



SACRED HEART COLLEGE (AUTONOMOUS)

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Ready for
Every Good Work

A Don Bosco Institution of Higher Education, Founded in 1951 * Affiliated to Thiruvalluvar University, Vellore * Autonomous since 1987

Accredited by NAAC (4th Cycle – under RAF) with CGPA of 3.31 / 4 at 'A+' Grade

Department of Management Studies

Sacred Heart College (Autonomous)

Minutes of Board of Studies

PG DIPLOMA IN HUMAN RESOURCE MANAGEMENT 2018-2019

A meeting of the Board of Studies in the Department of Management Studies was held on 08/12/2018 (Saturday) at 11:00 am in John Med Block.

The following members were present for the meeting:

- Chairman : Dr. S. Sasi kumar
Director : Rev. Dr. D. Maria Antony Raj
Members : Dr. J. Sasiganth
Mr. R. Alexander
Dr. R. Arockiamary
Mr. R. Veerappan
Mr. K. Anbalagan
Mr. Praveen Kumar S
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2. Mr. J. Donald Jude Michal
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Student Representatives : Miss Swetha II MBA
Mr. Nizamudeen II MBA
Mr. Gokul II MBA
Miss Janaki II MBA
Miss Sneha II MBA

University Nominee, Rev. Fr. Robert and Rev. Fr. Lawrence expressed their inability to attend the Board of Studies.

The board of studies meeting started with a prayer song and gathering was welcomed by Dr.S.Sasikumar- Head of the Department.

Agenda

1. To refine the Syllabus of the PG Diploma courses of **Human Resource Management**, Import Export Management and Logistics and Supply Chain Management.
2. To review and approve the CIA components of MBA.

Resolution passed

After giving due consideration the following were the suggestions recommended by the members of the board in various areas concerned.

POST GRADUATE DIPLOMA IN HUMAN RESOURCE MANAGEMENT

PAPER II: HUMAN RESOURCE MANAGEMENT AND INFORMATION SYSTEM

- ERP Modules in unit 5 was added.

PAPER IV: INDUSTRIAL RELATIONS AND EMPLOYEE WELFARE

- Role of state government was refined as “Role of appropriate government” in unit 1.
- Removed Trade union to avoid duplications and renamed the title of unit 2 as “Trade union concepts- evolution and growth”
- “Settlement machinery” replaced in the place of “Government machinery” in unit 2.
- Labour and welfare fund was clubbed together in unit 3 as Labor welfare fund.

- Awareness about Health and Safety Standards was included in unit 4.
- Board recommended refining BPO as “CPO” in Unit 5.

PAPER VII: TRAINING AND DEVELOPMENT

- In Unit 2 Gathering Training Needs was refined and included job description, role competencies, training and gap analysis.
- Classroom learning – Blended learning – Online learning included in Unit 4
- Removed Evaluation instruments and added types and methods of evaluation, implementation of evaluation systems in unit 5.

POST GRADUATE DIPLOMA IN IMPORT AND EXPORT MANAGEMENT

- Replaced the Paper III **International Logistics and Supply Chain Management** in the place of **Import and Export since 1951**.

PAPER VII - EXPORT AND IMPORT MANAGEMENT

- The board added recent GST amendments in unit III
- The board removed “general provision of import in Unit 5 and added Supplier and Customer Selection.

POST GRADUATE DIPLOMA IN LOGISTIC AND SUPPLY CHAIN MANAGEMENT

PAPER IV: TOTAL QUALITY MANAGEMENT

- Removed “Central Limit Theorem” and modified “Process control” as “Control Charts” in unit 4.
- Removed “Six Sigma” and added Basic 7 QC tools and added introduction to industry 4.0 in Unit 4.
- Renamed Quality systems as Quality Management Systems and added Quality metrics and awards, Environmental Management System ISO 140001 in unit 5.

PAPER V: PURCHASING AND INVENTORY MANAGEMENT

- The subject title of the paper was changed to PURCHASE AND INVENTORY MANAGEMENT
- Changed M.R.P to M.R.P – II in Unit 4.

PAPER VII: ENTERPRISE RESOURCE PLANNING

- Introduced ERP Methods in unit 2, added “Vendor Selection” in unit 3.

Components of CA were discussed

Group discussion

Panel discussion

Case study analysis

Decision making analysis

Presentation (Seminar)

Assignment through MOODLE

CA Test I & II

Article Publication

Field work

Class participation

The meeting concluded with vote of thanks delivered by Prof. Dr. J. Sasiganth
Assistant Professor in Management.

PAPER III - INTERNATIONAL LOGISTICS AND SUPPLY CHAIN MANAGEMENT

OBJECTIVE: To make the students know about the various logistics process involved in international business and various supply chain management globally.

COURSE OUTCOME: Students will come to know about the various prevalent International logistics available and their usefulness in International level.

**UNIT –I INTRODUCTION LOGISTICS MANAGEMENT (9
Hours)**

Logistics Management: Concepts – Importance – Elements of the logistic System – Marketing and logistic mix - Logistics and marketing interface.

**UNIT – II SHIPPING TRANSPORT (9
Hours)**

Shipping Industry: Types of ships – Shipping systems: linear, Tramp, conference, chartering, Baltic freight exchange – Shipping intermediaries: agent, forwarder, brokers and others – containerization – types of containers.

**UNIT – III AIR TRANSPORT (9
Hours)**

Air transport: Air freight – IATA – Cargo handling – Designing the International Information system – system modules – Distribution and Transportation.

UNIT – IV SUPPLY CHAIN (9

Hours)

Supply chain: Definition – scope and importance of supply chain – supply chain drivers and metrics - Designing supply chain network: Distribution network – Factors influencing distribution.

UNIT – V FORECASTING AND PLANNING IN SCM (9

Hours)

Forecasting and planning in supply chain management – Pricing in supply chain management- co-ordination in supply chain management- Role of IT in supply chain management.

Text Books

1. Chopra S and P Meindl “Supply chain management: Strategy, planning and operations”, Himalaya Publications, 2014.
2. David P, “International Logistics” Biztantra, New Delhi , 2013.
3. Donald J Bowersox Davi J Class” Logistics Management, Tata Mc.Graw Hill,New Delhi, 2014.
4. David Stewart ,”International Supply chain Management”, Cengage publications,2008.