



# SACRED HEART COLLEGE (AUTONOMOUS)

(Affiliated to Thiruvalluvar University, Vellore)

Accredited by NAAC with CGPA of 3.43/4 at 'A' Grade

## Code of Conduct for Students

### DISCIPLINARY RULES

1. Students shall conduct themselves in such a manner as not to bring discredit to the college or to themselves. The good name of the college is in the hands of the students and the college authorities will not allow any student to defame it.
2. Students should be courteous and gracious towards their staff members. Any disrespect shown to them will be considered as a serious offence.
3. The medium of instruction and language of communication is English. Students are expected to converse always in English. Those who violate this language rule will be dealt with seriously.
4. Students are expected to conduct themselves inside and outside the college as gentle persons and maintain the honour and dignity of the academic community to which they belong.
5. Men students are asked to wear decent clothes however T-Shirts are forbidden. Women students can wear either Saree or Chudidar. No Jeans or half sarees or tight fittings for women students.
6. Students should wear their college identity cards (ID) around their necks on working or non-working days in the campus.
7. No student is permitted to take leave without submitting leave letter to the respective HOD.
8. During working hours the students cannot leave the campus without permission.
9. Late coming is to be avoided. Penalty will be levied on latecomers.
10. Use of mobile phone is not allowed inside the college premises between 8.30 a.m. and 6.05 p.m. The offenders will be fined Rs.1,000/- and mobiles will be confiscated.
11. **Ragging is prohibited:** Whoever directly or indirectly indulges, participates, abets or

propagates 'ragging' within or outside the college, shall be punished with imprisonment for a term which may extend to two years and shall also be liable to a fine up to Rs.10,000/- (**See page No.51**)

12. **Any problem created within or outside the campus with regard to boy-girl relationship will lead to dismissal from the institution.**
13. **Boys and girls eloping with college mates or getting married to them, during their period of study, will call for dismissal from the institution.**
14. According to Section 5 "Any student convicted of an offense under section 4 shall be dismissed from the educational institution and such student shall not be admitted in any other educational institution". (Madras Educational Rules, Ch.VIII) Graduate and under graduate students on the rolls of college are forbidden to take an active part in political agitation directed against the authority of the Government. Principal may further, at their discretion, forbid students to engage prominently any public movement.
15. Any college fine, by whomsoever imposed, must be paid to the midday meals account of the college in the Catholic Syrian Bank (A/C.No.2629981).
16. Students are forbidden to organize or attend any meeting in the college or collect money for any purpose without the explicit permission of the Principal. Severe action will be taken on the erring students.
17. No student shall be a member of any association unconnected with the college, without the permission of the Principal not shall a student take part in any antisocial and subversive activities.
18. Students are forbidden to remove or tamper with the furniture of the college. Severe action will be taken against such students and the loss shall be made good. If the offender is not traceable, a collective fine will be imposed.
19. Smoking, littering and defacing the walls and furniture are punishable offences.
20. Any student found to be indifferent or careless in one's work or whose conduct is considered to be detrimental to the best interest of the college, may at any time be suspended or dismissed from the institution with forfeiture of the fees paid.
21. **Students who come drunk or in possession of liquor or any drug will either be dismissed or suspended or debarred.**

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