

**SACRED HEART COLLEGE
(AUTONOMOUS), TIRUPATTUR.
TIRUPATTUR DISTRICT.**

Affiliated to Thiruvalluvar University



EXTENSION POLICY

APPROVED BY : INTERNAL QUALITY ASSURANCE CELL Dated 16.03.2020


Principal 16/03/20

Principal
Sacred Heart College (Autonomous)
Tirupattur-635 601, Tirupattur - Dist.

POLICY FOR EXTENSION SERVICES

Scope of Extension Services

- (i) Research findings which can find immediate application to the society and more so, to the surrounding communities, shall be disseminated through extension services of the College.
- (ii) Sacred Heart College shall endeavour to encourage its faculty and students, through the departments, faculties and other recognized units, to participate in research activities in the community.
- (iii) Individual members of Sacred Heart College who wish to engage in development activities shall inform the Director (Department of Extension, Education and Services) their intended activities in the community and shall similarly inform Sacred Heart College of the outcomes of such activities.
- (iv) Those who participate in extension activities shall at all times safeguard the reputation of the College.
- (v) Sacred Heart College shall recognize successful extension services provided to the community through awards and recognition certificates of participation issued by the Principal.
- (vi) Profit making extension services shall be considered as consultancy services and shall be engaged under the guidelines provided in consultancy services.
- (vii) Sacred Heart College shall uphold its Institutional Social Responsibility towards the neighbourhood.

Functions of the Dean of Research in Extension:

- (i) Needs Assessment Surveys
- (ii) Plan and Execute Lab to land Intervention Projects
- (iii) Conscientization programmes on Science and Humanities
- (iv) Academic Field trips
- (v) Trade Fairs and Exhibitions
- (vi) Networking with national and international resources (Govt., Corporate and NGOs)
- (vii) Dissemination of knowledge to neighbourhood
- (viii) Organization of Seminars, workshops and conferences