

### Scholarships

For SC/ST, MBC, BC students, Government Scholarships are obtained based on Government order. To help the bright and hard working poor students, different types of scholarships are offered by the management. It is specially given to the economically poor and socially backward students.

### General Discipline

The regulations included in this section are not exhaustive.

1. Admission to Sacred Heart College is no Guarantee for a degree. The College expects students to do serious and sustained hard work and to make maximum use of the facilities offered for their all-round development.
2. The campus language is English. Hence the staff and students are expected to converse and correspond only in English.
3. The use of Cell Phone in the campus is strictly prohibited.
4. Smoking, drinking and drug-trafficking in the campus are strictly prohibited.
5. Ragging in any form is a serious offence and those indulging in it will be summarily dismissed.
6. Attendance at courses, including SHELTER programme is compulsory. Those who fail to get the minimum attendance of 75% will not be allowed to appear for the semester examinations.
7. Students whose conduct, or attendance, or progress is not satisfactory are liable to be asked to leave the College.
8. Students are required to wear their identity Cards certified up-to-date, on their person at all times and produce them to the duly appointed Security Guards on duty at the gates for entry and exit.
9. College office must be kept informed with change of address, if any, whether local or permanent.
10. Students must maintain a sense of decorum and discipline inside the College and in the public places.

### Note for the Parents

Parents are reminded that they are not absolved of their responsibility once their son/daughters are admitted to the college. The college expects parents or guardians to cooperate with the college authorities in the education of their children or wards. They should follow the students' progress in studies and his/her general conduct in and outside the college. Their cooperation is solicited especially to ensure regular attendance. They are expected to come and see whenever they are called by the Principal or HODs.

### How to Apply

Application for admission should be made in the prescribed form which can be obtained from the College Office. The form duly filled and completed should be sent to the Principal, Sacred Heart College, Tirupattur, Vellore-635601, within 10 days from the date of publication of Hr. Sec. Results. Incomplete forms will be rejected.

### Admission Procedure

Communication will be sent only those who are provisionally selected. The provisionally selected candidate will have to present himself/herself along with his/her parent for the interview with the Principal on the date mentioned in the intimation card. This provisional selection is automatically cancelled if the candidate fails to turn up for the interview on the date on the time mentioned. Interview cards are sent by post at the risk of the candidate. Admissions are made according to the Government norms for Reservation laid down by the Government of Tamil Nadu. 50% for minority students and the rest of the 50% of the admissions will be done as per Government Reservation Rules. M.C.A. students should take common entrance test conducted by Anna University or by any other approved Agency.

### College Fees

Fees	Eco	Com	Math	Phy	Chem	C.S	M.A. (Eco)	M.Sc (Math)	M.S.W
Tuition Fees							500	750	1000
<b>University Fees</b>									
Matriculation	30	30	30	30	30	30	30	30	30
Registration	80	80	80	80	80	80	100	100	100
Marksheet Verification	10	10	10	10	10	10	10	10	10
Sports & Library	120	120	120	120	120	120	100	100	100
NSS	10	10	10	10	10	10	10	10	10
Others	65	65	65	65	65	65	65	65	65
Recognition	100	100	100	100	100	100	220	220	220
Flag Day	5	5	5	5	5	5	5	5	5
Red Cross	5	5	5	5	5	5	5	5	5
<b>Special Fees</b>									
Student Aid Fund	100	100	100	100	100	100	100	100	100
Library	50	50	50	50	50	50	50	50	50
Games	100	100	100	100	100	100	100	100	100
Magazines	50	50	50	50	50	50	50	50	50
Associations	50	50	50	50	50	50	50	50	50
Exams Stationery	50	50	50	50	50	50	50	50	50
Audio Visual	50	50	50	50	50	50	50	50	50
Sports Day	50	50	50	50	50	50	50	50	50
Calendar	50	50	50	50	50	50	50	50	50
Lab Fee			350	350	350	500			300
Field Work									250

\* Tuition Fees subject to GO

### Certificates to be produced on admission (in original)

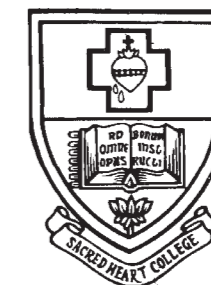
- Transfer Certificate
- Conduct Certificate
- +2 Mark Sheet for UG
- Degree mark sheet/Degree for PG/Diploma
- Candidates who have passed an examination of other State Boards, other Universities and Foreign Boards should produce eligibility certificate from the Thiruvalluvar University.
- Scheduled caste, Scheduled Tribe, Most Backward Class, Backward Class students must attach a Xerox copy of the first page of the SSLC Book.
- Income Certificate signed by the Revenue Officer not less than the rank of a Deputy Tashsildar.
- 5 copies of a recent passport size photograph.

