

**Sacred Heart College (Autonomous), Tirupattur**

**Department of Commerce**

The Meeting of the Board of Studies in Commerce (UG and M.Phil.) was held on 20.11.2021 (Monday) at 10.30 a.m. through GOOGLE MEET virtual platform

Members present:

Chairman:

Dr. K. A. Maria John Joseph

University Nominee:

Dr. J. Srinivasan  
Associate Professor in Commerce  
Rajeshwari Vedhachalam Arts College  
Chengalpattu.

Subject Expert:

Dr. A. Marcus  
Associate Professor in Commerce  
Loyola College, Chennai.

Members:

Dr. K. Antony Baskaran

Dr. G. Prakash Raj

Dr. S. Hariharan

Dr. K. Anbalagan

Dr. G. Devi

Mr. S. Karthik

Dr. A. Shankar

Mr. G. Rajkumar

Mrs. M. Sangeetha

Mr. K. Saravana Kumaran

**Agenda for the Meeting:**

To discuss,

- The possibility of merging some of the courses to make way for new courses to be introduced to enrich the syllabus.
- The difficulties experienced by the staff members in handling newly added subjects in the curriculum.

**Discussions and Decisions**

- The meeting started with a short prayer by Dr. G. Prakashraj. The Chairman of the Board Dr. K. A. Maria John Joseph welcomed all the members to the interim meeting of the Board of Studies in Commerce. He specially welcomed Dr. J. Srinivasan, Associate Professor of Commerce, who has joined in the Board as the new University Nominee. He also welcomed Dr. A. Marcus the subject expert and other internal members of the Department for the meeting.

2. The Chairman of the Board then briefed the members of the agenda of the meeting and informed the members that this meeting is an interim meeting and is meant for taking up preliminary discussions on the necessary revisions to be brought in later.
3. The Chairman initiated the discussions by requesting the members to share their thoughts on merging some of the courses in the present syllabus so that new courses may be introduced to enrich the syllabus. He asked whether the courses on cost accounting and advanced cost accounting can be merged. Dr. Srinivasan suggested to shift some topics from advanced cost accounting to management accounting and said it is possible to merge the two papers. He also suggested to consider merging of the two income tax courses and offer the same as one course in the name of direct taxation. The Chairman explained to him that the same matter has been discussed on many meetings and considering the difficulty of the course it was kept as two courses to facilitate better learning on the part of students.
4. Dr. Marcus suggested to give the option of framing the syllabus of the self-study papers to the students with appropriate checks and balances. He also suggested to change the name of the 'computerized accounting' course as 'digital accounting'.
5. Dr. Srinivasan opined that a preliminary meeting of the Board may be conducted to discuss the final list of papers to be offered in the curriculum and the content may be discussed and finalized in the final meeting.
6. The Chairman asked the members to express any difficulties faced by them in handling the new courses. Since no members expressed any difficulties, he concluded the meeting and thanked all the members for their participations and suggestions.
7. Prof. Devi proposed the vote of thanks.

#### **olutions Passed:**

1. It was resolved to continue with the existing syllabus for B.Com. course without any changes.
2. It was resolved to continue with the existing syllabus for M.Phil. Program without any changes.

**SACRED HEART COLLEGE (AUTONOMOUS) TIRUPATTUR**  
**DEPARTMENT OF COMMERCE**

The Meeting of the Board of Studies in Commerce (UG) was held on 02.04.2022 (Saturday) at 10.00 a.m. through GOOGLE MEET virtual platform.

Members Present:

Chairman:

Dr. K. A. Maria John Joseph

University Nominee:

Dr. J. Srinivasan  
Associate Professor in Commerce  
R.V. Government Arts College  
Chengalpattu.

Subject Expert:

Dr. A. Marcus  
Associate Professor in Commerce  
Loyola College (Autonomous),  
Chennai.

Members:

Dr. K. Antony Baskaran

Dr. G. Prakash Raj

Dr. S. Hariharan

Dr. K. Anbalagan

Dr. G. Devi

Mr. S. Karthik

Dr. A. Shankar

Mr. G. Rajkumar

Mrs. M. Sangeetha

Mr. K. Saravanakumaran

**Agenda for the Meeting:**

1. To approve the syllabus of the course entitled 'Information Technology and its Application in Business'.
2. To discuss the modality of offering the above course as a full-fledged course with practical computer lab hours.
3. To discuss on offering the course on Entrepreneurship as an allied course by the economics department in the second semester and introducing a new course in its place in the fifth semester.
4. To revisit the programme specific objectives and specific outcomes for the B.Com. Programme.

