

Sacred Heart College (Autonomous), Tirupattur - 635 601
Minutes of Board of Studies of Business Administration

The Board of Studies of Department of Business Administration gathered on 10.11.2022 at 2.00 p.m. in the Virtual Mode to discuss the Syllabus for all the three years under the CBCS introduced by the Department of Higher Education, Tamil Nadu. The meeting started with prayer and followed by a formal welcome to the external members and the department staff by Mr. R. Veerappan, Head of the department of Business Administration.

The members present for the meeting were the following

Chairman	:	Mr. R. Veerappan
Members	:	Mr. J. Anand Raj Mrs. S. Jayanthi
University Nominee	:	Dr. J. Michael Sammanasu Associate Professor, Dept of Management Studies Joseph's Institute of Management Studies St Joseph's College (Autonomous), Tiruchirappali.
Subject Expert	:	Dr. P. Stanley Vincent Assistant Professor, Dept. of Management Studies Mount Carmel College (Autonomous), Bangalore
Industrial Expert	:	Mr. K. Pradeep Raj Team Leader, Carborundum Universal Limited, Hosur
Alumini	:	Mr. S. Vigneshwaran Field Supervisor, Southern Railways, Katpadi
Student Representative	:	Master. M. Immanuel (III BBA) Miss. V. Parimala (III BBA)

Agenda

To discuss the syllabus for the forthcoming year

Resolution

- It was resolved to continue with the existing syllabus for the forthcoming academic year.

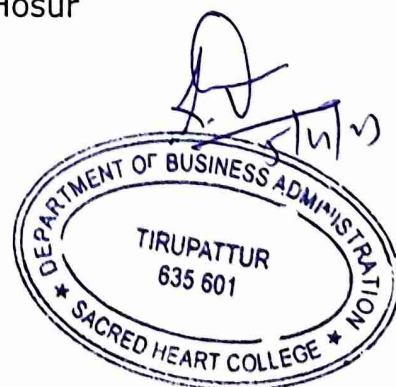


Minutes of Board of Studies of Business Administration Restructured Academic Programme under CBCS

The board of studies of Department of Business Administration gathered on 05.04.2023 at 9.30 a.m. in the BBA department to discuss syllabi of all the three years under the CBCS. The meeting started with prayer, followed by a formal welcome to the external members and the department staff by Prof. R. Veerappan, Head of the department of Business Administration.

The members present for the meeting were the following

- Chairman : Mr. R. Veerappan
- Members : Mr. J. Anand Raj
Mrs. S. Jayanthi
- University Nominee : Dr. Michael Sammanasu,
Associate Professor,
Department of Management Studies,
St. Joseph's Institute of Management Studies,
St. Joseph's College, Trichy
- Subject Expert : Dr. G. Deepalakshmi
Head,
PG & Research Department of Business Administration,
Marudhar Kesari Jain College For Women,
Vaniyambadi
- Internal Expert : Dr. S. Sasikumar
Head, PG & Research Department of Management Studies,
Sacred Heart College (Autonomous), Tirupattur
- Dr. J. Sasiganth
Assistant Professor,
PG & Research Department of Management Studies,
Sacred Heart College (Autonomous), Tirupattur
- Industrial Expert : Mr. A. Pradeep raj
Team Leader
Carborundum Universal Limited, Hosur
- Alumini : Mr. S. Vigneshwaran
Field Supervisor, Indian Railways
Katpadi, Vellore
- Student Representative : Master. G. Rajkumar
Master. S. Immanuvel
Miss. R. Parimala



The following points were discussed in the meeting,

1. The members of the board scrutinized and examined the syllabus of all the semesters of the Batch 2021-2024, 2022-25 & 23 - 26 based on the regulations of the tamilnadu government.
2. The members of the board passed the curriculum of 2021-2024 without any change. It will continue for the academic year 2023-2024.
3. The Board has included language papers in the curriculum for the batch 2022-2025 in their 3rd and 4th Semester without touching the 1st and 2nd semester.
4. The Board has revised the curriculum for the batch 2023-2026.
5. The External members appreciated that the syllabus was upto the standard.
6. The Board recommended referring to the Department of Computer Science, the following two papers Viz Office Software and Computer for Management for revising and updating the syllabus according to the current trend.
7. The Board also decided to refer the following two papers Viz Business Statistics and Operation Research to the Department of Mathematics, for revising and updating the syllabus according to the current needs.
8. The members also discussed the question paper pattern and approved the model. The board suggested framing a blue print model question paper for Accountancy papers.
9. The Board has passed the skilled papers.
10. The external members appreciated the innovations of Business Practical's included in the curriculum during. They also opined that these changes will enable the students to acquire practical knowledge.

The meeting concluded with the vote of thanks to the members by Prof. R. Veerappan.

