

Minutes of the 39th ordinary meeting of the Academic Council

Date: 2nd May, 2022

Time: 10:00 A.M

Venue : D.M.T Hall

Prayer and Welcoming

The 39th ordinary meeting of the academic council started with a prayer song by the college choir. Rev.Dr.D.Maria Antony Raj SDB, the Principal and Chairman of the Academic Council prayed to the Almighty to guide the members to discuss and arrive at decisions for the welfare of the students.

Rev.Dr.D.Maria Antony Raj SDB, the Principal and Chairman of the Academic Council then welcomed the members of the academic council to the meeting. He welcomed the outstanding experts Dr. F. Sagayaraj Francis, Professor, Department of Computer Science & Engineering, Pondicherry Engineering College, Puducherry , Dr. Bushan D. Sudhakar, Professor & Head, Department of International Business School of Management, Pondicherry University, Puducherry , Rev. Dr. Charles Lasrado SJ, Principal , St Joseph's College of Commerce (Autonomous) , Bangalore, Dr. R. Babu Janarthanan, Professor, Department of Biotechnology , Thiruvalluvar University , Vellore to the meeting. He then welcomed all the chairpersons of various board of studies to the meeting.

Rev.Dr.D.Maria Antony Raj SDB informed that the Dr. K. Srinivasan, Associate Professor, School of Chemistry, Bharathidasan University, Tiruchrappalli, the outstanding expert, and the University Nominees Dr. R. Jeyaraman, Member-Syndicate, Director i/c, Centre for Academic Courses and Students Affairs & Professor, Department of Tami, Thiruvalluvar University , Vellore, Dr. K. Dinakaran, Professor, Department of Chemistry, Thiruvalluvar University , Vellore and Dr.M.Jose, Chairman (PG Board of studies, Physics) have conveyed their inability to attend the meeting on personal reasons.

Agenda

Rev.Dr.D.Maria Antony Raj SDB, the Chairman then briefed the following as the agenda for the meeting:

- Minutes and action taken report of the 38th ordinary meeting of the academic council.
- Presentation of minutes of the various boards of studies and Programme Specific Outcomes along with Course Outcomes of respective curriculum.
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Minutes and action taken report of the 38th ordinary meeting of the academic council and the Action Taken Report

Dr.A.George Louis Raja, the meeting secretary then read out the minutes of the 38th ordinary meeting of the academic council held on 4th December, 2021. Dr.S.R.Xavier Rajarathinam then presented the action taken report of the meeting. Both the minutes and action taken report of the 38th ordinary meeting of the academic council were approved and passed by the members of the academic council.

Briefing by the chairman about the presentations by various Board of Studies

Rev.Dr.D.Maria Antony Raj SDB, the Principal and Chairman of the Academic Council briefed that the Curriculum Development Cell and IQAC of the college has drafted the programme outcomes for UG and PG programmes. Based on which the Board of Studies of various departments were directed to draft their programme specific outcomes and courses outcomes, which will be presented for the approval of the academic council. The mapping of programme outcomes, programme specific outcomes and course outcomes will be presented in the next academic council meeting. Then the chairman announced the order of the presentation and invited the chairman of the

respective boards to present the minutes of their board meetings along with the Programme Specific Outcomes and Course Outcomes of their respective Curriculum.

Presentations by various boards of studies

Department of Life Education

Rev.Dr. John Alexander, the chairman presented the minutes of the meeting of the board of studies in Life Education and the Programme Specific Outcomes and Course Outcomes of the curriculum. The minutes of the meetings was approved and passed by the members of the academic council. Dr.N.Aruldoss asked for a clarification about redundancy in the communicative English course offered by the life education department with the communicative English course offered by the English department. In response, Rev.Dr.K.A.Maria Arockiaraj SDB, the Additional Principal mentioned that there may be some overlapping in the content, but only to reinforce the communicative skills of the students. Dr.Bhusan D.Sudhakar suggested that the technical skill courses offered by the department of life education can be extended as a certificate course to the Higher Secondary Students of the neighborhood.

Department of Tamil (Language – Part I)

Dr.P. Selvakumar, the chairman presented the minutes of the meeting of the board of studies in Part- I (Tamil) and the Programme Specific Outcomes and Course Outcomes of the curriculum. The minutes of the meetings of Part- I (Tamil) was approved and passed by the members of the academic council.

Department of Tamil (UG & PG)

Dr.P. Balasubramanian, presented the minutes of the meetings of the UG & PG boards of studies in Tamil and the Programme Specific Outcomes and Course Outcomes of the curriculum. The minutes of the meetings of UG and

PG boards in Tamil were approved and passed by the members of the academic council.