**Students are advised to keep with them Xerox copies of their certificates before submitting the originals to the office. Requisition for original certificates once submitted in the office, will not be entertained.**

### FOR THE PUBLIC

Sacred Heart College does not accept CAPITATION FEE OR DONATION for admission. If any one promises admission to the College or Hostel on a consideration of donation, the matter should be brought to the notice of Fr.Rector/ Fr. Principal immediately. Canvassing in any form including recommendation letters and offering donations will disqualify a student from admission.

Principal



# SACRED HEART COLLEGE

(AUTONOMOUS)

Nationally Re-accredited with 'A' Grade

Tirupattur -635601, Vellore District, INDIA.

Affiliated to Thiruvalluvar University

Phone: (04179) 220553 Fax : 226423 / 225060

Website: [www.shctpt.edu](http://www.shctpt.edu)

E-Mail: [office@shctpt.edu](mailto:office@shctpt.edu)



## PROSPECTUS

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Sacred Heart College (Autonomous), Tirupattur, a minority institution, is managed by the Salesians of Don Bosco (SDB) of Chennai Province. It is a First Grade College of Thiruvalluvar University. This prestigious institution was established in 1951. It was affiliated then to Madras University. In recognition of its meritorious services in the sphere of higher education to the poor, Sacred Heart College was conferred the honour of an autonomous status in 1988. It received the four star status in 1999 and got Re-accredited with 'A' Grade in 2007 from the National Assessment and Accreditation Council (NAAC). This institution has produced many Academicians, Educators, Vice-Chancellors, Scientists, Administrators, Social Workers and National Players.

### Vision Statement

We, the community of Sacred Heart College, inspired by the love of the Heart of Jesus and fundamental human values, following the educative system of Don Bosco, are committed to the creation of an educated, ethical and prosperous society, where equality, freedom and fraternity reign by imparting higher education to poor and rural youth enabling them towards integral human development

### Mission Statement

In the field of higher education, we are committed to academic excellence, healthy standards in extracurricular practices, socially relevant research, courses leading to employment and entrepreneurship and continuous progress of the institution.

Socially, we work towards serving preferentially the underprivileged and rural youth, educating them to social consciousness of rights and responsibilities, rooting out social evils, building communities and promoting total literacy, education and development of the neighbourhood.

Spiritually, we aim at integrating ethical, cultural and political values, developing a sense of the Divine presence in nature and in the human person, by means of group activities and personal guidance, in a family atmosphere.

In this way, we are "ready for every good work" (ad omne opus bonum instructi) in collaboration with the government and people of good will, to create a society more worthy of human beings.

### Pedagogy

The distinctive characteristics of education at Sacred Heart College stem from the "Preventive System of Education" enunciated by the founder Don Bosco, *one of the best-known saints of 19th century. He is the founder of the 'Salesian Society', which runs this College. Today this society is a world phenomenon. It works in 129 countries, 2166 institutions with 16,645 members, priests and brother.* The basic principles of Preventive System are Reason, Religion (spirituality) and Loving Kindness. It believes that the heart of every human person can be touched by unconditional love, not by rules and sanctions. The educator appeals to the reason of the student and to the inner presence of the Divine and human being's spiritual nature. Following this system, the institution runs in an atmosphere of family where mutual trust and care make education of the heart and mind possible.

### Motto

"Ad Omne Opus Bonum Instructi" is the motto of Sacred Heart College. It means, "Ready for Every Good Work". Every student passing through the portals of this institution will be prepared to do every good work or every noble task.

