

MEMORANDUM OF UNDERSTANDING

between

P.G. & Research Department of Social Work

Sacred Heart College (Autonomous), Tirupattur, Vellore. Tamil Nadu, INDIA

&

**North East Institute of Social Science and Research (NEISSR) 797112 Dimapur, Nagaland
INDIA**

Article I. Parties and Purpose

P.G. & Research Department of Social Work, Sacred Heart College (Autonomous), located in Tirupattur, Vellore, Tamil Nadu, India, and **North East Institute of Social Science and Research (NEISSR) 797112 Dimapur, Nagaland, INDIA** conduct programs and activities of basic and applied research, education and training and information transfer, and socio-economic development. These two centers agree to establish and conduct mutually agreed upon cooperative and collaborative projects, programs, and/or activities, which will enhance the programs of each.

Article II. Areas of Cooperation and Collaboration

P.G. & Research Department of Social Work, Sacred Heart College (Autonomous) and **North East Institute of Social Science and Research (NEISSR)** agree to establish and conduct projects, programs, and/or activities as deemed appropriate in one or more of the following general areas. Potential areas of cooperation/collaboration include but are not limited to:

Areas of Cooperation

With due regard to the laws, rules, regulations and policies from time to time in force, governing the subject matter, each party will endeavour to explore the following avenues of cooperation and establish arrangement for furthering higher education, capacity building including resource sharing for the mutual benefits of both the parties in the following areas;

- a. Student Exchange Programme
- b. Faculty Exchange Programme
- c. Strengthening of ties between Youth Development specializations in both institutions
- d. Undergraduate & Post Graduate programme in LSE and Career counseling.
- e. Research & Development Initiatives
- f. Certificate and Diploma Courses for Faculty / Students
- g. Exchange of Publications and Information
- h. Seminars / Conferences/workshops can be organized jointly
- i. Other areas of new initiatives as and when it deemed essential by both parties

The areas of cooperation listed above are illustrative and do not limit new and innovative ventures. The modalities of implementation of each of the above programmes can be discussed from time to time and decided according to mutually acceptable terms.


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Responsibilities

The parties will consider and specify the responsibilities individually and jointly, and enumerate the details which constitute as the basis of a specific agreement entered into every area of cooperation giving a practical orientation to the objectives of the Memorandum of Understanding. This concept note is a preliminary draft presenting the idea whether resources available in both institutions can be shared for the mutual benefit of all concerned. Specific details regarding financial, technical, operational and administrative issues that arise out of the MoU will be taken up later on mutual consent once the possibility of joint collaboration becomes feasible.

Areas where sharing of resources could be thought of:

- **Student Exchange Programme :**
Some of the papers in the Syllabus — (Basics of Youth Development, Youth Policies & Programmes, Youth and Community Work, Project Management, Working for NGOs) are common for the students both Institutes.
Student exchange programmes can be organized on some of these common areas which will enable students to interact and learn from one another and from faculty of the other institution. This also would provide scope for multi cultural exposure, sharing of experiences and diverse learning.
- **Field Practicum:** Dept. of Social Work, as part of the curriculum sends students for field work practicum for around 30 days in each semester in all the 4 semesters and also during the summer holidays (May) after the completion of II Semester.
- **Certification Workshops on Project Formulation and Fund Raising:**
Workshops with practical exposure on Project Formulation, developing funding proposals, use of Logical Framework Analysis, PRA techniques, Spirituality of Social Work and Fund Raising strategies could be jointly organized for the students. Some of the faculty members of Dept. of Social Work, Sacred Heart College (Autonomous) conduct these courses as resource persons to NEISSR and vice versa.
- **Use of Library & Exchange of Academic Information**
Books, journals and Online Resources could be used by students and staff members of both institutions.
- **M.Phil & Ph.D Programme**
Joint seminars could be organized for the research scholars of M.Phil and Ph.D on Research Methodology, Statistics and SPSS (Statistical Package for Social Sciences).