Department of English (Language – Part II)

Prof.N. Arul Doss, the chairman presented the minutes of the meeting of the board of studies in Part- II (English) and the Programme Specific Outcomes and Course Outcomes of the curriculum. The minutes of the meetings was approved and passed by the members of the academic council. Dr.F.Sagayaraj Francis queried that the Department of English have presented Aims & Objectives as well as the course outcomes for all the courses, and sought for the explanation. In response, Mr.N.Aruldoss responded that this is done, as per the draft template by UGC. Dr.F.Sagayaraj Francis suggested keeping the template as simple as possible. Dr.R.Murali asked for a clarification regarding the programme specific outcomes specified for the Language Courses. Rev.Dr.K.A.Maria Arockiaraj SDB, responded that the board has listed the programme specific outcomes expected from the language courses across programmes. Dr.D.Leslin suggested having a common understanding about the number of items in the programme specific outcomes and course outcomes. Dr.S.Sagayaraj mentioned that in CDC a common guideline to have 5 or 6 programme specific outcomes and 6 course outcomes was accepted. Dr.L.Ravi suggested that series of workshops on Outcome Based Education(OBE) framework should be arranged for the faculty for better adaptation of OBE.

Department of English (UG)

Mrs. J. Mary Jenif, the chairman presented the minutes of the meeting of the board of studies in UG (English) and the Programme Specific Outcomes and Course Outcomes of the curriculum. The minutes of the meetings was approved and passed by the members of the academic council.

Department of English (PG)

Rev. Dr. K.A. Maria Arokiaraj SDB, the chairman presented the minutes of the meeting of the board of studies in PG (English) and the Programme Specific Outcomes and Course Outcomes of the curriculum. Dr.F.Sagayaraj Francis suggested that PEO should be measured along with PO after the completion of the programme, he also reminded that, in case of NEP being implemented, separate outcomes should be drafted for certificate, diploma and degree programmes. Dr.L.Ravi suggested that the college should be ready to implement New Educational Policy as per the government's directions. Rev.Dr.Charles Lasrado SJ, suggested organizing a workshop to train the faculty on Outcome Based Education (OBE) framework.

After the above discussions, the minutes of the meetings was approved and passed by the members of the academic council.

Department of Economics (UG)

Dr. J. Jacob Stanley Inbaraj, the chairman presented the minutes of the meeting of the board of studies in UG (Economics) and the Programme Specific Outcomes and Course Outcomes of the curriculum. The minutes of the meetings was approved and passed by the members of the academic council.

Department of Economics (PG)

Dr. A. Xavier Susairaj, the chairman presented the minutes of the meeting of the board of studies in PG (Economics) and the Programme Specific Outcomes and Course Outcomes of the curriculum. The minutes of the meetings was approved and passed by the members of the academic council.

Department of History

Dr. D.Leslin, the chairman presented the minutes of the meeting of the board of studies in History and the Programme Specific Outcomes and

Course Outcomes of the curriculum. The minutes of the meetings was approved and passed by the members of the academic council.

Department of Commerce (UG)

Dr. K.A. Maria John Joseph, the chairman presented the minutes of the meeting of the board of studies in Commerce (UG) and the Programme Specific Outcomes and Course Outcomes of the curriculum. The minutes of the meetings was approved and passed by the members of the academic council. Dr.K.A.Maria John Joseph proposed to include lab hours for the course "Information Technology and its Applications in Business", which will improve the employability of the students and introduction of a new course "Security Analysis and Portfolio Management" in the second semester. Rev.Dr.Maria Antony Raj SDB, the Principal noted that introduction of a new course in the already existing pattern may cause confusion in subject code, and directed the department to sought for clarification with the Controller of Examinations to add the course, if required. Dr.Babu Janarthanan, wanted to know about the type of the course, and Dr.K.A.Maria John Joseph, the chairman of the board responded that the course is a Skill Elective paper.

Department of Commerce (PG)

Dr. K.Anbalagan, the chairman presented the minutes of the meeting of the board of studies in Commerce (PG) and the Programme Specific Outcomes and Course Outcomes of the curriculum. The minutes of the meetings was approved and passed by the members of the academic council.

Department of Commerce (CA)

Dr. P.Saravanan, the chairman presented the minutes of the meeting of the board of studies in Commerce with Computer Applications and the Programme Specific Outcomes and Course Outcomes of the curriculum. The minutes of the meetings was approved and passed by the members of the academic council.

Department of Business Administration (B.B.A)

Mr. R.Veerapan, the chairman presented the minutes of the meeting of the board of studies in Commerce with Computer Applications and the Programme Specific Outcomes and Course Outcomes of the curriculum. The minutes of the meetings was approved and passed by the members of the academic council.

Department of Social Work (PG)

Rev. Fr. J.Andrews Raja, the chairman presented the minutes of the meeting of the board of studies in Social Work and the Programme Specific Outcomes and Course Outcomes of the curriculum. He also noted that course outcomes are included with two more cognitive levels namely Psychomotor Skills and Affective Domain. The minutes of the meetings was approved and passed by the members of the academic council.

Department of Management Studies (M.B.A.)

