr. P. Manoharan  
Dr. S. Kalaiarasi  
Dr. A. Merceline Anita  
Dr. V. Balaji  
Dr. M. Antony Arockiasamy  
Dr. D. Ajay  
Dr. N. NithyaPriya  
Dr. S.U. Vasantha Kumar  
Mrs. S. Savitha  
Dr. B. Govindan  
Dr. B. Chandra Sekar  
Dr. T.G. Gerly  
Mr. M. Thanigajalam

Mr. D. Arun

Miss. D. Saraswathi

**Student Members:**

Poonthamizh B S AU160240

Jensi E AP170235

Jothishwaran S BU160246

Dinesh A N BP170206

Ponmana Selvan A DR170205

Meganathan M DR180203

**External Members:**

**Dr.U.Rizwan**

Associate Professor and Head,  
Department of Mathematics,  
Islamiah College (Autonomous),  
Vaniyambadi – 635 752.

**University Nominee**

**Dr. M. Pitchaimani,**

Assistant Professor,  
Ramanujan Institute for Advanced Study in Mathematics,  
University of Madras,  
Chepauk, Chennai – 600 005.

**Subject Expert**

**Dr.R.Vijayaragavan**

Associative Professor  
Department of Mathematics  
Thiruvalluvar University  
Vellore-632115

**Alumni**

**Mr.G. S. Krishnamuthy,**

Group Manager, (Computer Aided Engineering)  
Royal Enfield,  
Chennai.

**Industrial Expert**

## Meeting of the Board of Studies in Mathematics (UG)

Minutes of the meeting of UG Board of Studies in Mathematics which is held on Saturday, 6<sup>th</sup> January 2018 at 11.45 a.m., in Board Room (APRC) at Sacred Heart College, Tirupattur.

**AGENDA:** To review and approve Allied Biostatistics for B.Sc (Microbiology) which is to be implemented from the academic year 2018 – 19.

**CHAIR PERSON:** **Dr. R. Murali**  
UG Head and Associate Professor,  
Department of Mathematics  
Sacred Heart College (Autonomous)  
Tirupattur, Vellore Dist. 635 601.

### External Members:

**Dr. G. Thangaraj** **University Nominee**  
Professor and Head,  
Department of Mathematics,  
Thiruvalluvar University,  
Serkkadu, Vellore – 632 115

**Dr. K. Sankar** **Subject Expert**  
Associate Professor of Mathematics  
Anna University  
Sardar Patel Road, Guindy  
Chennai – 600025

**Prof. A. Mohamed Ali** **Subject Expert**  
Associate Professor and Head (UG)  
Islamiah College (Autonomous)  
Vaniyambadi, Vellore Dist.

**Dr.P.Narasimman,** **Alumnus**  
Assistant Professor of Mathematics,  
Thiruvalluvar University Constituent  
College of Arts and Science,  
Tirupattur – 635 901.

### Internal Members:

Dr. A. George Maria Selvam

Dr. G. Britto Antony Xavier

Prof. P. Manoharan

Prof. S. Kalaiarasi

Dr. A. Merceline Anita

Dr. V. Balaji

Prof. M. Antony Arockiasamy

Dr. D. Ajay

Dr. N. Nithya Priya

Prof. S.U.Vasantha Kumar

Prof.S. Savitha

Prof. B. Govindan

Dr. B. Chandra Sekar

Prof. S. Pallavi

Prof. T.G. Gerly

Prof. M. Meganathan

Prof. D. Vignesh

**Student Members**

Silviya F DR150202

Antony Raj A DR170203

UG Chairman and Head Dr. R. Murali presented to the board the newly framed UG syllabus. The following suggestions were made by the board:

**Suggestions:**

1. In the internal component, real life samples can be considered for applying the theoretical knowledge.
2. Case study can be included in the internal component.

**Resolutions:**

It is resolved to approve

- i) the following Allied Biostatistics syllabi for B. Sc Microbiology.
- ii) the existing evaluation system is to be continued.