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- **Publication (Journal & Co - Authored Books)**
The faculty of P.G. & Research Dept. of Social Work and NEISSR can support each other in editing, peer reviewing of journal articles, book reviews, and in publishing articles. The expertise of the faculty could be harnessed in writing books, where there is paucity of relevant books on the curriculum.
- **Faculty Exchange Programme:**
Short term faculty exchange programmes could be thought of in the areas of guest lectures on their areas of expertise, study and research.
- **Joint Bidding for Proposals on Action Research Projects:**
Both the institutions, putting their expertise and resources together can bid for Joint proposals to Universities abroad on Action research projects concerning both institutions.
- **Conducting Collaborative Research & Evaluation Projects:**
This could be an area of collaboration between both institutions.
- **Policy Formulation and Advocacy**
Both the institutions have a major role to play in the policy formulation and advocacy concerning youth and youth issues.
- **Other activities as may be mutually agreed.**

Article III. Implementation of Collaborative/Cooperative Projects, Programs and Activities

Specific details of any cooperative/collaborative activities to be conducted will be described and agreed upon in writing as Addenda to this MOU. Such Addenda will include the specific activities to be conducted; responsibilities of cooperating Parties; personnel, who will participate, lead and participate in such activities; allocation of time and resources required; implementation procedures; and other details as necessary. The two schools agree that they will be free to participate in projects acting either individually, or collectively.

Article IV. Intellectual Property

In the case that research results impacting upon matters of intellectual property rights are expected to arise in the course of collaborative projects carried out under the terms of Article I above, the parties shall discuss in good faith and agree in a separate document the conditions regarding the treatment of intellectual property rights so arising, prior to the start, of the collaborative project in question and in accordance with the policies of each party.

Article V. Cooperation with Third Parties

The two aforementioned schools may identify other agencies or institutions for joint participation in mutually agreed upon projects and activities and will be defined in writing for mutual agreement. Each center may individually execute cooperative and collaborative research,


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education, economic development and other activities with other organizations independent of this MOU and of each other.


Article VI. Support and Resources

This MOU does not obligate either **P.G. & Research Dept. of Social Work, Sacred Heart College (Autonomous), Tirupattur, Vellore. Tamil Nadu** or **North East Institute of Social Science and Research (NEISSR) 797112 Dimapur, Nagaland** to provide funds and/or other resources from its own or other sources unless agreed to in writing. Each school may jointly or individually seek funding and other support from third parties for the conduct of collaborative projects, programs, and/or activities.

Article VII. Duration, Termination and Modification of Agreement

This MOU shall take effect when signed by the official representatives of the institutions involved and will remain in effect for an initial period of five (5) years and may be extended by mutual agreement in writing for additional five (5) year periods. Either Party may terminate this MOU with six (6) months written notice of intent to terminate. Such termination will not adversely affect programs in progress, other than by mutual agreement. Any modification shall require the prior written approval of **P.G & Research Dept. of Social Work, Sacred Heart College (Autonomous), Tirupattur and North East Institute of Social Science and Research (NEISSR) 797112 Dimapur, Nagaland INDIA** or their designees.


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Sacred Heart College,
Tirupattur. VLR-Dt. 635 60



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Article VIII. Contact Persons

<p>North East Institute of Social Science and Research (NEISSR) 797112 Dimapur, Nagaland INDIA</p>	<p>P.G & Research Dept. of Social Work, Sacred Heart College (Autonomous), Tirupattur – 635601 , Vellore. Tamil Nadu, INDIA</p>
<p>Rev. Dr. C.P. Anto Principal, NEISSR, Bishop's House, Dimapur, Nagaland, India. cpanto@gmail.com www.neissr.com +91-9436260435</p>	<p>Rev. Dr. Maria Antony Raj, SDB Principal Sacred Heart College (Autonomous), Tirupattur, Vellore. Tamil Nadu, INDIA Email : principal@shctpt.edu Coll. Office: 04179- 220553 Phone: +91 9443438658</p>
<p>Rev.Fr. John Poji Vice-Principal NEISSR, Dimapur, Nagaland.</p>	<p>Dr.S.Paul Raj Associate Professor and Head P.G & Research Dept. of Social Work, Sacred Heart College (Autonomous), Tirupattur, Vellore. Tamil Nadu, INDIA Email : spulraj@gmail.com spulraj@shctpt.edu Coll. Office: 04179- 220553 Phone: +91 9443294563</p>

Article IX. Signatures:

Only signatories listed below or their appointed representatives may make changes to this MOU and addenda provided that both parties mutually agree upon such changes in writing.


Signature _____ Date 25/03/17

Rev. Dr. C.P. Anto
NEISSR


Signature _____ Date 14/03/17
Principal,
Sacred Heart College,
Tirupattur. VLR-Dt. 635 601

Rev. Dr. Maria Antony Raj SDB
Sacred Heart College (Autonomous), Tirupattur,