Dr. S.Sasikumar, the chairman presented the minutes of the meeting of the board of studies in Management Studies and the Programme Specific Outcomes and Course Outcomes of the curriculum. The minutes of the meetings was approved and passed by the members of the academic council. He also presented the proposed curriculum structure and syllabi of the Postgraduate Diploma in Civil Aviation Management (PGDCAM). Dr.Bhushan.D.Sudhakar suggested that in future this programme can be collaborated with technical universities. Dr.F.Sagayaraj Francis asked for the clarification with regard to the internship, and Rev.Dr.D.Maria Antony Raj SDB responded that, this programme is introduced based on the increasing demand for graduates in civil aviation management, and there are three airports available in the vicinity, where the internship can be carried out. The academic council accepted and approved the syllabi of PGDCAM and directed the Board to apply for affiliation of the programme.

Department of Mathematics (UG)

Dr. R.Murali, the chairman presented the minutes of the meeting of the board of studies in Mathematics (UG) and the Programme Specific Outcomes and Course Outcomes of the curriculum. The minutes of the meetings was approved and passed by the members of the academic council.

Department of Mathematics (PG)

Dr. A.George Maria Selvam, the chairman presented the minutes of the meeting of the board of studies in Mathematics (PG) and the Programme Specific Outcomes and Course Outcomes of the curriculum. The minutes of the meetings was approved and passed by the members of the academic council. There was a discussion about the clause 'No Negative Marks' in part-B of skill enhancement courses, which includes Multiple Choice Questions (MCQs). The academic council permitted to implement the proposal and present a report of the same, during the next meeting of the academic council.

Department of Physics (UG)

Dr. A.Albert Irudayaraj, the chairman presented the minutes of the meeting of the board of studies in Physics (UG) and the Programme Specific Outcomes and Course Outcomes of the curriculum. The minutes of the meetings was approved and passed by the members of the academic council.

Department of Physics (PG)

Dr. A.Albert Irudayaraj, presented the minutes of the meeting of the board of studies in Physics (PG) and the Programme Specific Outcomes and Course Outcomes of the curriculum. The minutes of the meetings was approved and passed by the members of the academic council.

Department of Chemistry (UG)

Dr. S.R.Xavier Rajarathinam, the chairman presented the minutes of the meeting of the board of studies in Chemistry (UG) and the Programme

Specific Outcomes and Course Outcomes of the curriculum. The minutes of the meetings was approved and passed by the members of the academic council.

Department of Chemistry (PG)

Dr. V.Collins Arun Prakash, the chairman presented the minutes of the meeting of the board of studies in Chemistry (PG) and the Programme Specific Outcomes and Course Outcomes of the curriculum. The minutes of the meetings was approved and passed by the members of the academic council.

Department of Computer Science (UG)

Dr. L.Ravi, the chairman presented the minutes of the meeting of the board of studies in Computer Science (UG) and the Programme Specific Outcomes and Course Outcomes of the curriculum. The minutes of the meetings was approved and passed by the members of the academic council.

Department of Computer Science (PG)

Dr. S.Sagayaraj, the chairman presented the minutes of the meeting of the board of studies in Computer Science (PG) and the Programme Specific Outcomes and Course Outcomes of the curriculum. The minutes of the meetings was approved and passed by the members of the academic council.

Department of Biochemistry (UG)

Dr. A.Jeyaprakash, the chairman presented the minutes of the meeting of the board of studies in Biochemistry (UG) and the Programme Specific Outcomes and Course Outcomes of the curriculum. The minutes of the meetings was approved and passed by the members of the academic council.

Department of Biochemistry (PG)

Dr. A.C.Gomathi, the chairman presented the minutes of the meeting of the board of studies in Biochemistry (PG) and the Programme Specific Outcomes and Course Outcomes of the curriculum. The minutes of the meetings was approved and passed by the members of the academic council. Dr.Babu Janarthanan suggested to include text books and references written by both Indian and foreign authors.

Department of Microbiology

Dr. P.Saranraj, the chairman presented the minutes of the meeting of the board of studies in UG Microbiology & PG Applied Microbiology with the Programme Specific Outcomes and Course Outcomes of the curriculum. The minutes of the meetings was approved and passed by the members of the academic council.

Department of Computer Applications (UG)

Mr. A.John Martin, the chairman presented the minutes of the meeting of the board of studies in Computer Applications (UG) and the Programme Specific Outcomes and Course Outcomes of the curriculum. The minutes of the meetings was approved and passed by the members of the academic council.

Department of Counselling Psychology

Rev.Dr.I.Joe Sanjay OFM Cap, the chairman presented the minutes of the meeting of the board of studies in Counseling Psychology and the Programme Specific Outcomes and Course Outcomes of the curriculum. The minutes of the meetings was approved and passed by the members of the academic council.

Department of Computer Applications (PG)

Dr. A.George Louis Raja, the chairman presented the minutes of the meeting of the board of studies in Computer Applications (PG) and the Programme Specific Outcomes and Course Outcomes of the curriculum. The minutes of

the meetings was approved and passed by the members of the academic council.

Vote of Thanks

Rev.Dr.D.Maria Antony Raj SDB, the Principal and the chairman of the academic council acknowledged the contributions of all the members of the academic council. After which, the members proceeded for the group photograph followed by the lunch.