

**Minutes of the Twenty-first Meeting of the Academic council held at
11.00 a.m, on 28th July 2007.**

Members Present:

Heads of the Departments (Shift I)

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| Tamil | : Rev.Dr.A.Maria Soosai |
| English | : Dr.V.Prakash |
| Economics (PG) | : Mr.K.Selvaraj |
| Economics (UG) | : Mr.A.Periyamayagasamy |
| Maths (PG) | : Dr. M. Maria Susai Manuel |
| Maths (UG) | : Major.M.Reni Sagayaraj |
| Physics | : Dr.S.Veeraraghavan |
| Chemistry | : Mr.S.Saminathan |
| Commerce | : Mr. V.Rajendiran |
| Business Administration | : Rev.Fr.D.Maria Antonyraj |
| History | : Mr.D.Leslin |
| Computer Science | : Rev.Fr.S.Thaddeus |
| Social Work | : Rev.Dr.S.Thanislau |
| Value Education | : Rev.Dr.Maria Arokiam Kanaga |
| Physical Education Director | : Dr.A.Amuldoss |
| College Librarian | : Mr.J.Sunderraj |
| Office Superintendent | : Mr.F.Vincent |
| Staff Secretary (Shift I) | : Mr.R.Dhanapalan |
| Special Invitee | : Dr.V.Prakash |

Heads of the Departments (Shift II)

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| Tamil (PG) | : Mr.K.Parthibaraja |
| Tamil (UG) | : Mr.Pon Selvakumar |
| English | : Mr.Jesu Stephen Samy |
| Commerce (PG) | : Dr.S.M.Krishnan |
| Commerce (UG) | : Mr.S.Karthikeyan |
| Maths | : Mrs.Eswari Prem |
| Physics (PG) | : Mr.M.Saravanakumar |
| Physics (UG) | : Mr.Daniel Lawrence |
| Chemistry (PG) | : Dr.J.Dhanaraj |
| Comp.Science (UG) | : Mr.Thomas Emmanuel |
| Bio-Chemistry | : Rev.Fr.Praveen Peter |
| MCA | : Mr.M.Maria Dominic |
| Value Education | : Mr.V.Louis Xavier |
| Staff Secretary (Shift II) | : Mr.R.Sivarama Krishnan |

The following members had expressed their inability to attend the meeting.

Rev.Dr.Maria Arokiam Kanaga
Mr.Pon Selvakumar
Mr.J.Sunderraj

Mr.R.Dhanapalan
Dr.A.Amuldoss
Mr.Jesu Stephen Samy

Experts from outside

Mr.S.Rethinam
Dr.Joe Annaji
Brig (R) M.Sudandiram
Dr.K.Joel

– Chennai
– Krishnagiri
– Krishnagiri
– Ambur

University Nominees

Dr.A.R.Veeramani
Dr.G.Singaravelu
Dr.S. Sivachandirabose

– Vellore
– Vellore
– Vellore

The Twenty-first Ordinary Meeting of the Academic council was held at 11:00 am on 28th July 2007 in the DMT Hall. The meeting started with a prayer song visually played.

Rev. C.Antonyraj, the principal, welcomed all the members of the Council. In his introductory words, he said that the communication of granting autonomy to the second shift courses reached late from the Thiruvalluvar University and that has delayed the holding of Academic Council meeting earlier and it was also the reason for not fulfilling all the formalities and procedures before holding the Academic Council meeting. He also informed the members that the College had been re-accredited with 'A' grade by NAAC.

Dr.A. J. Christopher raised a point of order because the agenda of the Academic Council meeting was not given earlier according to the norms. The Principal replied that due to delay in producing the revised syllabus by the departments, some of the procedures prior to the meeting could not be followed; otherwise there was no deliberate intention of deviating from the rules and regulations of the academic council meeting. Then the Assembly agreed to continue the meeting.

Department of Tamil:

The Head of the Department for Tamil, Rev. Dr. A. Maria Soosai read out the report of the board of studies meeting. Rev. Dr.S.Thanislus suggested that the Tamil report could well be in Tamil itself and Mr.Louis Xavier was of the opinion that the names of the members of the board of studies be included. Dr.A. Maria Soosai thanked the members for the suggestions and said that their views would be considered for the next board of studies meeting. The minutes were passed.

Department of English:

Dr.V.Prakash the Head of the Department of English read out the report of the board of studies meeting. No questions were raised. The minutes were passed.