## Courses Offered

Subject	UG	PG	M.Phil	Ph.D
Economics	√	√	√	√
Commerce	√	√	√	
Business Administration	√			
Mathematics	√	√	√	√
Physics	√	√	√	
Chemistry	√	√	√	
Bio Chemistry	√			
Computer Science	√	√	√	
Social Work		√	√	√
Computer Application		√		
Thamizh		√		

The institutional goal and objectives are translated into the following academic and non-academic programmes:

**Admission Policy:** The central concern of this Institution is the welfare of the young, and among them, the most poor and abandoned. The major target groups are the rural poor, dalits, tribal, the exploited and the marginalized.

**Physical Development:** Sports and Games take a special place in this Institution. From providing purified drinking water to the balanced diet in the hostels and mid-day meal scheme for day scholars, the Institution takes every care in building up the good health of the students. Sacred Heart College has been appreciated for its outstanding performance in sports down the years. The Sports Development Authority of Tamil Nadu Government has selected Sacred Heart College as one of the Joint Sports Development Centre for Volley Ball. Special preference and encouragement are given to sportsmen and players in this college. Some scholarships are also available for the outstanding players.

**Intellectual Development:** Academic excellence and building intellectual capacity to search for truth and knowledge is the primary focus of this institution. Regular contact classes, exposure programmes, update of knowledge by visiting professors, seminars, research studies, study circles, library update are some of the activities in pursuit of this aspect of development.

**Choice Based Credit System (CBCS)** Keeping in mind the needs of students, the latest developments in the educational field and the experiments made by different leading autonomous colleges and universities, the curriculum of the college has been redesigned and CBCS has been introduced to provide mobility and flexibility for the students. Semester system with internal and end-semester evaluations are done with utmost care and concern for student.

**Psychological Development:** Considering the handicaps of the rural students with regard to their personality development, the college has developed a center called **SAGES** (Services of Advice, Guidance and Empowerment of Students) to take care of this aspect of their development.

**Social Development: SHELTERS** (The Salesian Higher Education for Leadership Training and Empowerment of Rural Society) is an umbrella extension programme. Under this programme, the students of all the associations are trained in social concern and responsibility, loyalty to the country and the community around them. Denouncing and fighting social evils such as caste, corruption, and degradation of women and violation of human rights are constitutive parts of this institution's education.

**Career Development:** The disadvantaged rural youth require special skills training for job placement. The institution has set up a separate entity called **VAZHIKKATTI** (a center for career guidance and job placement) to take care of this aspect.

**Communicative Skills Development:** To facilitate the learning of English and to develop the communicative skills, all the first year undergraduate students are given specialized training in the skills of using English effectively in the first year.

**Computer Skills Development: The Guezou Computer Academy (GCA)** is entrusted with the responsibility of providing computer literacy to all the students so that they may cope with the changing trends in ICT (Information and Communication Technology).

**Spiritual Development:** This institution respects every religion. The department of value education goes into the heart of every religion and brings out the foundations of love, peace, justice and truth. The students are trained to be spiritually mature and patriotic persons. **OASIS** is the center for spiritual development.

The holistic education is given in this college not merely as a tool to make a living but to teach the art of living as integrated persons. The strategy is to develop the community through the human resource development of the rural young people who are most disadvantaged.

### Infrastructure:

#### General Physical facilities

The College is located on 23 acres of land and has adequate physical infrastructure to accommodate all its departments, class rooms, supportive facilities and hostels.

Class Rooms & Halls	Supportive	Residential
Main Block	Library	Jothi Nivas Hostel
Silver Jubilee Block	Indoor Stadium	Rinaldi Hostel
Golden Jubilee Block	Meditation Center (OASIS)	Murphy Hostel
Computer Block	Auditorium	Guezou Hostel
Bosco Institute of Social Work	Staff and Students Welfare Center	St. Joseph's Hostel
	D.B. Center	Amalagam Hostel
	Arumbu Book Center	Salesian's Residence
	Sacred Heart Shrine	Guest House

### Library

Sacred Heart College has the biggest library in the District. It possesses a collection of nearly 60,000 books, 3000 back volumes of journals and 200 national and international journals. Students have an easy access to electronic technologies like online public access catalogue (OPAC), CDs, videotapes, e-journals, Internet and reprographic facilities. The browsing center attached to the library is at the disposal of the students. All relevant journal articles, bibliographic list, catalogue of books and non-book materials can be downloaded. Important websites relevant to each department are downloaded, compiled and kept for reference.