## Discussions and Decisions

1. The meeting started with a short prayer by Dr. G. Prakashraj. The Chairman of the Board Dr. K. A. Maria John Joseph welcomed all the members to the bi-annual meeting of the Board of Studies in Commerce. He specially welcomed Dr. A. Marcus the subject expert and Dr. J. Srinivasan the University Nominee. He appreciated and thanked them for their commitment and availability for the meeting on a holiday.
2. The Chairman of the Board then took for discussion the first agenda of the meeting and requested the opinions of the external members on the syllabus of the new course titled 'Information Technology and its Application in Business'. The Chairman briefed the members about the need for introducing this course in the place of 'Computerised Accounting' course which was offered earlier. Dr. S. Hariharan and Prof. S. Karthik shared their difficulties in offering the present course on computerized accounting course without proper lab facilities. They expressed that the syllabus of the course was designed as a practical course and it was very challenging to teach it as a theory course because of the lack of lab facilities and lack of appropriate staff for handling the additional workload. Both Dr. J. Srinivasan and Dr. A. Marcus felt that the difficulty experienced by the course teachers was genuine and also found the syllabus of the new course to be well balanced with content on both MS-Excel and Tally. They felt that the syllabus was adequate to give the students good knowledge on the computer applications for Commerce students and recommended to pass the syllabus without any modifications.
3. The Chairman took the next matter in the agenda for discussion and requested the members to share their opinion on offering the above new course on computer applications with separate lab hours in future to make the course more effective to the students. Dr. J. Srinivasan said that it would be more beneficial to the students if the course is offered with practical hours. He opined that in professional courses like CA around 40 percent of the course content involves information technology. He suggested either to take the help of computer science department or to request the management to provide sufficient lab and other facilities to make the course more relevant. Dr. Marcus also suggested to give the students sufficient practical exposure to make sure that the course is delivered effectively. Dr. Antony Baskaran said that this matter has been discussed in the earlier Board meetings also and it is imperative to insist the management to provide separate lab hours and additional staff to handle the increased workload.
4. The next matter in the agenda was taken up for discussion. The Chairman requested the opinion of the Board members in moving the course on entrepreneurship to the second semester and offer it as an allied course by the economics Department. Dr. J. Srinivasan asked what was the need for offering it as such and the Chairman explained to him that in the present syllabus the principles of economics is offered for two semesters which was felt unnecessary and that to enrich the curriculum such a move was suggested. He also presented the syllabus as proposed by the Economics Department for the course as

solicited the opinion of the members. Dr Marcus suggested that the course content looks very minimal and can be enriched with more suitable and recent developments in the field. Dr. Antony Baskaran suggested that the content of this course as offered presently by the Department may be modified slightly and requested to be offered by the Economics Department. He also suggested to merge the 4<sup>th</sup> and 6<sup>th</sup> units and make it as 5 units course. The syllabus of the course as offered now was presented to the members and the members suggested that the same may be offered with slight modifications through the Economics Department and the same was carried out.

5. The Chairman then requested the members to suggest a suitable and a relevant course to be offered in the fifth semester in the place of entrepreneurship that would enrich the curriculum further. Members came up with different suggestions and after discussions it was decided to offer 'Security Analysis and Portfolio Management' in the fifth semester. The syllabus for the same got approved accordingly.
6. The last agenda for the meeting was taken up for discussion. The Chairman presented to the members the Program specific outcome for the B.Com Program to the members and requested their opinions. He said these were revised to reflect the recent changes in the curriculum and changing scenario of higher education and job market. Dr. Marcus opined that some of the words used may include such words with increased intensity. The members expressed their satisfaction on both and it was decided to adopt them to be incorporated in the preface of the curriculum.
7. Post discussion of the matters in the agenda, the Chairman requested the members of any other matters for discussion. Dr. J. Srinivasan came up with the following minor suggestions which would enhance the outlook of the curriculum.
  - a. To show the list of NME subjects offered by other departments to the final year students of Commerce
  - b. Communicative English in semester 1 and 2 should be appropriately distinguished – Dr. Antony Baskaran replied that it is already shown like that and it may be a printing mistake in the copy that was handed over to them
  - c. The distribution of marks for theory and problems to be indicated in the course wherever applicable. The weightage of different sections also may be indicated in the syllabus itself and it was carried out.
8. The Chairman concluded the meeting and requested Prof. Devi to propose the formal vote of thanks. Following the formal vote of thanks, the Chairman also thanked the members especially the Subject Expert and the University Nominee.

### **Resolutions Passed:**

1. It was resolved to approve the syllabus of the course on 'Information Technology and its Application in Business'
2. It was resolved to present to the Management and the Academic Council and obtain the requirements in respect of computer lab facilities and additional staff for handling the increase in work load in order to offer the above course effectively.
3. It was resolved to offer the entrepreneurship course in the second semester and introduce a new course on 'Security Analysis and Portfolio Management' in the fifth semester as a skill paper.