

Sacred Heart College (Autonomous), Tirupattur - 635 601

Minutes of the Governing Body Meeting

Date: 30:08:2019

Time: 4:00 p.m.

Venue: Board Room

Prayer and Welcoming

The Governing Body Meeting started with an Audio Visual Prayer Song.

Rev.Dr.D.Maria Antony Raj, the Principal welcomed the members to the Governing Body meeting. He extended his warm words of welcome to Rev.Dr.Arockiasamy Xavier SJ, Principal, St. Joseph's College, Tiruchirappalli, the Outstanding Educationist, Dr. G.Ezhilan, The Joint Director of Collegiate Education, Vellore Region, State Government Nominee to the meeting. He also extended his words of welcome to the other members of the Governing Body and in a special way welcomed Dr.A.George Maria Selvam, the newly inducted Teacher Representative.

Rev.Dr.D.Maria Antony Raj, mentioned that the new members are to be nominated as representatives of UGC by the Universities Grants Commission and University by the Thiruvalluvar University. Once the officials are designated under these roles, they will be inducted into the Governing Body in the next meeting. He also noted that the official communications were already sent in advance to the UGC in December 2018 and the University during March 2019 to appoint the UGC and University Nominees respectively.

Minutes of the previous Governing Body Meeting

Dr.A.George Louis Raja read out the minutes of the previous Governing Body meeting held on 1st September, 2018. Rev.Fr.Principal presented the Action Taken Report on the minutes of the governing body meeting. The minutes and the Action Taken Report of the meeting were passed without any changes.

Minutes of the Finance Committee Meeting

Rev.Dr.G.Theophil Anand read out the minutes of the Finance Committee meeting held on 26th August, 2019. The minutes was approved and passed.

Minutes of the Academic Council

Rev.Fr.Principal read out the minutes of the Academic Council held on 1st March, 2019. The minutes was approved and passed without any changes.

Minutes of the Curriculum Development Cell Meeting

Rev.Dr.Praveen Peter read out the minutes of the Curriculum Development Cell meeting held on 13th August, 2019. The minutes was approved and passed without any changes.

Rev.Fr.Principal mentioned that it has been decided to include the Outcome Based Education (OBE) into the curriculum. In this regard, to have clarity on OBE model, the staff will undergo a workshop on 31st August, 2019. Further, the staff animation during the beginning of the next scholastic year 2019-2020 will be based on OBE. He notified that the CDC has agreed to empower the Boards of Studies to revise the curriculum more frequently, and even annually, if required by the Boards of Studies.

Admissions

Rev.Fr.Principal presented the Admission status of the college. He was happy to inform that the admissions for all the Undergraduate programmes are full except for the newly introduced B.A. (History) programme. He mentioned that the seats in the Postgraduate programmes are also full, except for the M.Sc., (Mathematics), additional section, M.Sc., (Biochemistry), M.Com., and M.A (Tamil) courses. He noted that there is a slight improvement in the admissions of the I year MCA programme, and all the seats in the MCA lateral entry mode are full. He also informed the members that the M.Sc., (Software Technology) programme was de-affiliated, since there are no takers for the programme, after the Government declaring that the programme is not equivalent to M.Sc., (Computer Science). He stated that 48 scholars are inducted into the M.Phil. Programmes in various disciplines and also felt that with the changes in the educational policies by the Government, the course may become obsolete in the near future.

In a response to Rev.Dr.Arockiasamy Xavier about the admissions of the Catholic students, Rev.Fr.Principal highlighted that all the catholic students are guaranteed admissions and the Government norms are strictly adhered in the admission process.

Results

Rev.Dr.Praveen Peter, the Controller of Examinations presented the results in visual format. He briefed the results of the November 2018 and April 2019 examinations of both UG and PG programmes. He revealed that the comparative report of the odd and even semester examination has significant improvement and highlighted that the results of PG programmes are better compared to the UG programmes.

Rev.Fr.Principal mentioned about the efforts of the college to cater to the needs of the slow learners by organizing periodical remedial classes for them. There was a discussion about the motivation level of the students, and the members felt that the students are distracted because of their economical and family background and the impact of social media. Rev. Fr.Principal briefed that the college is focusing on increasing the motivational level of the students by conducting frequent motivational programmes through the department of counselling psychology.

Scholarships

Rev.Fr.Principal was glad to inform that INR 2.37 Crore worth of scholarships were disbursed to the students, and the accounts were properly audited. He also emphasized about the contributions by the Government, Non Government, Work and Student Participatory (supported by IVDP) scholarship schemes. He also noted that the Student Participatory scholarship will also be extended to the students of Shift-I. To allot works under the work scholarship scheme, he noted that the public who carry out their regular morning walk in the college grounds will be met, and prominent people will be identified to provide enough work to the students in work scholarship scheme.

Students Left

Rev.Fr.Principal presented the list of students left in between the course on various grounds.