Department of Mathematics:

Dr. M. Maria Susai Manuel, the Head of the Department for M.Sc Mathematics presented the minutes of the meeting of the Board of studies in Mathematics. Rev. Dr. A. Maria Soosai asked whether the Department has kept the recommendations of the Academic Audit Committee, in revising the syllabus. To this Dr. M. Maria Susai Manuel answered that the recommendations have been adhered to. Mr. S. Saminathan asked about the credits offered in the subject. To this he answered that the credits are not according to the number of hours but depend upon the nature and the weightage of the courses. Fr.A.T. Thomas said that the departments having M.Phil programmes should come together to decide upon the duration of the examination for M.Phil programmes. With these suggestions the minutes of the M.Sc Mathematics board were passed.

Department of Physics:

Dr.Veeraraghavan, the Head of the Department of Physics, presented the minutes of the Board of Studies Meeting. Fr.Principal asked for a clarification regarding the method of giving marks for library work. He informed that for every paper the student was expected to spend ten hours and a viva would be conducted upon the materials collected or the student may be asked to present a seminar based on the materials and his/her performance would be counted for giving marks. With these discussions the minutes were passed.

Department of B.Sc Chemistry:

Mr.S.Saminathan, the Chairman of the Board of studies for B.Sc Chemistry, presented the members the minutes of the meeting. Mr.S.Saminathan said that the externals were absent for the meeting. Asked whether the externals were informed he said that they were not informed. Members expressed their concern for not having informed the externals. To this he replied, as there was no revision of the syllabus he had felt that the externals were not required.

Department of M.Sc Chemistry:

Mr. Dhanraj, the Head of the Department of M.Sc Chemistry, presented the minutes of the board of studies meeting of M.Sc Chemistry,.Mr.S.Saminathan expressed that the chairman of the PG board should have informed the Chairman of the UG board about the board of studies meeting. To this he was told that next time he would surely be intimidated.

Department of Biochemistry:

Rev.Fr.Praveen Peter presented the minutes of the department of Bio-Chemistry Board of Studies meeting.Mr.S.Saminathan expressed concern whether the current chairman of Biochemistry is fully qualified to be the chairman of the board of studies for Biochemistry. To this Fr.Principal replied that since the department was new, Fr.Praveen has been appointed. The minutes were then passed.

Department of Computer Science:

Rev. Fr. Thaddeus the HOD of the department of Computer Science read out the minutes of the Board of studies meeting. Rev.Dr.A.Maria Soosai raised a question about the difference between tutorials and practicals conducted in the department. To this Fr.Thaddeus replied that tutorial is the process of giving a problem and asking the students to solve it with the guidance of a lecturer and it can be conducted individually or for group of students. Dr.K.Ravi observed that one wording 'thesis' on page 169, section 9.5.2, be replaced by the word 'dissertation'. Mr.Leslin made a suggestion that in the next re-structuring of the syllabus the department should

consider basic computer skills for all the students irrespective of their departments which will eventually enable the dream of our beloved former President Dr. A.P.J Abdul Kalam in creating a computer literate India. Fr. Thaddeus thanked the members for their valuable suggestions and the minutes were passed.

Department of Economics:

Mr. K. Selvaraj, the HOD of Economics, presented the minutes of the ordinary meeting of the Board of Studies of Economics. Asked whether the Economics department does not have guides' paper, Mr. K. Selvaraj replied that they do not have guides' paper. Dr. K. Ravi was of the opinion that since this is an autonomous college some research components can be thought of. Mr. Leslin said that not only M.Phil Economics department but also all the departments running M.Phil programme could come together and have a uniform internal assessment.

Department of Commerce:

Mr. V. Rajendiran, the Chairman of the postgraduate department of commerce, presented the minutes of the meeting of the Board of Studies in Commerce. Fr. A. T. Thomas was of the opinion that the term 'either or' could be avoided in the question pattern. Instead running numbers can be used to make things clearer. To this Mr. Rajendiran responded that running numbers are also used. Dr. M. Maria Susai Manuel clarified how the marks were allotted when there were more number of theories and problems. To this Mr. V. Rajendiran answered that forty percentage of marks are allotted for theory and sixty percentage of marks for problems. With these clarifications the minutes were passed.

Department of Value Education:

Mr. Louis Xavier read the minutes of the Board of Studies Meeting of Value Education. He pointed that there were no external members present during the meeting. Dr. Maria Soosai Manuel referred to the absence of external members. To this Mr. Louis Xavier replied that during the revision the external members also would be invited. The minutes were passed.

Conclusion:

The Principal thanked all the members of the Academic Council for their co-operation and for the valuable contribution to improve the quality of the Curriculum.