

SACRED HEART COLLEGE(ATUONOMOUS), TIRUPATTUR, VELLORE DT - 635601
Income Tax on Salaries and Other Income From 1st April 2009 to March 2010

Name: _____ Designation: _____ P.A.No. _____

- 1. Total Salary _____
- 2. Less : Allowances under Section 10(13A) _____
 - (a) Actual amount of rent paid _____
 - (b) 10 % of (Basic Pay + Grade Pay + DA) _____
 - (c) a – b _____
 - (d) 40% of (Basic pay + Grade Pay + DA) _____
 - (e) Actual amount of HRA received _____

Note : (Actual amount of HRA or rent in excess of 1/10 salary or 40% of salary which ever is the least)(-)

- 3. Basic Salary (1-2) _____
- 4. Deductions : Professional Tax _____
- 5. Income Chargeable under salary (3 – 4) _____
- 6. Add : Income from any other source:
 - (a) Evening College Salary _____
 - (b) Exam Remuneration _____
 - (c) Accured Interest (NSC) _____
 - (d) Others _____

7 Aggregate of 6 (a to c) _____

8. Gross Total: (5 + 7) _____

9. Deduction under Chapter VIA

| | Gross Amt. Rs. | Qualifying Amt. Rs | Deductible Amt.Rs. |
|---|----------------|--------------------|--------------------|
| a) U/S 80C (Total of _____ form III Maximum Rs.100000) | _____ | _____ | _____ |
| b) U/S 80G _____ | _____ | _____ | _____ |
| c) _____ | _____ | _____ | _____ |
| d) _____ | _____ | _____ | _____ |

10. Aggregate of deductible Amount (a +b +c+d) _____ (-)

11. Total Income (8 – 10) (Round off to Rs. 10) _____

12. Tax on Total Income (Round off to Re. 1/-) _____

13. Add : Educational cess @ 3% _____

14. Total Tax (12+13) _____

15. Tax deducted and remitted _____

16. Balance (14-15) (to be deducted in Dec.09 Rs.....Jan.10Rs.....) = _____

CERTIFICATE

- 1. Certified that the particulars furnished above are correct.
- 2. Certified that I am occupying rented house at (give address) _____
_____ and I am paying a monthly rent of Rs. _____
- 3. Certified that I am paying a sum of Rs. _____ towards life Insurance Premia and the Policy/ Policies/ is/ are kept alive.

Signature of the Assessee

Name : _____ Designation: _____

Dated : _____ Secretary Principal

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| 1) N.S.Cs. (New) | | | | |
|---|---|---|---|---------------------------------------|
| No. | Date | Amount | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| TOTAL | | | | |
| 2) N.S.Cs. (Old Certificates) VIII Issue | | | | |
| The year for which Interest accrued | Purchased between 01-03-2001 to 28-02-2002 | Purchased between 01-03-2002 to 28-02-2003 | Purchased on or after 01-03-2003 | Interest rate Rs.1000 Per Year |
| I Year | 97.20 | 92.00 | 81.60 | |
| II Year | 106.70 | 100.50 | 88.30 | |
| III Year | 117.10 | 109.70 | 95.50 | |
| IV Year | 128.50 | 119.80 | 103.30 | |
| V Year | 141.00 | 130.90 | 111.70 | |
| VI Year | 154.70 | 142.90 | 120.80 | |
| | Total interest for Section 80C | | | |
| 3) L.I.P. (Paid by individuals) | | | | |
| Policy Number | Premium | Amount | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| Total | | | | |
| 4) Postal Insurance | | | | |
| Policy Number | Premium | Amount | | |
| | | | | |
| | | | | |
| Total | | | | |

* Furnish only the year-wise total amount of all the certificates purchased. Certificate number not necessary

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| 5) Public Provident Fund | | |
|--|------|--------|
| No. | Date | Amount |
| | | |
| | | |
| | | |
| | | |
| Total | | |
| 6) Housing Loan (Capital repayment only) | | |
| No. | Date | Amount |
| | | |
| | | |
| | | |
| | | |
| Total | | |
| 7) ULIP | | |
| No. | Date | Amount |
| | | |
| | | |
| | | |
| | | |
| Total | | |
| 8) Post office CTD | | |
| 10/15 Years | No. | Amount |
| | | |
| | | |
| | | |
| | | |
| | | |
| Total | | |
| 9) Any other items | | |
| | | |
| | | |
| | | |
| | | |
| Total | | |
| Total of 1 to 9 as per Form III (for Section 80C) | | |
| Total Savings as per Form II | | |
| Grand Total | | |

Certified that all the above entries are correct. (all the entries should be supported by documents).

Signature

Date:

Name : _____

FORM – 12C
(See Rule 26B)

(Form for sending particulars of income under Section 192(2B))

- 1. Name and address of the employee :

- 2. Permanent Account Number :
- 3. Residential Status :
- 4. Particulars of income under the head of Income :
other than “Salaries” (Not being a loss under
any such head other than the loss under the head
“Income from House Property”) received in the
financial year.
 - i) Income from house property (In case :
of loss, enclose computation thereof)
 - ii) Profits and gains of business or :
profession.
 - iii) Capital Gains :
 - iv) Income from other Sources
(a) Dividends :
(b) Interest (including NSC) :
(c) Other incomes (Specify)
 - v) Examination work :
 - vi) Evening College Salary :
..... : _____

TOTAL : _____
- 5. Aggregate of sub-items (i) to (vi) of item 4 :
- 6. Tax deducted at source (Enclose Certificate(s) :
issued under Section 203)

Place :

Dated : Signature of the Employee

VERIFICATION

I, _____ do hereby declare
that what is stated above is true to the best of my knowledge and belief.

Verified today, the _____ day of _____ 200 .

Place :

Dated : Signature of the Employee

Extract from Form 3

Income From House Property

1. Address (es) of the Property (ies) _____

2. Self-occupied : Yes / No

3. Annual lettable value / Annual
rent received or receivable
(Whichever is higher) : Rs.

4. Less : Deduction claimed U/S 23

a) : Rs. _____

b) : Rs. _____

c) : Rs. _____

5. Total of 4 Rs . _____

6. Balance (3-5) Rs. _____

7. Less : Deduction claimed U/S 24

a) Repairs : Rs. _____

b) Interest on Loan : Rs. _____

c) : Rs. _____

d) : Rs. _____

8. Total of deductions of 7 Rs . _____

9. Income Chargeable under the
Head “ Income From House Property” (6-8) Rs . _____

Signature of the Employee