AQAR

Rev.Fr.Principal presented the Annual Quality Assurance Report (AQAR) for the academic year 2018-19. The report was approved and passed by the Governing Body.

New Courses

Rev.Fr.Principal informed that in future B.Sc. Psychology and M.Sc. Applied Microbiology courses will be started. There was an opinion to start visual communication programmes. It was ruled out since this expensive programme is not affordable to the low and medium income group of students seeking for admissions. The proposal draft for the certificate courses.1. Certificate course in Cyber Security 2. Certificate course in Data Analytics. The option of starting M.Sc. in Statistics and if needed B.Sc., in Statistics was accepted by the members.

Extension of Autonomy

Rev.Fr.Principal mentioned that it has been communicated by the UGC office that the college has to undergo the usual inspection by the inspection committee to grant the extension of autonomy beyond 2019. He stated that UGC has specified that the A and A+ graded colleges are exempted from the inspection only during the fresh autonomous status and not during the extension of autonomy. Rev.Fr.Principal told that a request letter to the UGC has been sent in this regard to constitute an expert committee for inspection and the process will be followed up in the future.

Future Projects

Rev.Fr.Principal notified that the Student leadership programmes similar to the programme initiated by the Department of Computer Science (funded by the Alumni) will be extended to all the departments. He illustrated the efforts of St. Antony's College, Shillong who organize the leadership training programme for their students in a special extension centre. He also envisioned that an extension centre for organizing leadership and motivational programmes for the students of Sacred Heart College will be set up in Yellagiri Hills in the future.

The digitalization of the college library will be targeted in the future. He notified that 25,000 e-Books will be added to the library in this academic year. He highlighted that the cybrary wing has been equipped with 40 additional computers this year.

As a green initiative by the college, the plantation of Palmyra trees has been initiated from this academic year. The college has planned to plant one lakh trees in the next four years, and Rev.Fr.Principal was glad to inform that already in this academic year, we are inching towards the target of 25,000. He acknowledged the support by the Revenue Department and the villagers of the locality in this venture.

Rev.Fr.Principal briefed about the new proposal of the college to conduct a yearly marathon race on a social cause. He mentioned that this year we intend to conduct a marathon on the theme "*Religious Harmony*".

He explained about an exhibition planned by the college to showcase the start-ups and innovations of the school and college students of the neighbourhood and notified that the Vice-Principals of Shift I & II (administrations) will lead this programme.

Rev.Fr.Principal mentioned that Rev.Dr.G.Theophil Anand is working on the establishment of Incubation Center in the college premises.

In line with the increasing demand of electricity in the campus, Rev.Fr.Principal stated the need to shift for Solar panels and LED bulbs in future in a phased manner. Rev.Dr.Arockiasamy Xavier suggested to avail the contributions from the official Bank of the college to support in this cause.

Rev.Fr.Principal mentioned that presence of the college in the social media is one of the important steps the college will have to take in the future to improve the perception of the college among the public. He notified that every department will be encouraged to participate actively in Twitter/ Facebook/ WhatsApp/ Instagram/ LinkedIn and Skype.

Rev.Fr.Principal stressed about the importance of taking up NPTEL/MOOC courses offered by the MHRD. He said that many of the students are unable to appear for the online examinations, since they coincide with the college semester examinations and also examination fees are too high. Hence, they will be motivated to decide and take up the courses offered by NPTEL/MOOC without affecting their regular examinations. He also felt that they may be encouraged to pursue the MOOC courses which are more affordable than the NPTEL courses.

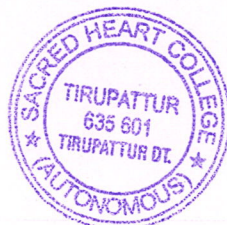
Rev.Fr.Principal informed that a dedicated server has been configured to support the Teaching and Learning activities. He felt that this initiative will help the faculty to use e-Learning platform used by the College (MOODLE) effectively in the Teaching and Learning Process. This enables every course teacher to actively implement at least on e-learning initiative in his/her course. He also highlighted about the periodical training programmes organized by the college in e-Learning pedagogy and application of Moodle in Teaching and Learning.

Suggestions of Rev.Dr.Arockiasamy Xavier, the Outstanding Educationist

Rev.Dr.Arockiasamy Xavier acknowledged the scrupulous efforts of the management in the holistic growth. He was glad to witness that the suggestions by the Governing Body during the last meeting were incorporated. He was highly impressive about the Question paper audit process and incorporating the Bloom's Taxonomy and Outcome Based Education in the teaching and learning process. He was greatly inspired by the presentation and the progress made by the college.

Rev.Fr.Principal conveyed the words of gratitude and the Governing Body meeting concluded with a solemn dinner.

Minutes prepared by
Dr. A. George Louis Raja
Head, Dept. of MCA




Principal

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